

# PUTNAM COUNTY BOARD OF COMMISSIONERS

1



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Agenda

Tuesday, November 17, 2020 ♦ 6:30 PM

*Putnam County Administration Building – Room 203*

### Opening

1. Welcome- Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (KI)
5. Special Presentation - SWA Update by Trevor Addison

### Zoning/Public Hearing

6. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned C-2 [Map 090, Parcel 032, District 2]. (staff-P&D)
7. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 033001, District 2]. (staff-P&D)
8. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 027001, District 2]. (staff-P&D)
9. Request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.89 acres from AG-1 to R-1 on Loch Way [Map 095A, Part of Parcel 011, District 2] (staff-P&D)

### Regular Business Meeting

10. Public Comments
11. Consent Agenda
  - a. Approval of Minutes - November 6, 2020 Regular Meeting (staff-CC)
  - b. Approval of Minutes - November 6, 2020 Called Meeting (staff-CC)
  - c. Authorization for Chairman to sign GDOT Section 5311 FY2022 Grant Application (staff-Transit)
12. Approval of FY2020 LMIG Project List (staff-CM)
13. Approval of Certification of Road Abandonment of a portion of Horton Drive (staff-CC)
14. Authorization for Chairman to sign Resolution Designating Alternate Court Locations (staff-CM)
15. Authorization for Chairman to sign Use of Facilities Agreement for Plaza Arts Center (staff-CM)

### Reports/Announcements

16. County Manager Report
17. County Attorney Report
18. Commissioner Announcements

### Closing

19. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**File Attachments for Item:**

6. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned C-2 [Map 090, Parcel 032, District 2]. (staff-P&D)

**Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned C-2 [Map 090, Parcel 032, District 2].**

**PLANNING & DEVELOPMENT-LISA JACKSON STAFF RECOMMENDATION:**

The applicant is requesting a conditional use to establish a solar farm. The solar farm would be positioned upon three parcels, (map 090 parcel 032, map 090 parcel 033001, map 090 parcel 027001) totaling 25.5-acre leased area. The solar array will be constructed on approximately 16 acres of the 25.5. The solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground. This proposed plant would produce 2.8-megawatts (MW) of electricity.

This is allowed in C-2 as a conditional use according to, [Sec. 53-4. - Placement by zoning district](#). The adjacent and nearby properties are a Dollar General store, a Gas Station/Convenience Store, a Marine Supply Store, and undeveloped forested land. Other than during construction, the proposed use is not anticipated to create objectionable noise nor vibration beyond what would typically be associated with commercial use. The intended use should not have a significant impact on traffic generated in the area. The facility is passive, with no on-site personnel required for day-to-day operations. The solar modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The proposed development will not have an adverse effect on the nearby roads, adjacent properties, or the community.



**GEOGRAPHIC FEATURE LEGEND**

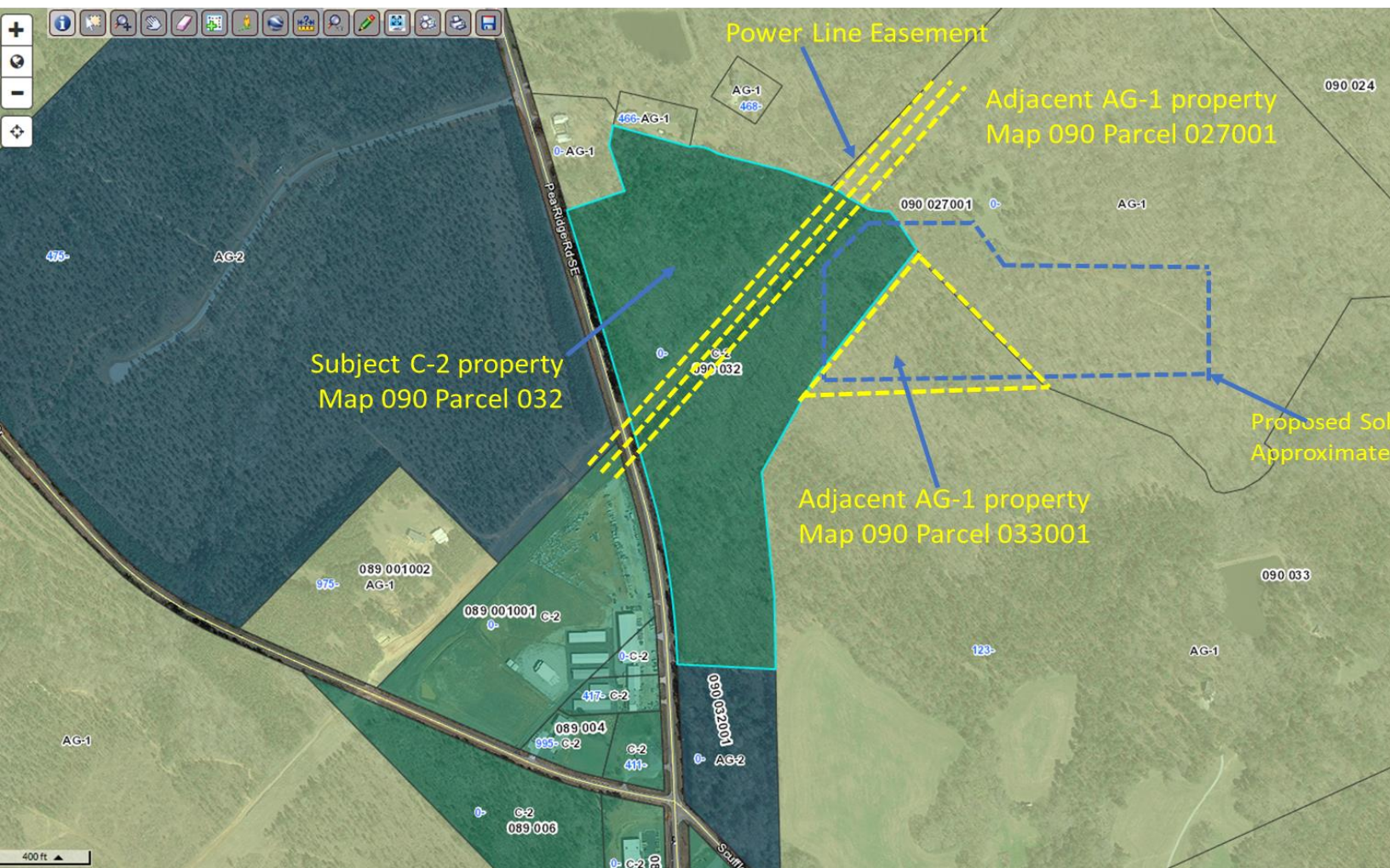
Estonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/Institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

**MGRC**  
 Middle Georgia Regional Commission  
 175 Emory Hwy  
 Suite C  
 Macon, Georgia 31217  
 (478) 751-6180  
 Web:  
[www.middlegeorgia.org](http://www.middlegeorgia.org)

PUTNAM C  
 FUTURE I

M

MAP SCALE: 1" = 400'



**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032], with the following conditions:**

- 1. The development shall substantially comply with the submitted plans in support of the conditional use application.**
- 2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.**
- 3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.**

**PLANNING & ZONING COMMISSION RECOMMENDATION:**

*The Planning & Zoning Commission's recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032],*

*[Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:*

- 1. The development shall substantially comply with the submitted plans in support of the conditional use application.*
- 2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.*
- 3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.*

### **PLANNING & ZONING COMMISSION MINUTES:**

The Putnam County Planning & Zoning Commission conducted a public hearing on Thursday, November 5, 2020 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

**Present: Chairman James Marshall, Jr., Member Maurice Hill, Jr., Member Martha Farley, Member John Mitchell (not eligible for voting due to training requirements)**

**Staff Present: Lisa Jackson, Courtney Andrews and Ben Schmitt**

**The following items 10-12 were heard as one before the board.**

10. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned C-2. **[Map 090, Parcel 032, District 2]**.
11. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 033001, District 2]**.
12. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 027001]**. **Mr. Ryan Peters** represented this request. He stated that he is an environmental engineer with SolAmerica Energy, a solar development company based out of Atlanta, Georgia. He added that the three items are a combination of three parcels, one is zoned C-2, and the other two are AG-1. All of the parcels are owned by Mr. David Erickson. SolAmerica is working with Mr. Erickson to lease 25 ½ acres of the combined 115 acres to develop a solar farm. The farm itself, meaning the solar panel array will sit on 16 acres of the 25 ½. The rest of the area will consist of a stormwater management pond, access roads, and perimeter buffers. One transformer will be on site along with some inverters to convert the power from direct to alternating current. The site should produce 2.8 megawatts of electricity, which is enough to provide power to 570 homes. **Mr. Peters** stated that they

are tying into Tri-County's existing three-phase line on Pea Ridge Road. The property is adjacent to Georgia Power's transmission line easement. The project will be 1,000 feet from Pea Ridge Road, and the nearest dwelling is over 660 feet to the north. The vegetation outside the proposed area will remain. He added that land disturbance will only be on the proposed areas. As well as our excess road which will be a 30-foot-wide easement. **No one spoke in opposition of this request.**

**Member Hill** asked if they are using adjustable panels that alternate to follow the sun. **Mr. Peters** stated that the panels are a fixed-tilt system and will be stationary. **Member Hill** stated that he asked because if it tilts with the sun, you could blind some drivers on the road, depending on where it is placed.

**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:**

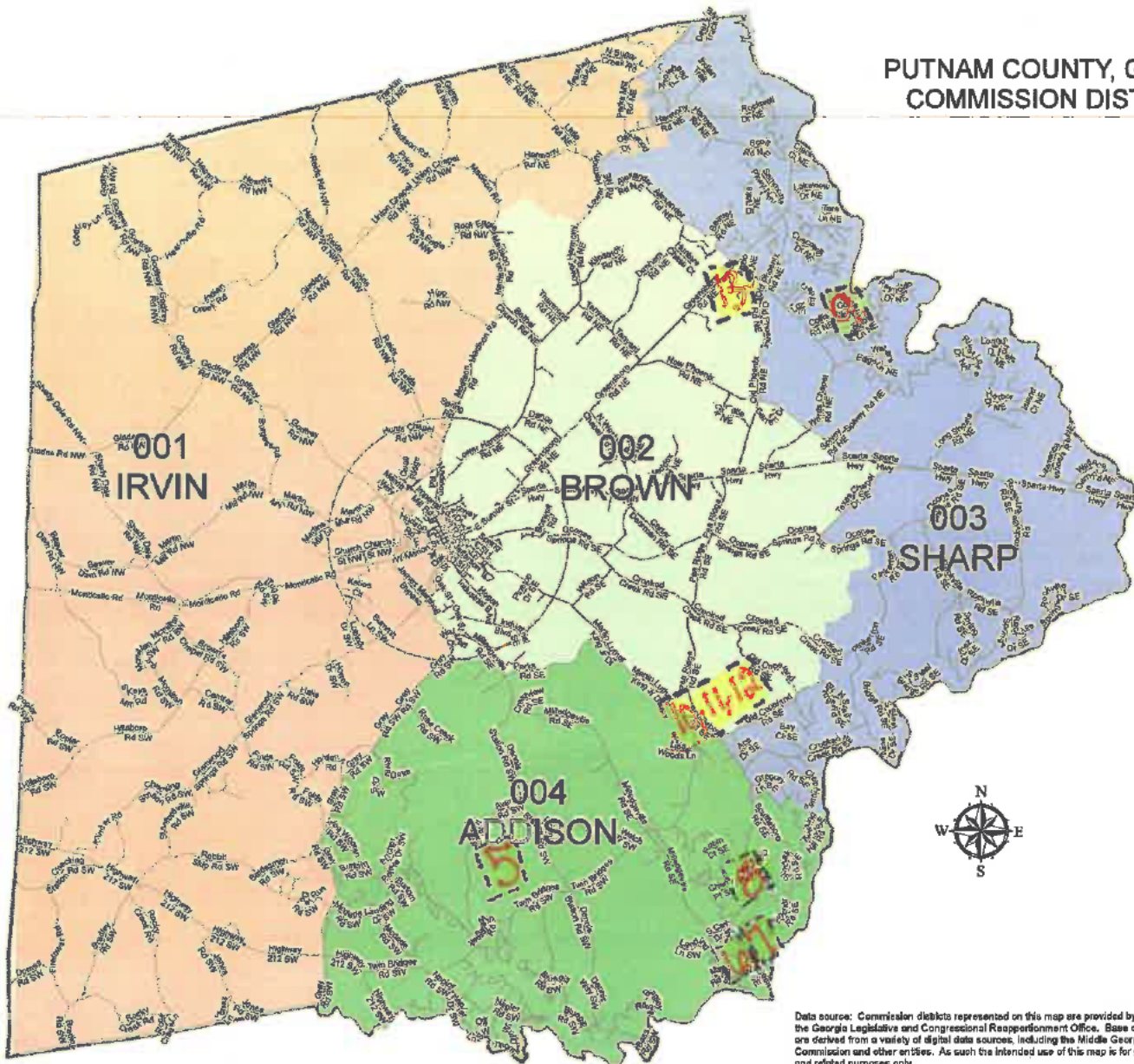
1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Motion to approve the request by **SolAmerica, LLC, agent for David Erickson**, for a conditional use for a solar farm located on Pea Ridge Road **[Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001]** with the following conditions:

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Made by **Member Hill** and seconded by **Member Farley**  
 Voting Yea: **Chairman Marshall, Member Hill, Member Farley**

## PUTNAM COUNTY, GEORGIA COMMISSION DISTRICTS



Data source: Commission districts represented on this map are provided by data from the Georgia Legislative and Congressional Reapportionment Office. Base data features are derived from a variety of digital data sources, including the Middle Georgia Regional Commission and other entities. As such the intended use of this map is for general planning and related purposes only.

10. Request by SolAmerica Energy, LLC, agent for David Erickson for conditional use on Pea Ridge Road. Presently zoned C-2. [Map 090, Parcel 032, District 2]. \*
11. Request by SolAmerica Energy, LLC, agent for David Erickson for conditional use on Pea Ridge Road. Presently zoned AG-1. [Map 090, Parcel 033001, District 2]. \*
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13. Request by Joshua Daniel, agent for Carolyn Walton to rezone 13.89 acres from AG-1 to R-1 on Loch Way. [Map 095A, Part of Parcel 011, District 2]. \*





# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

Putnam County  City of Eatonton

APPLICATION FOR:  VARIANCE  CONDITIONAL USE

PLAN 2020-02565

THE UNDERSIGNED HEREBY REQUESTS THE CONSIDERATION OF A VARIANCE/CONDITIONAL USE AS SPECIFIED.

David Erickson Phone# 706 - 485 - 9004  
Owner name

SolAmerica Energy, LLC Phone# 404 - 351 - 8175 x18  
Applicant name (If different from above)

1819 Peachtree Road, Suite 100 Atlanta GA 30309  
MAILING ADDRESS CITY STATE ZIP

PROPERTY LOCATION: Pea Ridge Road TOTAL ACREAGE 36.5

MAP: \_\_\_\_\_ PARCEL: 090 032 PRESENTLY ZONED: C-2 DISTRICT: 2

SETBACKS: Front: 50 Rear: 50 Lakeside: \_\_\_\_\_ Left: 50 Right: 50

\*All setbacks are required to be met from the front, side, rear, and lakeside (nearest point) property lines\*

\*There is a 50ft mandated front yard setback requirement from all arterial road and state highways. \*

Arterial/State Road. Yes:  No: \_\_\_\_\_

TOTAL SQ. FT. (existing structure) 0 sq ft TOTAL FOOTPRINT (proposed structure) 871,200 sq ft

LOT LENGTH (the total length of the lot) Approx. 3,000 feet

LOT WIDTH AT BUILDING SETBACK (how wide the lot is where you're proposing to build) Approx. 3,400 feet

REASON FOR REQUEST: Construction and operation of a solar energy generation facility (solar farm)

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

RECORDED PLAT: \_\_\_\_\_ LETTER OF AGENCY  LETTER OF INTENT

SITE APPROVAL/LAYOUT OF SEPTIC SYSTEM FROM HEALTH DEPARTMENT N/A

**\*PROPOSED LOCATION MUST BE STAKED OFF\***

\*SIGNATURE OF APPLICANT: RSM AM DATE: 9-28-2020

\*APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF, AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY/CITY OF EATONTON HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.

DATE FILED	<u>9-24-2020</u>	FEE: \$ <u>200.00</u>	CK. NO. _____	CASH _____	C. CARD <input checked="" type="checkbox"/>	INITIALS <u>ya</u>
RECEIPT #	_____					
DATE OF NEWSPAPER AD:	<u>10-8-2020</u>	DATE SIGN POSTED:	<u>10-7-2020</u>			
PLANNING & ZONING HEARING:	<u>11-5-2020</u>	RESULT:	_____			
COMMISSIONERS'/CITY COUNCIL HEARING:	_____	RESULT:	_____			



Ryan Peters, P.E.  
SolAmerica Energy, LLC  
1819 Peachtree Road, Suite 100  
Atlanta, Georgia 30309

September 24, 2020

Putnam County Planning & Development  
117 Putnam Drive, Suite B  
Eatonton, Georgia 31024  
(706) 485-2776

Ms. Lisa Jackson:

SolAmerica Energy, LLC is requesting a Conditional Use Permit for parcels #090 032, 090 033001, and 090 027001 to facilitate the development of a solar energy farm, informally named "Putnam Erickson 2." We are requesting to be placed on the agenda for the next available Planning Commission meeting for Putnam County. We will pay the application fee of \$200 over the phone via credit card.

Please accept this submittal with the following support documents:

- Conditional Use Application Form
- Project Narrative and Supporting Documents
- Conceptual Site Plans
- Letter of Agency (submitted separately by Property Owner)

If you should have any questions or need additional information, please reach out to me directly.

Sincerely,

A handwritten signature in black ink that reads "Ryan Peters".

Ryan Peters, P.E.  
Environmental Engineer



Putnam County – Application for Conditional Use Permit - Project Narrative

**Project Narrative**

SolAmerica Energy, LLC (dba Putnam County GA S2, LLC) is requesting a Conditional Use Permit for the development of an approximately 2.8-megawatt (MW) AC solar energy farm near the intersection of Pea Ridge Road and Scuffleboro Road SE in Putnam County. The subject property is a combination of Parcel #090 032, 090 033001, and 090 027001. These parcels comprise approximately 115.33 acres total. SolAmerica has a lease agreement to develop approximately 25.5 acres for the solar farm project contingent on permitting approval. The subject property, development area, and preliminary layout are shown on the attached site plans.

**SolAmerica Past Project Experience:** SolAmerica has over 52 projects developed and constructed totaling more than 140MW (DC) across the states of Georgia, South Carolina, Alabama, Florida, Maryland, Illinois, Minnesota, Wisconsin, and New Jersey. SolAmerica has previously designed and constructed a 3MW (AC) solar farm within the City of Eatonton (permitted in 2019 and constructed in 2020). For more on past projects completed by SolAmerica please visit <https://www.solamericaenergy.com/projects/>

**Site Address:** Pea Ridge Road (Plat Attached).

**Current Property Use & Zoning:** Parcel 090 032 is zoned C-2 and Parcels 090 033001 and 090 027001 are zoned AG-1, which allow large scale solar farms with a Conditional Use approval. All parcels are in Putnam County, and are currently undeveloped woodland.

**Proposed Property Use:** Solar Energy Generation Facility (solar farm), on an approximate 25.5-acre lease area of the 115.33-acre parcels. The solar array, itself, will comprise approximately 16 acres of the lease area, with the remaining area comprised of stormwater management features, shading buffers, and access roads. Solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground and will reach a maximum height of approximately 8 feet above the ground. Each PV module is roughly 6 feet long x 3 feet wide. Modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The project is considered a “passive” power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and negligent at the property boundaries.

**Endangered Species and Wetlands:** Wetlands have been field delineated on the project site and confirmed that no wetlands are within the array area. The approximate location of wetlands and streams are shown on the site plans. Two intermittent streams have been delineated and are approximately shown on the site plan (Unnamed tributary to Bay Branch). Delineated streams and wetlands will be included in the construction plans during building permit application process. The proposed development will be designed to avoid any impacts to the existing streams. The site has also been evaluated to ensure the proposed development will have no impact to Threatened and Endangered Species, or potential historic and cultural resources.

**Solar Farm Operation Schedule:** The solar farm will be in operation 24 hours a day, yet, will make the majority of power during peak sun hours (PSH's) approximately 6 hours a day between the hours of 9AM-3PM (depending on the season of the year). Solar farms are passive systems that do not require daily on-site personnel.

**Site Personnel:** The solar farm will be remotely monitored and will not have on-site personnel for normal day to day operations. Standard operation and maintenance of the facility will require personnel to be on-site approximately 7-10 days during a calendar year, once the site is fully commissioned.

**Setbacks:** Zoning setbacks have been observed for front, side and rear yards per Putnam County Zoning Ordinance for properties in the A-1 and C-2 zoning district. Additional solar development setbacks have been observed in accordance with Chapter 53 (Solar Energy) of the Putnam County Code of Ordinances.

**Buffers & Screening:** Residential buffers are not required for A-1 zoned properties [Chapter 75 – Zoning, Article IV, Section 456(b)(3)]. However, solar farms are required to have vegetative screening or an existing buffer to obscure the facility from adjoining residential properties [Chapter 53 – Solar Energy, Article I, Section 53-5(f)(4)]. The proposed development layout is well contained within the existing parcel and undisturbed vegetation will provide screening for adjoining properties to meet the ordinance.

**Glare/Reflection Resistance:** The Photovoltaic (PV) Solar Panels that will be installed with this project are coated with non-reflective materials designed to maximize light absorption and significantly minimize glare. PV Solar panels are designed to absorb as much light as possible since any reflected light is energy lost from the system; therefore, glare or reflected sun light is not an issue with PV solar projects. In fact, the amount of glare that is reflected from a PV solar panel is equivalent to the amount of glare from a newly paved asphalt road.

**Lighting:** There is no proposed lighting at the Solar Farm facility, but if any is required, it will be minimal lighting solely for safety and security purposes to meet applicable federal, state, or local requirements.

**Security Fencing:** The assembly area will be surrounded by a minimum 6' tall chain-link security fence per the National Electrical Code.

**Noise:** The project is considered a "passive" power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and be negligible at the property boundaries.

**Utilities:** The facility does not involve building construction and does not require on-site personnel for normal operations; consequently, there is no need for water or sanitary sewer services.

**Traffic:** Due to the passive nature of the proposed facility, traffic impacts will be minimal. Trip generation is one of the first steps in a traffic impact analysis for a proposed land use. For this project site, there are no on-site personnel required for day-to-day operations and the site will not be open to the public. Consequently, trip generations and impacts to the transportation network are negligible.

Traffic impacts will be most noticeable during construction of the facility, which will last approximately 16 weeks. The types of vehicles expected to be accessing the site during construction include equipment

hauling trucks, passenger vehicles, fuel delivery vehicles, material delivery trucks, and utility vehicles. No oversize or overweight loads are anticipated. During peak construction activity, a maximum of roughly 40 vehicle trips per day can be expected.

Minimal traffic impacts will occur again during the eventual decommission and tear-down of the solar farm. Post-decommission traffic activity at the site should return to pre-development levels.

**Stormwater & Erosion Control:** The proposed project will comply with all requirements of the Putnam County and Georgia EPD stormwater management regulations and erosion & sediment control provisions, as well as NPDES permit requirements, as applicable. Land disturbance and grading activities will be minimized as much as practical to reduce the potential for environmental and off-site impacts. Disturbances within the site area will be seeded with a native seed mix appropriate for the season and region. Seeded vegetation will establish a deep root system that should stabilize the soil and promote stormwater ground infiltration.

**Warning Signage:** A sign will be posted on the facility’s entrance gate with the 911 address, 24-hour emergency contact number, and facility owner/operator name and contact number. During construction, a sign will be posted at the entrance to the construction site with the 24-hour emergency contact number, contractor name and contact number, and the facility owner/operator contact name and number. Also, brightly colored high voltage warning signs no smaller than one foot by two feet will be posted on the perimeter security fence every 100 feet.

**Development & Construction Schedule:** Complete construction of the Solar Farm will take approximately 20 to 24 weeks from breaking ground to commercial operation. Approximately 10-20 workers will be onsite during construction phase.

**Plant & Project Details:** The site will be developed and constructed by SolAmerica Energy and then operated by SolAmerica or another long-term project owner. There will be a long-term power purchase agreement (PPA) with Tri-County EMC.

**Emergency Response:** An emergency response plan will be prepared and submitted during the building permit application process. The emergency plan will include all required information per the County’s Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-5(6)(i)]. During construction of the project, a designated on-site safety manager will be established throughout each work day. The safety manager will perform any applicable pre-emergency planning tasks before field activities begin and will coordinate emergency response with on-site personnel and the local emergency service providers. Emergency equipment and supplies and their locations will be communicated to employees present at the project site. In case of a fire, explosion or chemical release, the local Fire Protection District, and/or any other relevant emergency response authorities will be immediately notified. Operations will cease, and the appropriate incident notifications and reports will be submitted to the County and any other relevant government agencies. In the event that emergency medical treatment is needed, 911 will be notified immediately and the incident reported to the on-site safety manager. The safety manager will coordinate further medical response and site evacuation, if necessary. A clear route of entrance and evacuation will always be maintained at the site. All field employees participating in the construction of the project will be given directions to the nearest hospital before their work commences.

**Solar Panel Material:** All solar panels for this proposed solar farm will utilize crystalline silicon (c-Si) solar cells.

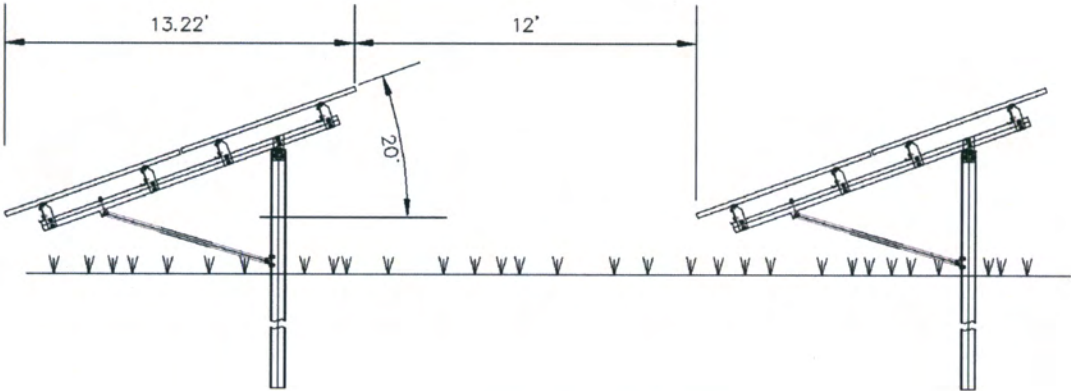
**Decommissioning Plan and Surety:** A decommissioning plan will be in place and part of the project in accordance with the Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-8(3)&(4)]. The plan will include removal of all Solar Project Improvements from the project area and restore the developed area to a greenfield condition, including removing underground wiring. Decommissioning of all components, above and below ground, typically happens within a period of 180 days after lease termination. A typical Solar Farm Decommissioning Plan is attached for a more detailed reference. Each Decommissioning Plan is slightly different from site to site and will be finalized once all equipment is selected and design is finalized by civil and electrical engineers. A decommissioning plan cost estimate will be prepared by a qualified engineer and this estimate will be used to obtain a surety. The surety mechanism will be determined during the building permit application process once the decommissioning cost estimate is prepared and approved by the County.

**Plat of Survey:** See attached documents.

**Typical Fixed Tilt Installation Picture and Design Detail:**



SolAmerica Fixed Tilt Project (installed in 2018)



Fixed Tilt Panel Detail

D2020003691

3247530134  
PARTICIPANT ID

FILED IN OFFICE  
CLERK OF COURT  
08/06/2020 03:07 PM  
SHEILA H. PERRY, CLERK  
SUPERIOR COURT  
PUTNAM COUNTY, GA

Return Recorded Document to:  
Kristine R. Moore Farrer, LLC  
1729 Lake Oconee Parkway  
Suite 105  
Eatonton, Georgia 31024  
File No. 2020-240.

PT-61 117-2020-001178



REAL ESTATE  
TRANSFER TAX  
PAID: \$17.00  
Cross-Index Plat Book 36, page 263

### LIMITED WARRANTY DEED

STATE OF GEORGIA  
COUNTY OF PUTNAM

THIS INDENTURE made this 6th day of August in the year 2020, between Doris C. Moody, as party or parties of the first part, hereinafter called "Grantor" and David L. Erickson, hereinafter called "Grantee" (the words "Grantor" and "Grantee" to include their respective heirs, successors, and assigns, where the contract requires or permits),

#### WITNESSETH:

That Grantor, for the sum of TEN and 00/100's(\$10.00) Dollars and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt and sufficiency of which are here acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, all of those tracts or parcels of land described as follows:

All that tract or parcel of land lying and being in the 374th G.M.D. (prior Vesting Deed shows as G.M.D. 313), State of Georgia, County of Putnam, designated on survey of said property as Tract A, containing 8.47 acres, and being more particularly described and delineated according to said plat and survey prepared by Byron L. Farmer, Georgia Registered Surveyor Number 1679, dated 07/21/2020, entitled, "Survey of Property for David Leland Erickson", said plat being of record in the Office of the Clerk of Superior Court of Putnam County, Georgia, in Plat Book 36, page 263; which said plat and the recording thereof are by reference hereto incorporated herein for a more complete and detailed description.

**BEING A PORTION OF TAX MAP PARCEL #: 090 033 TO BE ADDED TO TAX MAP PARCEL # 090 027001**

Upon recording of this conveyance and the previously recorded Plat, as approved by Putnam County, Tract A is being made a part of and attached to the adjoining property identified on the herein referenced Plat as that of "David L. Erickson Deed Book 941, Page 385, Plat Book 36, Page



56 dated 01/03/2019 and recorded on 01/03/2019 in the office of the Clerk of Superior Court Putnam County, GA.

For Informational Purposes Only:  
TMP 090 033

THIS CONVEYANCE is made subject to the following:

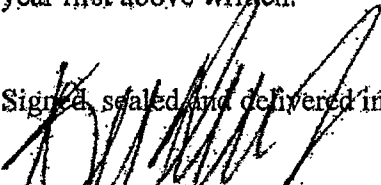
- 1) The taxes for 2020 and all subsequent years not yet due and payable.
- 2) All restrictive covenants of record.
- 3) All present visible general utility easements, easements, and rights of way of record, including, but not limited to those created by the Covenants (if applicable) and shown on the existing recorded survey(s).
- 4) All matters disclosed on the existing survey(s) of record.

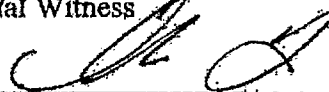
TO HAVE AND TO HOLD the said Property, together with all and singular the rights, members, easements and appurtenances, and all interest of Grantor (if any) in and to alleys, streets, and rights of way adjacent to or abutting the Land to the same being, belonging or in any wise appertaining to the Land, to the only proper use, benefit of Grantee, forever, IN FEE SIMPLE.

Except as to any claims arising from or with respect to the Permitted Exceptions, Grantor will warrant and forever defend the right and title to the Property unto Grantee against the lawful claims of all persons owning, holding or claiming by, through or under Grantor, but not otherwise.

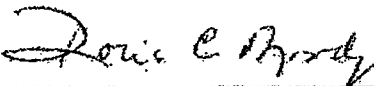
IN WITNESS WHEREOF, the Grantor has hereunto set grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:

  
 \_\_\_\_\_  
 Unofficial Witness

  
 \_\_\_\_\_  
 Notary Public

Christina L. O'Leary  
 AFFIX NOTARY PUBLIC  
 Putnam County, GEORGIA  
 My Commission Expires 09/04/2023

  
 \_\_\_\_\_ [SEAL]  
 Doris C. Moody



# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

LETTER OF AGENCY- \_\_\_\_\_

WE, THE UNDERSIGNED OWNERS OF REAL PROPERTY LOCATED IN THE CITY OF EATONTON/PUTNAM COUNTY, GEORGIA, HEREBY APPOINT SolAmerica Energy, LLC TO BE MY AGENT FOR THE PURPOSE OF APPLYING FOR Conditional Use Permit OF PROPERTY DESCRIBED AS MAP \_\_\_\_\_ PARCEL 090.032, CONSISTING OF 36.50 ACRES, WHICH HAS THE FOLLOWING ADDRESS: Pea Ridge Road EATONTON, GEORGIA 31024. ATTACHED HERETO IS A COPY OF A DEED AND OR PLAT OF SURVEY DESCRIBING THE PROPERTY OWNED BY THE PROPERTY OWNER(S) TO WHICH THIS LETTER OF AGENCY APPLIES.

THE ABOVE NAMED AGENT HEREBY IS AUTHORIZED TO COMPLETE AND SIGN THE CITY OF EATONTON/PUTNAM COUNTY APPLICATION FOR SolAmerica Energy, LLC ON OUR BEHALF. WE UNDERSTAND THAT THIS LETTER OF AGENCY WILL BE ATTACHED TO AND MADE PART OF SAID FORM AND WILL BE RELIED UPON BY THE CITY OF EATONTON/PUTNAM COUNTY. FOR AND IN CONSIDERATION OF THE CITY OF EATONTON/PUTNAM COUNTY ACCEPTING THIS LETTER OF AGENCY, WE HEREBY INDEMNIFY AND HOLD HARMLESS THE CITY OF EATONTON/PUTNAM COUNTY AND ITS AGENTS AND/OR EMPLOYEES IN THE EVENT THAT THE ABOVE NAMED AGENT SHOULD MISUSE THIS LETTER OF AGENCY AND WE SUFFER DAMAGES AS A RESULT.

THIS 23<sup>rd</sup> DAY OF September, 2020.

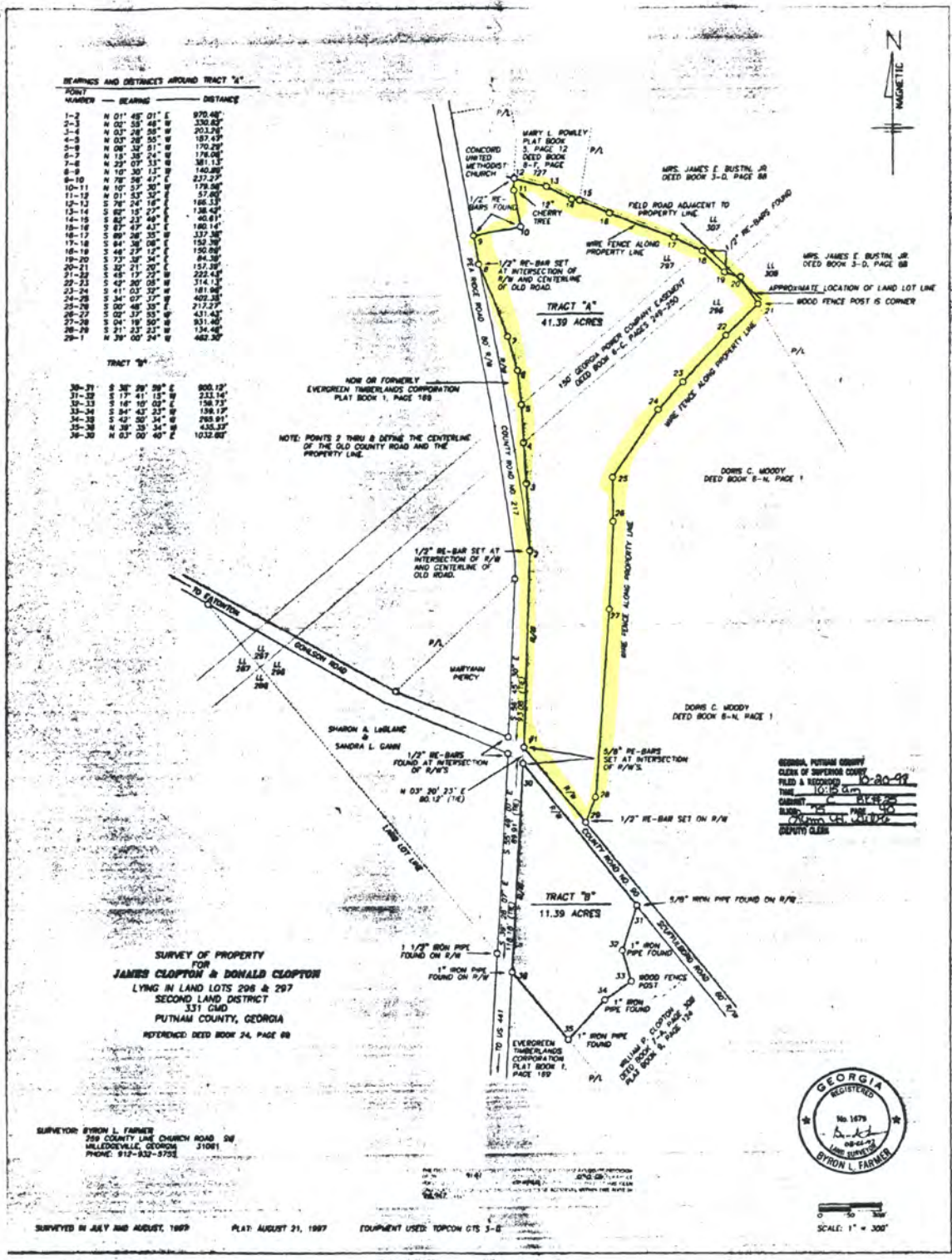
PROPERTY OWNER(S): David L Erickson  
NAME (PRINTED)  
David L Erickson  
SIGNATURE  
ADDRESS: 171 Scuffletown Road, Eatonton GA 31024  
PHONE: 706-821-9777

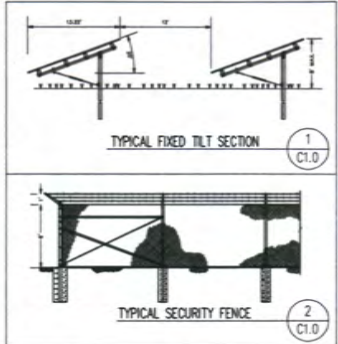
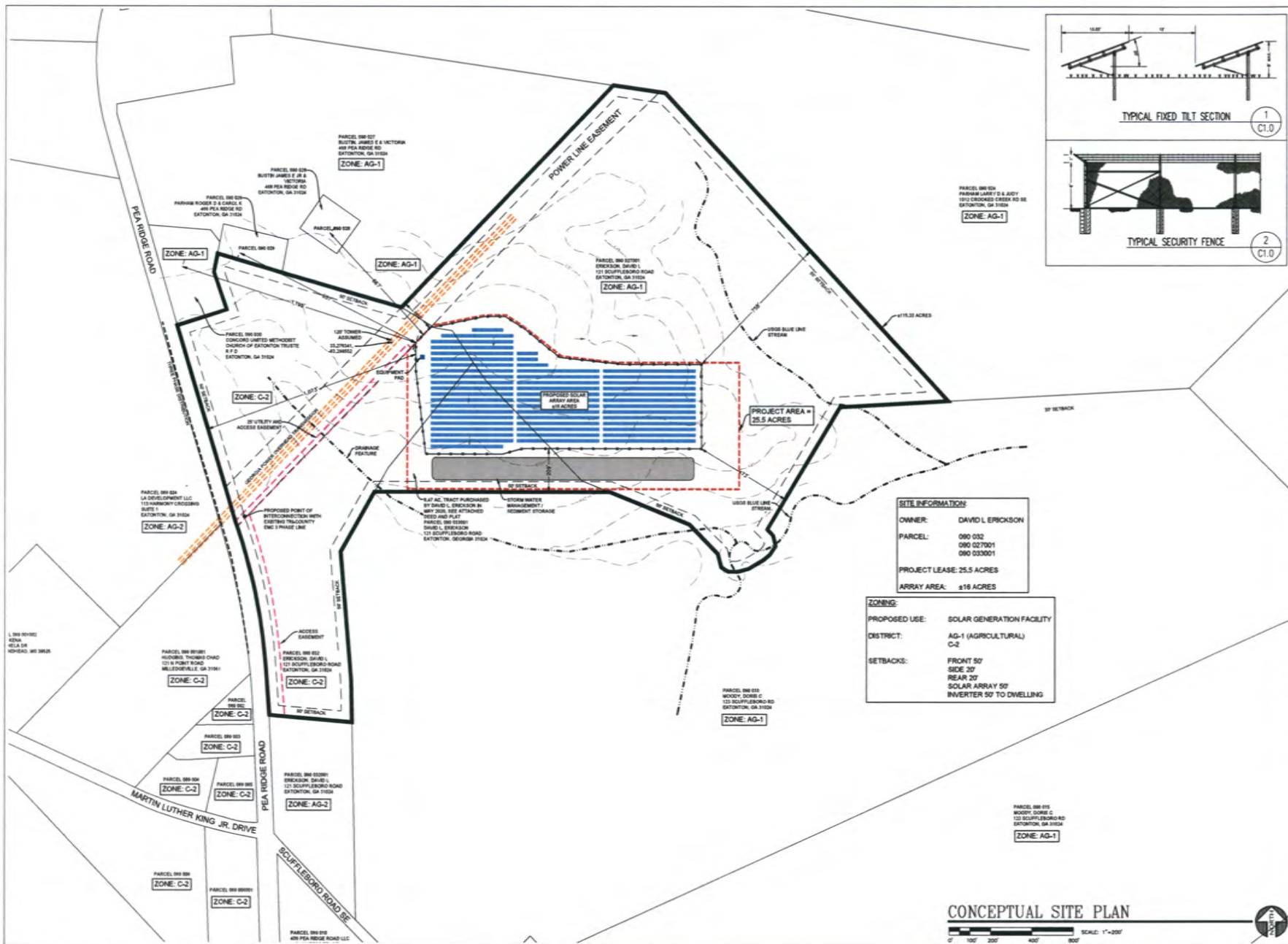
ALL SIGNATURES WERE HEREBY SWORN TO AND SUBSCRIBED BEFORE ME THIS 23 DAY OF SEP, 2020

[Signature]  
NOTARY

MY COMMISSION EXPIRES: 12 Dec 2023







**SITE INFORMATION:**  
 OWNER: DAVID L. ERICKSON  
 PARCEL: 090 032  
 090 027001  
 090 033001  
 PROJECT LEASE: 25.5 ACRES  
 ARRAY AREA: ±18 ACRES

**ZONING:**  
 PROPOSED USE: SOLAR GENERATION FACILITY  
 DISTRICT: AG-1 (AGRICULTURAL)  
 C-2  
 SETBACKS: FRONT 50'  
 SIDE 20'  
 REAR 20'  
 SOLAR ARRAY 50'  
 INVERTER 50' TO DWELLING

**CONCEPTUAL SITE PLAN**

SCALE: 1"=200'

**HARRELL & JACKSON**  
 CIVIL ENGINEERS  
 P.O. 7298  
 TUSTON, GEORGIA 31793  
 (229) 383-1790  
 www.harrelljackson.com

**SolAmerica ENERGY**  
 2829 PEACOCK STREET NW  
 #100  
 ATLANTA, GEORGIA 30309  
 (404) 353-8129  
 www.solamericaenergy.com

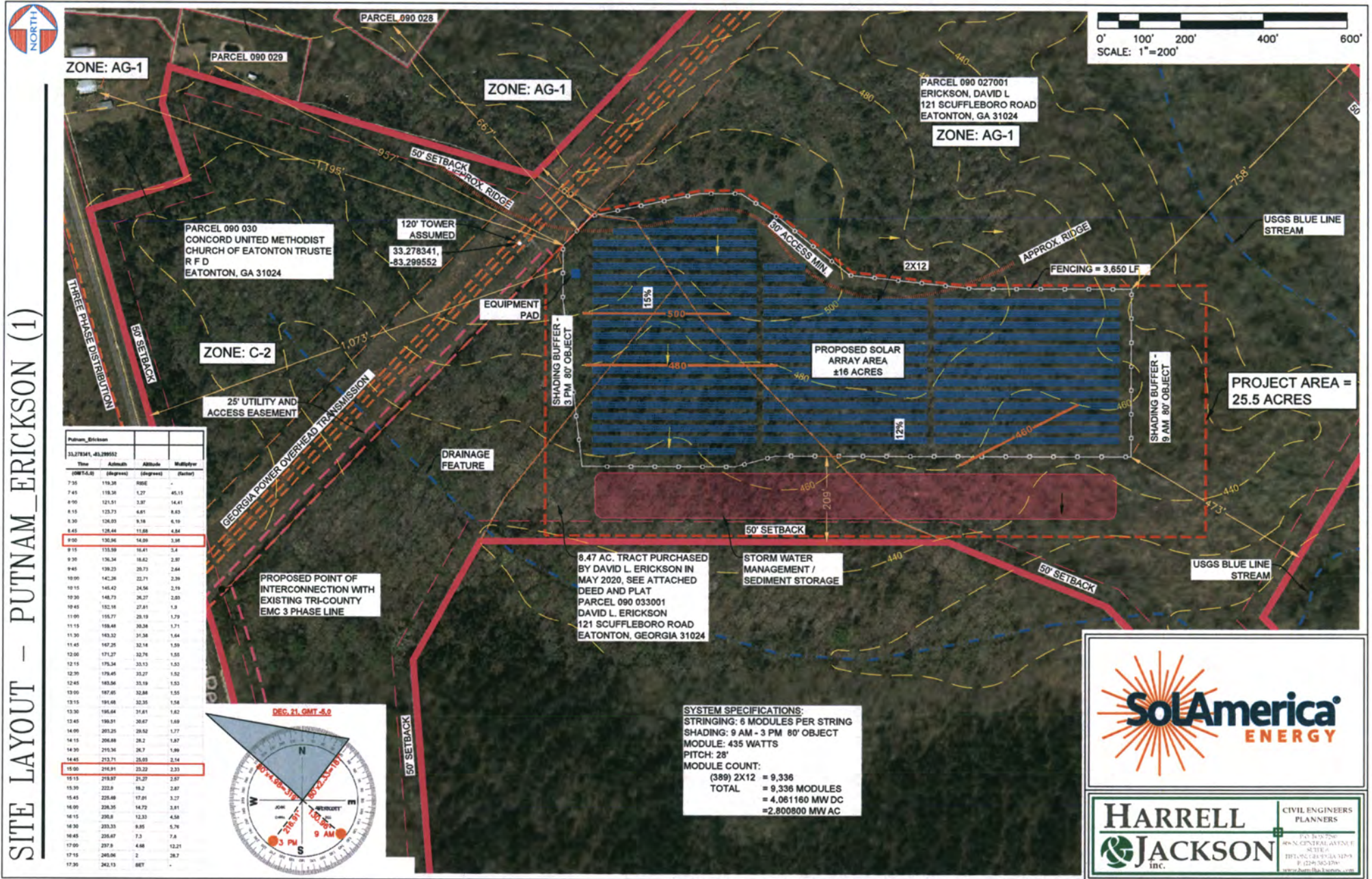
NOT FOR CONSTRUCTION

REVISIONS
1
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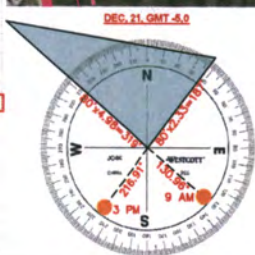
**PROJECT:**  
**SOLAMERICA ENERGY**  
**PUTNAM\_ERICKSON**  
 PART OF LAND LOT 298  
 2ND LAND DISTRICT, COUNTY OF GWINNETT,  
 STATE OF GEORGIA  
 DATE: SEPTEMBER 28, 2020

JN: 19120  
 SHEET NUMBER  
**C1.0**  
 1 OF 2

SITE LAYOUT - PUTNAM\_ERICKSON (1)



Time	Azimuth (degrees)	Altitude (degrees)	Multiplier
7:35	119.38	80.02	-
7:45	118.58	1.27	45.13
8:00	121.51	3.37	14.41
8:15	123.73	6.81	8.63
8:30	126.03	9.16	6.19
8:45	128.44	11.08	4.84
9:00	130.96	14.09	3.68
9:15	133.59	16.41	3.4
9:30	136.34	18.62	3.07
9:45	139.23	20.73	2.84
10:00	142.28	22.71	2.68
10:15	145.42	24.56	2.59
10:30	148.73	26.27	2.53
10:45	152.18	27.81	2.5
11:00	155.77	29.19	2.49
11:15	159.49	30.38	2.51
11:30	163.32	31.36	2.54
11:45	167.28	32.14	2.59
12:00	171.27	32.74	2.65
12:15	175.34	33.13	2.71
12:30	179.45	33.27	2.77
12:45	183.56	33.19	2.83
13:00	187.65	32.88	2.89
13:15	191.68	32.35	2.95
13:30	195.64	31.61	3.01
13:45	199.51	30.67	3.07
14:00	203.25	29.52	3.13
14:15	206.88	28.2	3.19
14:30	210.34	26.7	3.25
14:45	213.71	25.03	3.31
15:00	216.91	23.22	3.37
15:15	219.97	21.27	3.43
15:30	222.9	19.2	3.49
15:45	225.68	17.01	3.55
16:00	228.35	14.72	3.61
16:15	230.9	12.33	3.67
16:30	233.33	9.85	3.73
16:45	235.67	7.3	3.79
17:00	237.9	4.68	3.85
17:15	240.06	2	3.91
17:30	242.13	-0.67	3.97



**SYSTEM SPECIFICATIONS:**  
 STRINGING: 6 MODULES PER STRING  
 SHADING: 9 AM - 3 PM 80' OBJECT  
 MODULE: 435 WATTS  
 PITCH: 28'  
 MODULE COUNT:  
 (389) 2X12 = 9,336  
 TOTAL = 9,336 MODULES  
 = 4,061160 MW DC  
 = 2,800800 MW AC

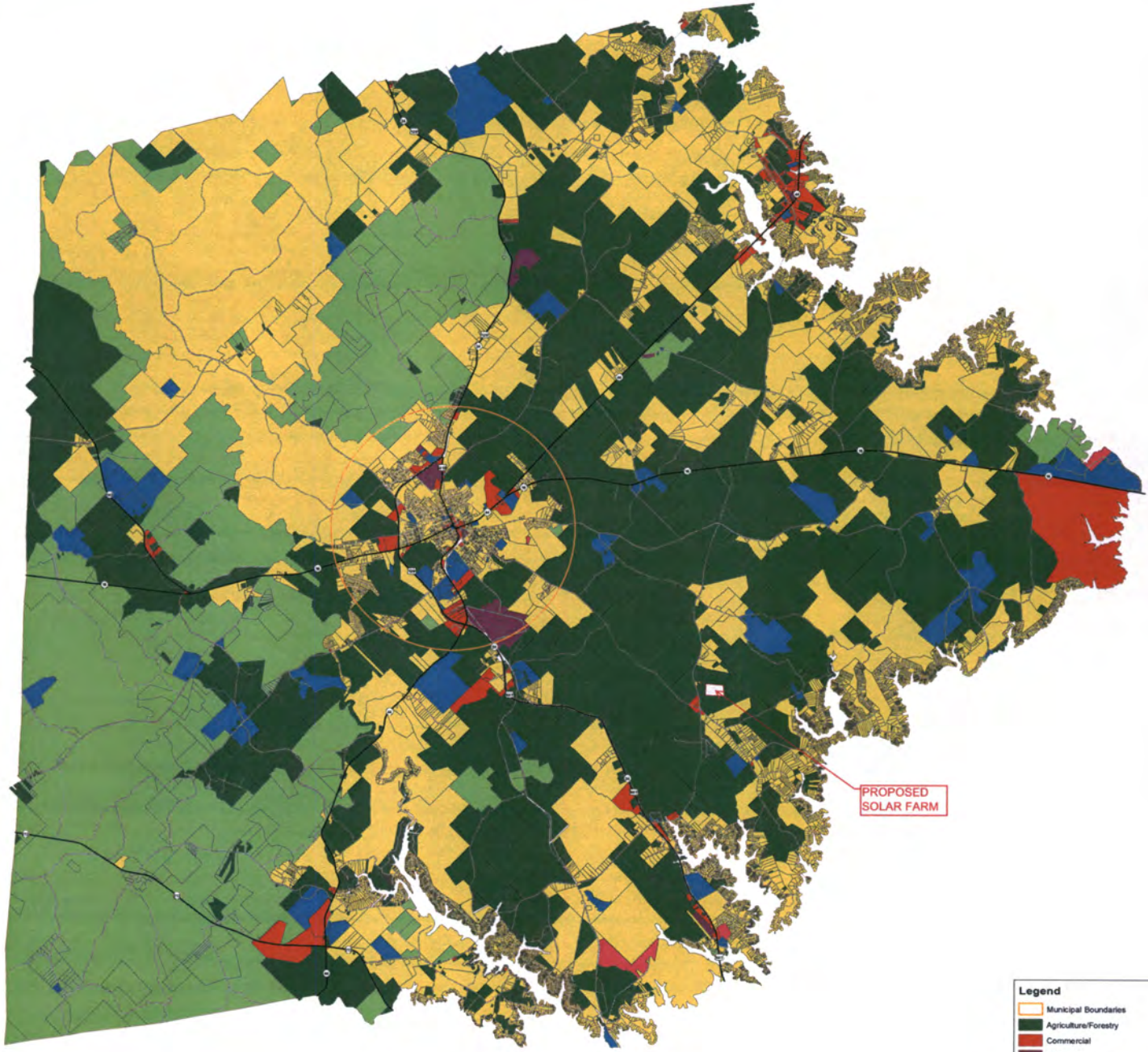


**HARRELL JACKSON INC.**

CIVIL ENGINEERS PLANNERS

100 N. CENTRAL AVENUE  
 SUITE 4  
 EATONTON, GEORGIA 31024  
 P: 770.962.5000  
 www.harrell-jackson.com

# Putnam County, GA: Current Land Use



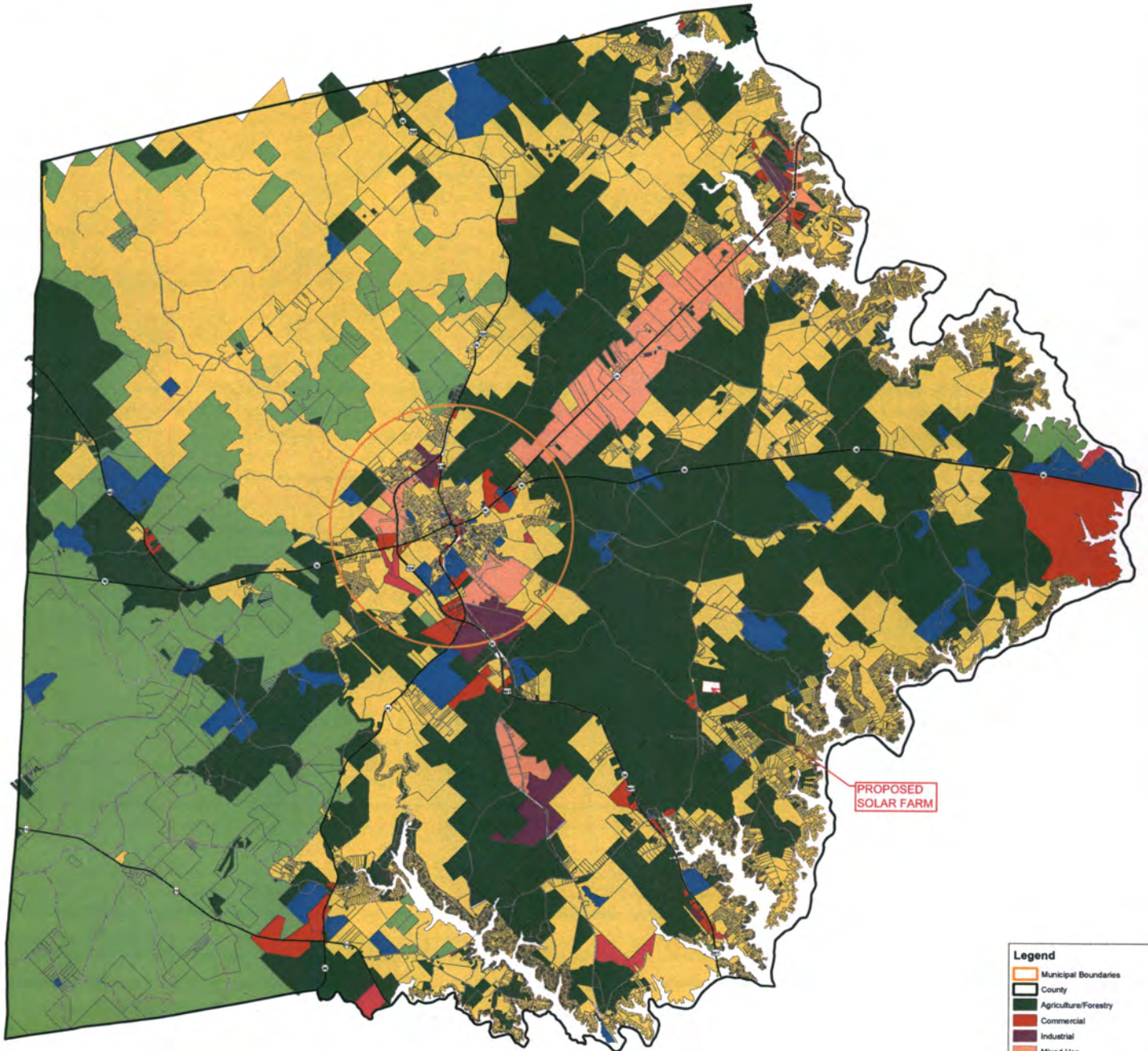
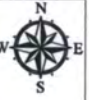
PROPOSED  
SOLAR FARM

Legend	
	Municipal Boundaries
	Agriculture/Forestry
	Commercial
	Industrial
	Park/Recreation/Conservation
	Public/Institutional
	Residential
	Transportation/Communication/Utilities
	Undeveloped/Vacant



Putnam County and the City of Dalton

# Putnam County, GA: Future Land Use



PROPOSED  
SOLAR FARM

- Legend**
- Municipal Boundaries
  - County
  - Agriculture/Forestry
  - Commercial
  - Industrial
  - Mixed Use
  - Park/Recreation/Conservation
  - Public/Institutional
  - Residential
  - Transportation/Communication/Utilities
  - Undeveloped/Vacant



Putnam County, Georgia City of Dalton



# Solar Facility Decommissioning Plan

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September 2020





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**1. Introduction**

SolAmerica proposes to build a photovoltaic (PV) solar facility in \_\_\_\_\_ (the “Solar Facility”). The Solar Facility is planned to have a nameplate capacity of approximately X.XX megawatts (MW) direct current (DC) and be built on XX.X acres of private land (the “Facility Site”).

This Decommissioning Plan (“Plan”) provides an overview of activities that will occur during the decommissioning phase of the Solar Facility, including activities related to removal of the Solar Facility, the restoration of land, and the management of materials and waste.

The Solar Facility will have an anticipated lifespan of at least \_\_\_\_\_ (XX) years. This Plan assumes that a Solar Facility will be dismantled, and the Facility Site restored to a state similar to its pre-construction condition at its maturity date. The Plan also covers the case of the abandonment of a Solar Facility, for any reason, prior to the maturity date.

Decommissioning of the Solar Facility will include the disconnection of the Solar Facility from the electrical grid and the removal of all Solar Facility components, including: photovoltaic (PV) modules, racking, inverters, transformers, electrical equipment, wiring cables, and perimeter fence.

This Decommissioning Plan is based on current best management practices and procedures. This Plan may be subject to revision based on new standards and emergent best management practices at the time of decommissioning. Permits will be obtained as required and notification will be given to stakeholders prior to decommissioning.



**2. Contact Information**

Contact information for this Plan is as follows:

Full Name of Project Owner Developer	SolAmerica Energy, LLC
Contact Name	Pete Corbett
Address	1819 Peachtree Rd Suite 100 Atlanta, GA 30309
Telephone	O: 404.351.8175 M: 404.518.7039
Email	pcorbett@solamericaenergy.com

**3. Project Information**

Address / Parcel IDs	
Project Size (Estimated)	
Landowner	
Own / Lease	

**4. Decommissioning of the Solar Facility**

At the time of decommissioning, the components of the Solar Facility will be removed, reused, recycled, sold for scrap, or otherwise disposed of. The Facility Site will be restored to a state similar to its preconstruction condition (less trees). All removal of equipment will be done in accordance with any applicable regulations and manufacturer recommendations. All applicable permits will be acquired.



**4.1. Equipment Dismantling and Removal**

Generally, the decommissioning of a Solar Facility proceeds in the reverse order of the installation along the following steps.

1. The Solar Facility shall be disconnected from the utility power grid.
2. PV modules shall be disconnected, collected, and sold for scrap, recycled at an approved solar module recycler, reused / resold on the market, or otherwise disposed of in accordance with best practices. Although the PV modules will not be cutting edge technology at the time of decommissioning, they will still produce power for many years.
3. All aboveground and underground electrical interconnection and distribution cables shall be removed and sold for scrap or disposed or recycled at an approved recycler.
4. Galvanized steel PV module support and racking system support posts shall be removed and sold for scrap or disposed / recycled at an approved recycler.
5. Electrical and electronic devices, including transformers and inverters shall be removed and sold for scrap or disposed /recycled at an approved recycler. Remaining components will be disposed of in accordance with the standards of the day. The small amount of oil from the transformers will be removed on-site to reduce the potential for spills and will be transported to an approved facility for disposal.
6. Fencing shall be removed and shall be sold for scrap or disposed /recycled at an approved recycler.
7. Concrete foundations will be broken down and taken to a recycling or approved disposal facility.

**4.2. Site Restoration**

Through the decommissioning phase, the Facility Site will be restored to a state similar to its preconstruction condition (without trees). Rehabilitated lands may be seeded to help stabilize soil conditions, enhance soil structure, and increase soil fertility.

**4.3. Decommissioning During Construction or Abandonment Before Maturity**

In case of abandonment of the Solar Facility during construction or before its maturity, the same decommissioning procedures as for decommissioning after ceasing operation will be undertaken



and the same decommissioning and restoration program will be honored, in as far as construction proceeded before abandonment. The Solar Facility will be dismantled, materials removed and disposed, the soil that was removed will be graded and the site restored to a state similar to its preconstruction condition.

**4.4. Decommissioning Notification**

Decommissioning activities may require the notification of stakeholders given the nature of the works at the Facility Site. The local municipality, in particular, will be notified prior to commencement of any decommissioning activities.

**4.5. Approvals**

Well-planned and well-managed renewable energy facilities are not expected to pose environmental risks at the time of decommissioning. Decommissioning of a Solar Facility will follow standards of the day, and required permits will be obtained prior to decommissioning from local, state, and federal entities, as applicable.

\*\*\*\*\*

This Decommissioning Plan will be updated as necessary in the future to ensure that changes in technology and site restoration methods are taken into consideration.

**Chapter 53 - SOLAR ENERGY****Sec. 53-1. - Purpose.**

The purpose of this chapter is to facilitate the siting, construction, installation, and decommissioning of solar energy systems (SESs) in Putnam County in a manner that encourages local economic development and protects the health, safety, and welfare of the citizens of Putnam County and at the same time mitigates any adverse impacts to wildlife, agricultural lands, forests, and other natural landscapes.

The intent of this chapter is to increase energy security, to promote the use of Georgia-based energy resources, to decrease the cost of energy, to bolster local economic development and employment prospects, to increase consumers' choices in energy consumption, to encourage the use of a renewable energy resource, to support Putnam County's sustainability agenda, and to reduce air and water pollution.

A solar energy system shall be permitted in any zoning district as an accessory use, subject to specific criteria as set forth below. Where general standards and specific criteria overlap, specific criteria shall supersede general standards.

(Ord. of 7-10-2020 (1))

**Sec. 53-2. - Definitions.**

*Accessory use* means a subordinate building or use which is customarily incidental to the principal use or building, and which is located on the same lot with the principal use or building, as defined in section 66-20 of this Code.

*Battery back-up* means a battery system that stores electrical energy from a solar PV system, making the electricity available for future use.

*Building-integrated system* means any solar energy system consisting of solar panels that are used to replace conventional building materials in parts of the building envelope or architectural features such as the roof, skylights, windows, awnings, or façades.

*Combiner or junction box* means a unit or device where inputs from multiple strings of solar panels (or micro-inverters) are combined into one output circuit.

*Crystalline silicon cells* means solar photovoltaic cells fashioned from either mono-crystalline, multi-crystalline, or ribbon silicon capable of converting sunlight into electricity.

*Distributed solar* means any solar energy systems located on-site and designed to serve the energy needs of the building, structure, or facility to which it is connected.

*Grid-tied solar* means any solar PV system that is interconnected with the utility grid via interconnection agreements with the utility.

*Electricity generation (aka production, output)* means the amount of electric energy produced by transforming other forms of energy, commonly expressed in kilowatt-hours (kWh) or megawatt-hours (MWh).

*Electrical equipment* means any device associated with a solar energy system, such as an inverter, disconnect switch, or rapid shutdown device.

*Grid-tied solar photovoltaic systems (aka grid-tied PV, on-grid, grid-connected, utility-interactive, grid-intertied, or grid-direct)* means any solar photovoltaic electricity generation systems designed to serve the electricity needs of the building to which it is connected, thus offsetting a home's or business's electricity usage, including, but not limited to, PV panels, inverter(s), and required electrical safety equipment.

*Ground-mount system* means any solar energy system that is directly installed on specialized solar racking systems, which are attached to an anchor in the ground.

*Hybrid solar photovoltaic systems (aka grid-tied PV with battery back-up)* means any solar photovoltaic electricity generation systems designed to serve the electricity needs of the building to which it is connected, thus offsetting a home's or business's electricity usage, while also utilizing a battery back-up in the event of a power outage, including, but not limited to, PV panels, inverter(s), and required electrical safety equipment, battery bank, and a charge controller.

*Inverter* means any device that converts the Direct Current (DC) electricity produced by a solar photovoltaic system to alternating current (AC).

*Mounting* means the manner in which solar PV panels are affixed to the roof or ground (i.e. roof mount, ground mount, pole mount, or building integrated).

*Net metering* means the billing arrangement that allows electricity customers with grid-connected solar electricity systems to receive credit for any excess electricity generated on-site and provided to the utility grid.

*Off-grid solar photovoltaic systems with battery back-up* means any solar photovoltaic electricity systems designed to operate fully independent from the local utility grid and provide electricity to a home, building, boat, RV, or other independent electrical load, including, but not limited to, PV panels, battery bank, a charge controller, inverter(s), required disconnects, and associated electrical safety equipment.

*Orientation or Azimuth* means the position of an object (such as a solar array) or structure (such as a residential home) in relation to another object (in this case the sun's path through the sky). In the northern hemisphere, true solar south is the optimal direction for maximizing the power output of solar PV. Although, systems can be oriented east, southeast, southwest, and west, while still providing a significant percentage of maximum production, depending on the tilt. Proper orientation and access to sun are critical for achieving maximum energy production potential.

*Passive solar* means techniques, design, and materials designed to take advantage of the sun's position (and the local climate) throughout the year to heat, cool, and light a building with the sun. Passive solar incorporates the following elements strategically to maximize the solar potential of any home or building (namely, maximizing solar heat gain in winter months and minimizing solar heat gain in summer months to reduce heating/cooling demand; and maximizing the use of daylighting to reduce demand for electricity for lighting): strategic design and architecture, building materials, east-west building lot orientation, windows, landscaping, awnings, and ventilation.

*Photovoltaic (PV) system* means any solar energy system that produces electricity by the use of semiconductor devices, called photovoltaic cells, which generate electricity when exposed to sunlight.

*Pole-mount systems* means any solar energy system that is directly installed on specialized solar racking systems, which are attached to a pole, anchored and firmly affixed to a foundation in the ground.

*Power* means the rate at which work is performed (the rate of producing, transferring, or using energy).

*PV-direct systems* means any system designed to only provide electricity when the sun is shining, including, but not limited to, PV panels, required electrical safety gear, and wiring.

*Racking* means any structural sections of the roof-mounted or pole-mounted systems from which solar energy systems are attached or anchored.

*Roof-mount system (aka rooftop mounted, building mounted)* means any solar energy system consisting of solar panels which are installed directly on the roof of a home, commercial building, and/or an accessory structure, such as a garage, pergola, and/or shed.

*Solar access* means the ability of one property to continue to receive sunlight across property lines without obstruction from another's property (buildings, foliage or other impediments).

*Solar array* means multiple solar panels combined to create one system.

*Solar collector* means any solar PV cell, panel, or array, or solar thermal collector device, that relies upon solar radiation as an energy source for the generation of electricity or useable heat.

*Solar easement* means an easement recorded pursuant to O.C.G.A. §§ 44-9-20—44-9-24, the purpose of which is to secure the right to receive sunlight across the real property of another for the continued access to sunlight necessary to operate a solar energy system.

*Solar energy system* means any system capable of collecting and converting solar radiation into heat, mechanical, or electrical energy and transferring these forms of energy to storage or to point of use, including, but not limited to, water heating, space heating or cooling, electric energy generation, or mechanical energy generation. This definition shall include solar thermal, photovoltaic, and passive solar systems.

*Solar energy system, small-scale* means an active solar energy system that occupies 1,750 square feet of surface area or less (equivalent to a rated nameplate capacity of about 25 kW DC).

*Solar energy system, medium-scale* means an active solar energy system that occupies more than 1,750 but less than 40,000 square feet of surface area (equivalent to a rated nameplate capacity of about 25—550 kW DC).

*Solar energy system, large-scale* means an active solar energy system that occupies more than 40,000 square feet of surface area (equivalent to a rated nameplate capacity of about 550kW DC or greater).

*Solar farm (aka utility-scale solar)* means a large-scale solar energy system that is designed to supply electricity directly to the utility grid, typically occupying many acres of land.

*Solar glare* means the potential for solar panels to reflect sunlight, with an intensity sufficient to cause annoyance, discomfort, or loss in visual performance and visibility.

*Solar photovoltaic (Solar PV) system* means solar systems consisting of photovoltaic cells, made with semiconducting materials, that produce electricity (in the form of direct current (DC)) when they are exposed to sunlight. A typical PV system consists of PV panels (or modules) that combine to form an array; other system components may include mounting racks and hardware, wiring for electrical connections, and power conditioning equipment, such as an inverter and/or battery.



*Solar panel or module* means a device for the direct conversion of sunlight into useable solar energy (including electricity or heat).

*Solar process heat* means technologies that provide industrial specific applications, including ventilation air preheating, solar process heating, and solar cooling.

*Solar-ready* means the concept of planning and building with the purpose of enabling future use of solar energy systems.

*Solar thermal system (aka solar hot water or solar heating systems)* means any solar energy system that directly heats water, air, or other fluid (such as an antifreeze solution) using sunlight.

*Thin film solar PV* means PV cells consisting of thin layer(s) of semiconductor material(s) (such as amorphous silicon, cadmium telluride, copper indium gallium diselenide, among other materials) deposited on a solid substrate, including products such as solar modules, rooftop shingles and tiles, building facades, the glazing for skylights, and other building integrated materials.

*Tilt* means the angle of the solar panels and/or solar collector relative to the horizon. Something lying flat on the ground has a tilt of 0°, a perpendicular wall has a tilt of 90°, and a roof has a tilt equal to its pitch expressed in degrees.

*True solar noon* means when the sun is at its highest during its daily east-west path across the sky (this is also known as 0° Azimuth).

(Ord. of 7-10-2020 (1))

Sec. 53-3. - Applicability.

- (a) This chapter shall apply to all solar systems installed and constructed after the effective date of the ordinance from which this chapter is derived. For purposes of this chapter, "solar energy system" means a solar energy system as defined herein.
- (b) Solar energy systems constructed prior to the effective date of the ordinance from which this chapter is derived shall not be required to meet the requirements of this chapter.
- (c) In addition to the regulations herein provided, all solar energy systems shall be designed, erected, and installed in accordance with any and all applicable local, state, utility, and national codes, regulations, and standards.

(Ord. of 7-10-2020 (1))

Sec. 53-4. - Placement by zoning district.

Solar energy systems shall be authorized in the zoning districts of Putnam County as follows:

	All Roof Mounted or building Integrated	Ground or Pole— Small ( $< 1750$ sq. ft.)	Ground—Medium ( $1750—40,000$ sq. ft.)	Ground—Large ( $>40,000$ sq. ft.)
--	---	---	--	--------------------------------------

A-1 Agricultural	Permitted (Accessory)	Permitted	Permitted	Permitted (Conditional Use)
A-2 Agricultural	Permitted (Accessory)	Permitted	Permitted	Permitted (Conditional Use)
R-1R Single-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
R-1 Single-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
R-2 Single-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
MHP Manufactured Home Park Districts	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Uses)	Prohibited
RM-1 Multi-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
RM-2 Multi-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
	All Roof Mounted	Ground—Small ( $<1750$ sq. ft.)	Ground—Medium ( $1750 - 40,000$ sq. ft.)	Ground—Large ( $> 40,000$ sq. ft)
RM-3 Multi-Family Residential	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
Village District	Permitted (Accessory)	Permitted (Accessory)	Permitted (Conditional Use)	Prohibited
C-1 Commercial	Permitted	Permitted (Conditional Use)	Prohibited	Prohibited

C-2 Commercial	Permitted	Permitted	Permitted	Permitted (Conditional Use)
C-3 Commercial	Permitted	Permitted	Permitted	Permitted (Conditional Use)
I-M Industrial- Manufacturing	Permitted	Permitted	Permitted	Permitted (Conditional Use)
Public	Permitted	Permitted	Permitted	Permitted

(Ord. of 7-10-2020 (1))

Sec. 53-5. - Solar energy system requirements.

- (a) To the extent practicable, and in accordance with Georgia law, the accommodation of solar energy systems and associated equipment, shall be encouraged in the application of the various review and approval provisions of the Putnam County Code of Ordinances.
- (b) A solar energy system may provide power for the principal use and/or accessory use of the property on which the solar energy system is located but is not required to do so.
- (c) The installation and construction of a roof-mount solar energy system or building-integrated solar energy systems shall be subject to the following development and design standards:
  - (1) A roof, building-mounted, or building-integrated solar energy system may be mounted on a principal or accessory building.
  - (2) Any height limitations of the Putnam County Code of Ordinances shall not be applicable to solar collectors, provided that such structures are erected only to such height as is reasonably necessary to accomplish the purpose for which they are intended to serve.
  - (3) Placement of solar collectors on flat roofs shall be allowed by right, provided that panels do not extend horizontally past the roofline.
- (d) The installation and construction of a ground-mount or pole-mount solar energy system shall be subject to the following development and design standards:
  - (1) The height of the solar collector and any mounts shall not exceed 20 feet when oriented at maximum tilt.
  - (2) The surface area of a ground- or pole-mounted system, regardless of the mounted angle, shall be calculated as part of the overall lot coverage.
  - (3) The minimum solar energy system setback distance from the property lines shall be equivalent to the building setback requirement of the underlying zoning district.
  - (4) All power transmission lines from a ground-mounted solar energy system to any building or other structure shall be located underground and/or in accordance with the building electrical code as

appropriate.

- (e) The installation and construction of a solar farm or utility-grade solar energy system shall be subject to the following development and design standards:
- (1) A minimum setback distance of 50 feet from all property boundaries shall be required, with the exception of property boundaries of adjoining parcels that are a part of a single solar farm project, as shown on the site plan. These property boundaries shall not be subject to this setback requirement. In such excepted case, a written waiver approved by the county and signed by the property owner(s) of all adjoining parcels included in the project shall be required.
  - (2) Power inverters and other sound producing equipment shall be no less than 150 feet from any dwelling unit at the time of construction/installation.
  - (3) All solar energy systems shall be completely enclosed with a minimum of six feet high chain link or security fencing as measured from the natural grade of the fencing perimeter.
  - (4) Solar farms shall be constructed with evergreen vegetative screening where existing buffers do not obscure solar energy system perimeters from dwelling units on adjacent parcels at maturity, required vegetative screening shall not be less than 15 feet tall, regardless of line-of-sight. Brightly colored signs no smaller than one foot by two feet shall be posted on the fence, tree or permanent post every 100 feet warning of danger and high voltage.
  - (5) Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation, and maintenance of the ground mounted solar photovoltaic installation and consistent with best practices for the preservation of natural areas or good husbandry of the land or forest.
  - (6) The names of the manufacturers, installers, facility owners, and facility operators, and their addresses and phone numbers shall be posted on the required fencing at each entrance of a solar farm.
  - (7) All electrical interconnection and distribution lines within a solar farm's boundaries, except for power lines that leave the project or are within the substation, shall be underground, unless the county code enforcement department grants a written exception due to severe environmental constraints.
  - (8) Lighting of a solar farm and its accessory structures shall be limited to the minimum reasonably necessary for its safe operation and shall be reasonably shielded from abutting properties. Where feasible, lighting of a solar farm shall be directed downward and shall incorporate full cutoff fixtures to reduce light pollution.
  - (9) All solar farms shall have a written emergency response plan that shall be approved by the county's planning and development office, sheriff's office, fire department, and emergency management agency. Each solar farm shall update its emergency response plan no later than January 1 of each year with a copy provided to all departments and agencies named in this subsection. The emergency response plan shall include the following:
    - a. The phone number, email address, and street address for all manufacturers, installers, owners, and operators; and
    - b. The phone number, email address, and mailing address for a representative of the solar farm responsible for responding to public inquiries; and
    - c. The material safety data sheets that apply to any materials on the solar farm; and

- d. The clearly marked means and instructions for shutting down the solar photovoltaic installation
- (10) Any solar farm that has not been in use for a period of 180 consecutive days for its original purpose as approved by the county code enforcement department shall be deemed abandoned and shall not be authorized to recommence operations until a new application and inspection have been completed.
- (11) The owners and operators of a solar farm and the owners of any real property on which it is located shall be jointly responsible for maintaining solar energy farm.
- (12) Permits for solar farms will include a contingent decommissioning plan, as specified in section 53-8.
- (f) All electrical equipment associated with, and necessary for the operation of solar energy systems shall comply with the following:
- (1) Electrical equipment shall comply with the setbacks specified chapter 66, Zoning, in the underlying zoning district.
- (g) Solar panel placement should be prioritized to minimize or negate any solar glare onto nearby properties or roadways.
- (h) A solar energy system shall not be used to display permanent or temporary advertising, including signage, streamers, pennants, spinners, reflectors, banners, or similar materials. The manufacturers and equipment information, warning, or indication of ownership shall be allowed on any equipment of the solar energy system provided they comply with the prevailing sign regulations.
- (i) A solar energy system shall not be constructed until a building/zoning permit has been approved and issued.

(Ord. of 7-10-2020 (1))

Sec. 53-6. - Application for permit, fee, and revocation of permit.

- (a) Prior to the operation of any solar farms, the applicant shall submit an application for a solar farm permit on the form prescribed by the Putnam County Planning and Development and shall provide proof of compliance with all standards for solar farms outlined in this article. No solar farm shall commence operations until it has been inspected by the building inspector and obtained the permit required by this section.
- (b) An application for a solar farm permit shall be accompanied by a comprehensive site plan for the solar farm, which shall include, but not be limited to:
- (1) Drawings prepared by a professional engineer licensed to practice in Georgia that clearly illustrate the design of the solar farm;
  - (2) A project summary;
  - (3) General procedures for operation and maintenance of the installation;
  - (4) Measures for maintaining safe access to the installation;
  - (5) Electrical schematics;
  - (6) Soil erosion and sediment control;
  - (7) Landscape plans;
  - (8) Temporary or permanent roads or driveways;

- (9) Grading;
  - (10) Vegetation clearing and planting and mitigation or screening with vegetation, structures, or fences;
  - (11) Exterior lighting and any screening.
- (c) An application for a solar farm permit shall be accompanied by a decommissioning and restoration plan that describes the anticipated life of the solar project, the parties responsible for the decommissioning and restoration, the estimated decommissioning and restoration costs, the amount by which such costs were reduced due to the recyclable value of any materials, and the method for ensuring that funds will be available for decommissioning and restoration of the real property. The decommissioning and restoration plan must be prepared by a professional engineer duly licensed by the State of Georgia.
  - (d) An application for a solar farm permit shall be accompanied by a bond ensuring that funds will be available for decommissioning the solar farm and reasonably restoring the site to its natural condition. The bond shall be in the form of cash or surety from a bonding company qualified to transact business in the State of Georgia and acceptable to the Putnam County Board of Commissioners. The bond shall be payable to Putnam County in an amount determined by the county's engineer to be reasonably sufficient to cover removal of the solar farm in its entirety and reasonable restoration of the site to its natural condition. The bond shall be maintained as long as the solar farm exists, regardless of whether it is actively operating. If the bond is not maintained as provided herein, Putnam County may call the bond and use the proceeds to remove the solar farm in its entirety and to reasonably restore the site to its natural condition. The bond may be released or returned when the director of planning and development determines in its reasonable discretion that the decommissioning of the solar farm has been completed in accordance with all applicable ordinances and federal and state laws.
  - (e) At the time of application, each applicant shall pay a non-refundable permit fee in the amount established by the Putnam County Planning and Development schedule of fees.
  - (f) A permit may be revoked by the Putnam County Planning and Development for any solar farm which is not in full compliance with this article. Prior to revoking the permit, the Putnam County Code Enforcement Officer shall provide three calendar days' written notice of any deficiencies to the solar farm owner or operator via U.S. Mail, overnight delivery, or hand delivery. If the deficiencies are not corrected within those three days, the director of planning and development or designee may revoke the solar farm's permit and require the solar farm to submit a new application before recommencing operations.

(Ord. of 7-10-2020 (1))

#### Sec. 53-7. - Safety and inspections.

- (a) The design of the solar energy system shall conform to applicable local, state and national codes, regulations, and standards. A building permit, reviewed by department staff, shall be obtained for a solar energy system. All design and installation work shall comply with all applicable provisions in the versions of the National Electric Code (NEC), the International Residential Code (IRC), International Commercial Building Code, International or Fire Code including any state or local amendments that are enforced at the time of permit review, and any additional requirements set forth by the local utility.
- (b) *Emergency access.* Roof-mounted solar energy systems shall be located in such a manner as to ensure emergency access to the roof, provide pathways to specific areas of the roof, provide for smoke ventilation opportunities, and provide emergency egress from the roof.

- (c) The solar energy system shall comply with all applicable Putnam County Code of Ordinances so as to ensure structural integrity of such solar energy system. The existing roof structure and the weight of the solar energy system shall be taken into consideration when applying for a solar energy system permit.
- (d) Prior to operation, electrical connections must be inspected by an appropriate electrical inspection person or agency, as determined by the planning director.
- (e) Any connection to the public utility grid must be approved by the appropriate public utility.
- (f) If batteries are included as part of the solar collector system, they must be installed according to all requirements set forth in the versions of the National Electric Code and State Fire Code in force at the time of permit. When no longer in operation, the batteries shall be disposed of in accordance with the laws and regulations of the Putnam County and any other applicable laws and regulations relating to hazardous waste disposal.
- (g) The owners and operators of a solar farm and the owners of any real property on which it is located shall be jointly responsible for the maintenance and removal of the solar energy system, its equipment and panels, and any appurtenant structures. The names of the manufacturers, installers, facility owners, and facility operators, and their addresses and phone numbers shall be posted on the required fencing at each entrance of a solar farm.
- (h) The director of planning and development or designee shall have the right to inspect any solar farm in the unincorporated areas of the county without notice if there is a risk of immediate harm or injury to person or property. If there is no risk of immediate harm or injury to person or property, the director or designee shall have the right to inspect any solar farm upon making reasonable efforts to notify the owners or operators 24 hours in advance of the inspection.

(Ord. of 7-10-2020 (1))

**Sec. 53-8. - Abandonment and removal.**

- (a) If a ground-mounted solar energy system is removed, any earth disturbance as a result of the removal shall be landscaped in accordance with Putnam County Code of Ordinance.
- (b) A ground or pole-mounted solar energy system is considered to be abandoned or defective if it has not been in operation for a period of 180 consecutive days. If abandoned, the solar energy system shall be repaired by the responsible party, as per section 53-7(g), meet federal, state, and local safety standards, or be removed by the owner within the time period designated by the planning director.
- (c) Utility-grade or solar farm solar energy systems shall be subject to the creation of a decommissioning plan at time of permit approval. This plan shall include, at a minimum:
  - (1) Defined conditions upon which decommissioning will be initiated (i.e. end of lease, safety hazard, etc.);
  - (2) Removal of all non-utility owned equipment conduits, structures, fencing, roads and foundations; restoration of property to condition prior to solar farm development;
  - (3) The timeframe for completion of removal and decommissioning activities; and
  - (4) Signed statement from the party responsible for completing the decommissioning plan acknowledging such responsibility.

Upon failure to accomplish the decommissioning plan, the building inspector may take action as authorized in the International Property Maintenance Code.

- (d) The owners and operators of a solar farm and the owners of any real property on which it is located shall be jointly responsible for the removal of the solar energy system, its equipment and panels, and any appurtenant structures and for restoration of the site to as natural a condition as reasonably possible, all of which must be completed to the reasonable satisfaction of the director of planning and development no later than 90 days after abandonment or closure. No later than 120 days after abandonment or closure, the owners or operators of any such solar farm shall provide written documentation acceptable to the director, demonstrating that the solar panels and related equipment were properly disposed of in accordance with federal, state, and local laws. In addition to all other available legal remedies, including calling the bond required per section 53-6(d) of this section, if the entire solar energy system has not been removed within 90 days after abandonment or closure, Putnam County may remove the solar energy system, its equipment, and panels and any appurtenant structures, and may place a lien for the costs of removal upon the real property on which the solar farm was located. Prior to removing the solar energy system, Putnam County shall provide ten-days' written notice to the owners and operators of the solar farm listed in the emergency response plan required pursuant to section 53-5(e)(9) of this section and the owners of the real property on which the solar farm is located. Said notice shall be provided by personal delivery or certified mail to the last address reasonably known and shall be posted on the property. Any delay by the county in taking action pursuant to this subsection shall not in any manner waive the county's right to take such action.

(Ord. of 7-10-2020 (1))

#### Sec. 53-9. - Appeals.

- (a) If the owner of a solar energy system is found to be in violation of the provisions of this chapter, the owner shall be subject to section 1-13.
- (b) If a building permit for a solar energy system is denied because of a conflict with other goals of Putnam County, the applicant may seek relief from the planning and zoning commission, which shall regard solar energy as a factor to be considered, weighed, and balanced along with other factors.

(Ord. of 7-10-2020 (1))

#### Sec. 53-10. - Penalties.

- (a) Each violation of this article may be punished as provided in section 1-13.
- (b) Any owner or operator of a solar farm shall be responsible for ensuring compliance with this article and shall be punishable for noncompliance.

(Ord. of 7-10-2020 (1))

#### Sec. 53-11. - Solar-ready zoning (optional).

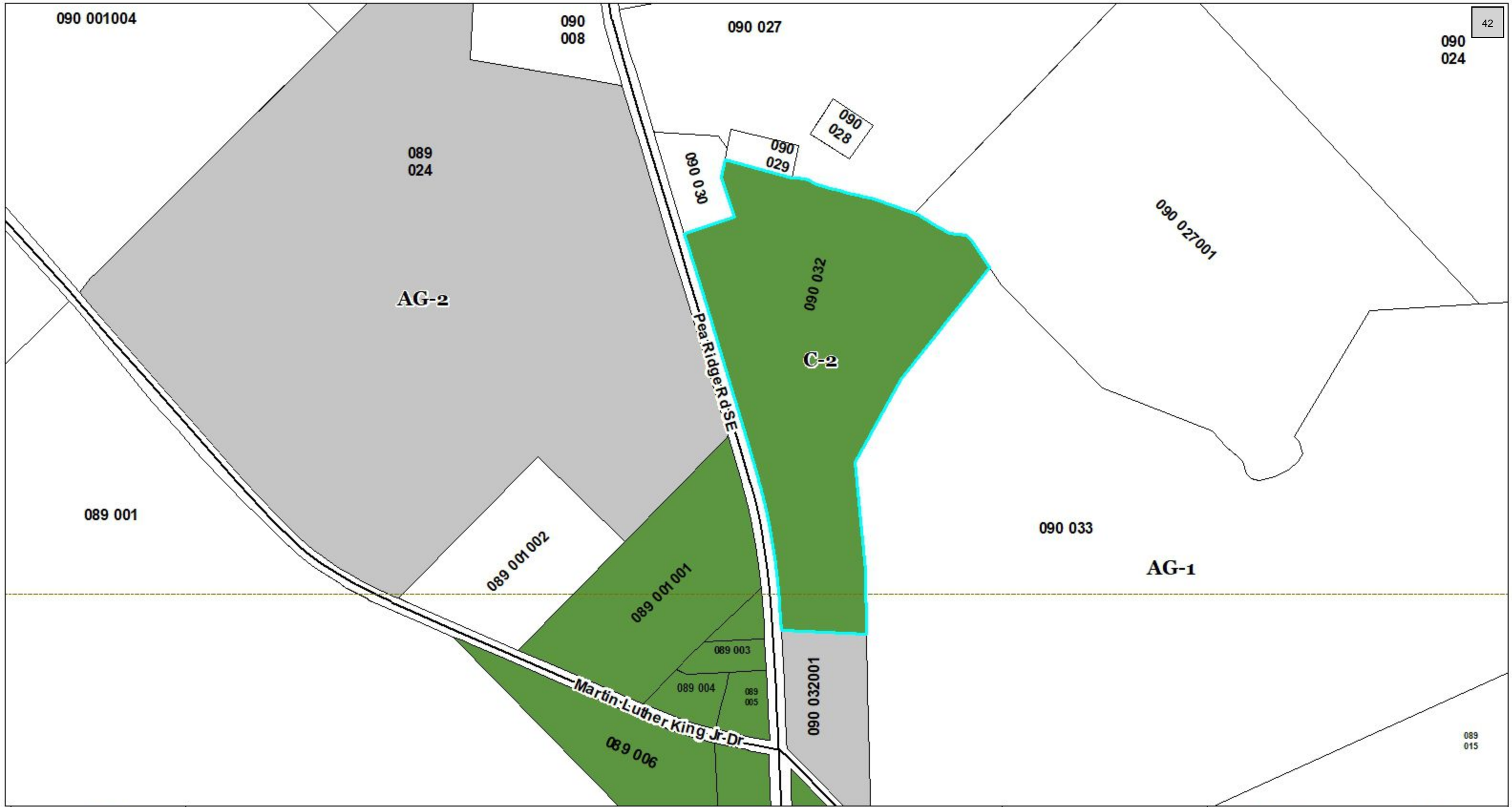
- (a) New structures will, to the extent possible and insofar as practical, be situated on the lot to take advantage of solar access, including the orientation of proposed buildings with respect to sun angles, the shading and windscreen potential of existing and proposed vegetation on and off the site, and the impact



of solar access to adjacent uses and properties.

- (b) To permit maximum solar access to proposed lots and future buildings, wherever reasonably feasible and where consistent with other appropriate design considerations, new streets shall be located on an east-west axis to encourage building siting with the maximum exposure of roof and wall area to the sun.
- (c) Putnam County tree-planting programs shall take into account the impact of street trees on the solar access of surrounding properties and, where possible, efforts shall be made to avoid shading possible locations of solar collectors.
- (d) When the planning and zoning commission reviews and acts upon applications for subdivision approval or site plan approval, it shall take into consideration whether the proposed construction would block access to sunlight between the peak daylight hours of 9:00 a.m. and 3:00 p.m. Eastern Standard Time for existing ground-mount, pole-mount, or roof-mount solar energy collectors, or for solar energy collectors for which a permit has been issued.
- (e) Where reasonable and appropriate, new subdivisions should be platted so as to preserve or enhance solar access for either passive or active systems, consistent with the other requirements of the Putnam County Code of Ordinance.
- (f) The plan for development of any site within cluster subdivisions shall be designed and arranged in such a way as to promote solar access for all dwelling units. Considerations may include the following:
  - (1) In order to maximize solar access, the higher-density dwelling units should be placed on a south-facing slope and lower-density dwelling units sited on a north-facing slope.
  - (2) A tall structure should be sited to the north of a short structure.
- (g) Solar-ready zoning should be considered as one among multiple considerations in planning new developments.

(Ord. of 7-10-2020 (1))



**GEOGRAPHIC FEATURE LEGEND**

Eatonton Limits	County Boundary	Roads	Parcels	Parcel Hooks
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<b>Zoning</b>	Overlay District	AG-2	C-2 CITY	IND-2 CITY	R - 1 CITY	RM-2
	No Code	C-1	I-M	MHP	R - 2 CITY	R-1R
	AG-1	C-1 CITY	IND-1 CITY	PUBLIC	R - 3 CITY	R-2
	AG-1 CITY	C-2	IND-2	PUBLIC CITY	R - 4 CITY	RM-1
					R-1	RM-3
					R-1R	VILLAGE

**MGRC**  
IT GIS Services  
Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8100  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

PUTNAM COUNTY, GEORGIA  
ZONING MAPS

**MAP 090**

MAP SCALE: 1" = 430.64' SCALE RATIO: 1:5,167.68 DATE: OCTOBER 2020



090 001004

089 024

090 008

090 027

43  
024

090 028

090 029

090 030

079 016001

AG-2

090 027001

089 001

090 032

C-2

090 033

AG-1

089 001 002

089 001 001

Martin Luther King Jr. Dr

089 003

089 004

089 005

089 006

090 032001



**GEOGRAPHIC FEATURE LEGEND**

Eatonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/institutional	Undeveloped/Vacant
Parcels			
Parcel Hooks			

**MGRC**  
IT GIS Services  
Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8180  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

**PUTNAM COUNTY, GEORGIA  
FUTURE LAND USE MAPS**

**MAP 090**

MAP SCALE: 1" = 400'    SCALE RATIO: 1:4,800    DATE: OCTOBER 2020

**File Attachments for Item:**

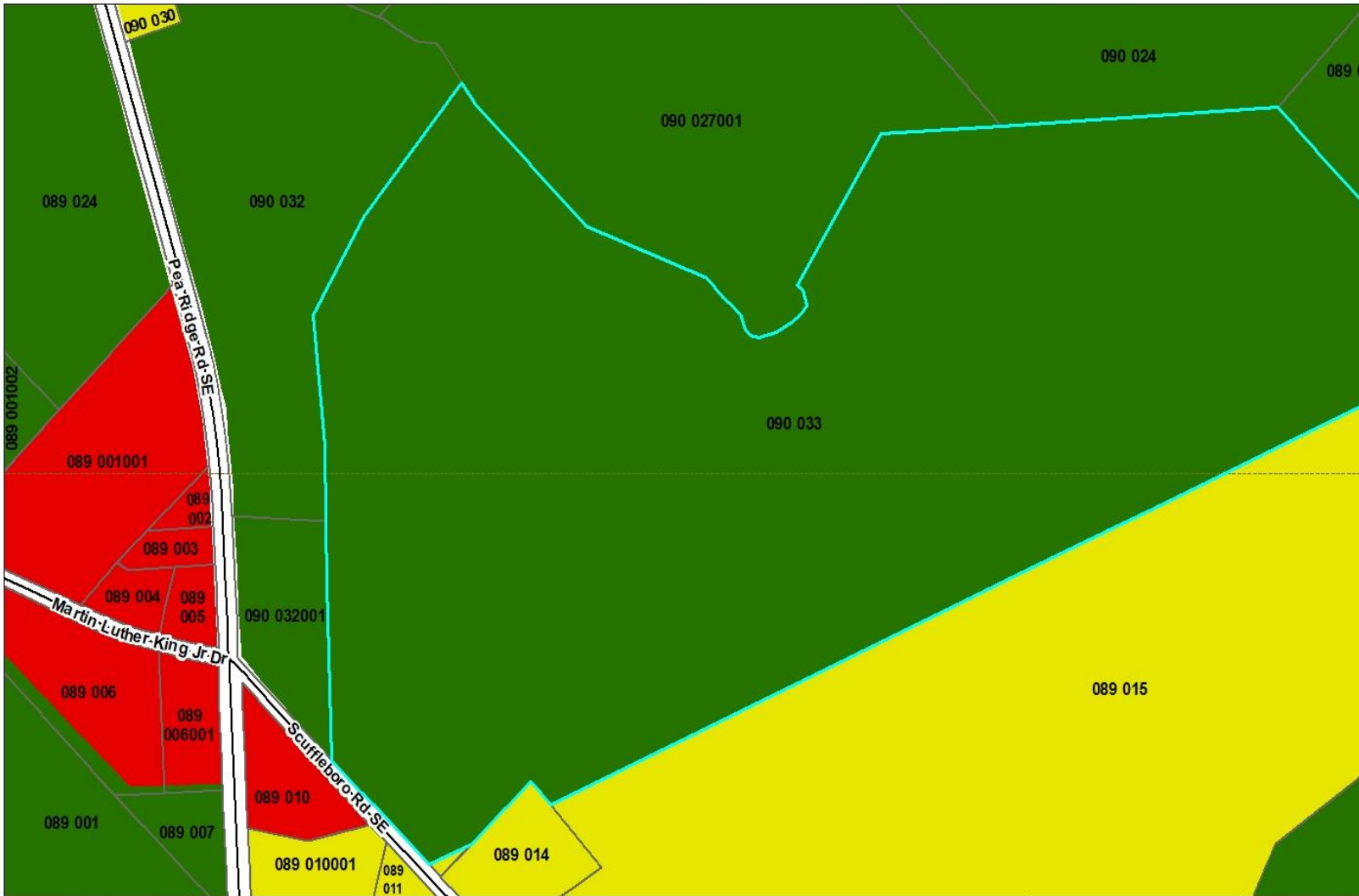
7. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 033001, District 2]. (staff-P&D)

**Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 033001, District 2].**

**PLANNING & DEVELOPMENT-LISA JACKSON STAFF RECOMMENDATION:**

The applicant is requesting a conditional use to establish a solar farm. The solar farm would be positioned upon three parcels, (map 090 parcel 032, map 090 parcel 033001, map 090 parcel 027001) totaling 25.5-acre leased area. The solar array will be constructed on approximately 16 acres of the 25.5. The solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground. This proposed plant would produce 2.8-megawatts (MW) of electricity.

This is allowed in AG-1 as a conditional use according to, [Sec. 53-4. - Placement by zoning district](#). The adjacent and nearby properties are a Dollar General store, a Gas Station/Convenience Store, a Marine Supply Store, and undeveloped forested land. Other than during construction, the proposed use is not anticipated to create objectionable noise nor vibration beyond what would typically be associated with agricultural use. The intended use should not have a significant impact on traffic generated in the area. The facility is passive, with no on-site personnel required for day-to-day operations. The solar modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The proposed development will not have an adverse effect on the nearby roads, adjacent properties, or the community.



**GEOGRAPHIC FEATURE LEGEND**

Estonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/Institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

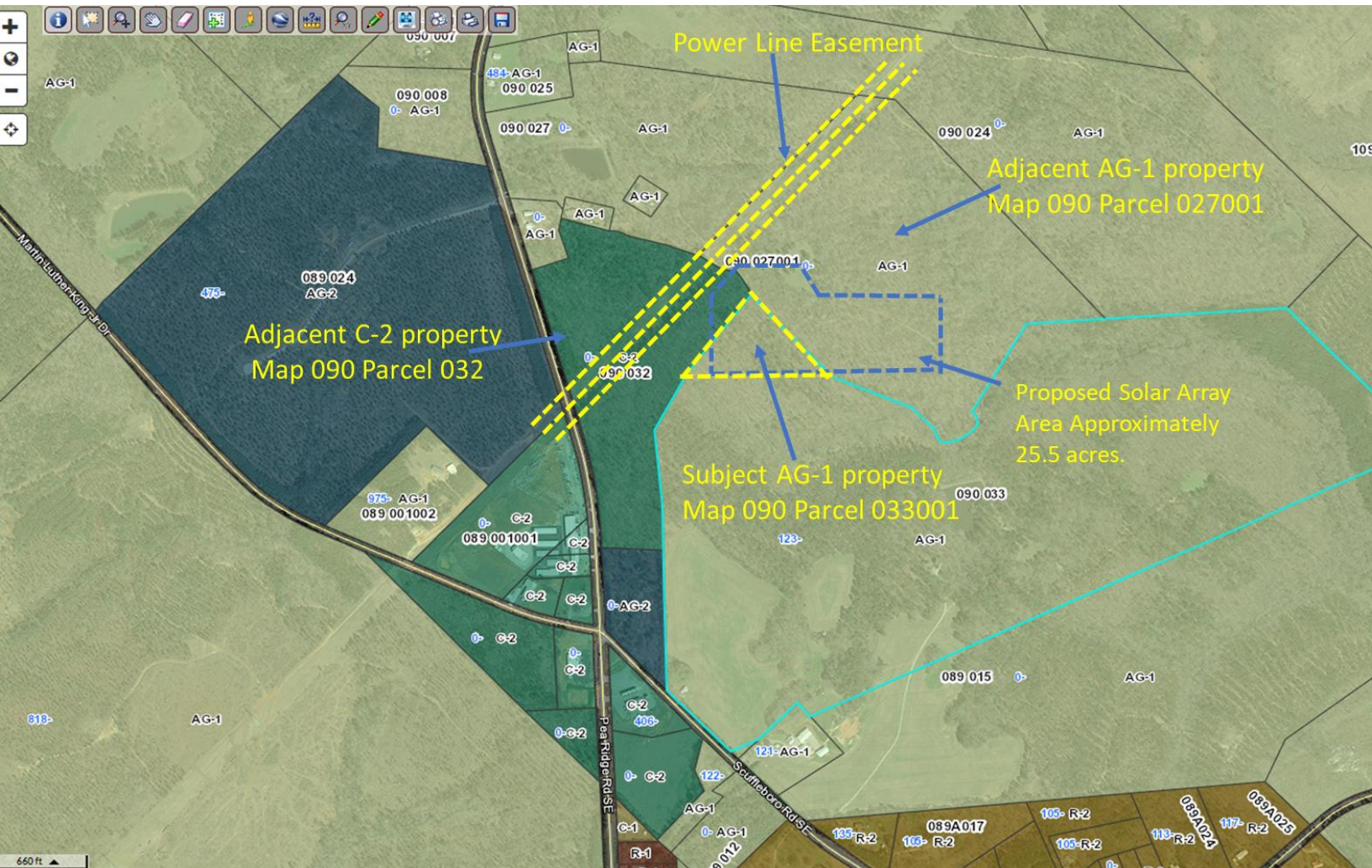
  
 Middle Georgia Regional Commission  
 175 Emory Hwy  
 Suite C  
 Macon, Georgia 31217  
 (478) 751-6180  
 Web:  
[www.middlegeorgia.org](http://www.middlegeorgia.org)

PUTNAM COUNTY  
FUTURE LAND USE

  
 W E  
 N S

M

MAP SCALE: 1" = 400'



**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 033001], with the following conditions:**

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within AG-1.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

**PLANNING & ZONING COMMISSION RECOMMENDATION:**

*The Planning & Zoning Commission’s recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032],*



[Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

**PLANNING & ZONING COMMISSION MINUTES:**

The Putnam County Planning & Zoning Commission conducted a public hearing on Thursday, November 5, 2020 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

**Present: Chairman James Marshall, Jr., Member Maurice Hill, Jr., Member Martha Farley, Member John Mitchell (not eligible for voting due to training requirements)**

**Staff Present: Lisa Jackson, Courtney Andrews and Ben Schmitt**

**The following items 10-12 were heard as one before the board.**

10. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned C-2. **[Map 090, Parcel 032, District 2]**.
11. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 033001, District 2]**.
12. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 027001]**. **Mr. Ryan Peters** represented this request. He stated that he is an environmental engineer with SolAmerica Energy, a solar development company based out of Atlanta, Georgia. He added that the three items are a combination of three parcels, one is zoned C-2, and the other two are AG-1. All of the parcels are owned by Mr. David Erickson. SolAmerica is working with Mr. Erickson to lease 25 ½ acres of the combined 115 acres to develop a solar farm. The farm itself, meaning the solar panel array will sit on 16 acres of the 25 ½. The rest of the area will consist of a stormwater management pond, access roads, and perimeter buffers. One transformer will be on site along with some inverters to convert the power from direct to alternating current. The site should produce 2.8 megawatts of electricity, which is enough to provide power to 570 homes. **Mr. Peters** stated that they are tying into Tri-County’s existing three-phase line on Pea Ridge Road. The

property is adjacent to Georgia Power’s transmission line easement. The project will be 1,000 feet from Pea Ridge Road, and the nearest dwelling is over 660 feet to the north. The vegetation outside the proposed area will remain. He added that land disturbance will only be on the proposed areas. As well as our excess road which will be a 30-foot-wide easement. **No one spoke in opposition of this request.**

**Member Hill** asked if they are using adjustable panels that alternate to follow the sun. **Mr. Peters** stated that the panels are a fixed-tilt system and will be stationary. **Member Hill** stated that he asked because if it tilts with the sun, you could blind some drivers on the road, depending on where it is placed.

**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:**

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Motion to approve the request by **SolAmerica, LLC, agent for David Erickson,** for a conditional use for a solar farm located on Pea Ridge Road **[Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001]** with the following conditions:

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Made by **Member Hill** and seconded by **Member Farley**  
Voting Yea: **Chairman Marshall, Member Hill, Member Farley**



# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

Putnam County  City of Eatonton

APPLICATION FOR:  VARIANCE  CONDITIONAL USE

*PLAN 2020 - 01505*

THE UNDERSIGNED HEREBY REQUESTS THE CONSIDERATION OF A VARIANCE/CONDITIONAL USE AS SPECIFIED.

David Erickson Phone# 706 - 485 - 9004  
Owner name

SolAmerica Energy, LLC Phone# 404 - 351 - 8175 x18  
Applicant name (If different from above)

1819 Peachtree Road, Suite 100 Atlanta GA 30309  
MAILING ADDRESS CITY STATE ZIP

PROPERTY LOCATION: Pea Ridge Road TOTAL ACREAGE 8.47

MAP: \_\_\_\_\_ PARCEL: 090 033001 PRESENTLY ZONED: Ag-1 DISTRICT: 2

SETBACKS: Front: 50 Rear: 50 Lakeside: \_\_\_\_\_ Left: 50 Right: 50

\*All setbacks are required to be met from the front, side, rear, and lakeside (nearest point) property lines\*

\*There is a 50ft mandated front yard setback requirement from all arterial road and state highways. \*

Arterial/State Road. Yes:  No: \_\_\_\_\_

TOTAL SQ. FT. (existing structure) 0 sq ft TOTAL FOOTPRINT (proposed structure) 871,200 sq ft

LOT LENGTH (the total length of the lot) Approx. 3,000 feet

LOT WIDTH AT BUILDING SETBACK (how wide the lot is where you're proposing to build) Approx. 3,400 feet

REASON FOR REQUEST: Construction and operation of a solar energy generation facility (solar farm)

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

RECORDED PLAT:  LETTER OF AGENCY  LETTER OF INTENT

SITE APPROVAL/LAYOUT OF SEPTIC SYSTEM FROM HEALTH DEPARTMENT N/A

**\*PROPOSED LOCATION MUST BE STAKED OFF\***

\*SIGNATURE OF APPLICANT: *RSM Alm* DATE: 9-28-2020

\*APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF, AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY/CITY OF EATONTON HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.

DATE FILED <u>9-24-2020</u>	FEE: \$ <u>200.00</u>	CK. NO. _____	CASH _____	C. CARD <input checked="" type="checkbox"/>	INITIALS <u>CJA</u>
RECEIPT # _____	DATE OF NEWSPAPER AD: <u>10-8-2020</u>		DATE SIGN POSTED: <u>10-7-2020</u>		
PLANNING & ZONING HEARING: <u>11-5-2020</u>		RESULT: _____			
COMMISSIONERS/CITY COUNCIL HEARING: _____		RESULT: _____			



Ryan Peters, P.E.  
SolAmerica Energy, LLC  
1819 Peachtree Road, Suite 100  
Atlanta, Georgia 30309

September 24, 2020

Putnam County Planning & Development  
117 Putnam Drive, Suite B  
Eatonton, Georgia 31024  
(706) 485-2776

Ms. Lisa Jackson:

SolAmerica Energy, LLC is requesting a Conditional Use Permit for parcels #090 032, 090 033001, and 090 027001 to facilitate the development of a solar energy farm, informally named "Putnam Erickson 2." We are requesting to be placed on the agenda for the next available Planning Commission meeting for Putnam County. We will pay the application fee of \$200 over the phone via credit card.

Please accept this submittal with the following support documents:

- Conditional Use Application Form
- Project Narrative and Supporting Documents
- Conceptual Site Plans
- Letter of Agency (submitted separately by Property Owner)

If you should have any questions or need additional information, please reach out to me directly.

Sincerely,

A handwritten signature in black ink that reads "Ryan Peters". The signature is written in a cursive, flowing style.

Ryan Peters, P.E.  
Environmental Engineer



Putnam County – Application for Conditional Use Permit - Project Narrative

**Project Narrative**

SolAmerica Energy, LLC (dba Putnam County GA S2, LLC) is requesting a Conditional Use Permit for the development of an approximately 2.8-megawatt (MW) AC solar energy farm near the intersection of Pea Ridge Road and Scuffleboro Road SE in Putnam County. The subject property is a combination of Parcel #090 032, 090 033001, and 090 027001. These parcels comprise approximately 115.33 acres total. SolAmerica has a lease agreement to develop approximately 25.5 acres for the solar farm project contingent on permitting approval. The subject property, development area, and preliminary layout are shown on the attached site plans.

**SolAmerica Past Project Experience:** SolAmerica has over 52 projects developed and constructed totaling more than 140MW (DC) across the states of Georgia, South Carolina, Alabama, Florida, Maryland, Illinois, Minnesota, Wisconsin, and New Jersey. SolAmerica has previously designed and constructed a 3MW (AC) solar farm within the City of Eatonton (permitted in 2019 and constructed in 2020). For more on past projects completed by SolAmerica please visit <https://www.solamericaenergy.com/projects/>

**Site Address:** Pea Ridge Road (Plat Attached).

**Current Property Use & Zoning:** Parcel 090 032 is zoned C-2 and Parcels 090 033001 and 090 027001 are zoned AG-1, which allow large scale solar farms with a Conditional Use approval. All parcels are in Putnam County, and are currently undeveloped woodland.

**Proposed Property Use:** Solar Energy Generation Facility (solar farm), on an approximate 25.5-acre lease area of the 115.33-acre parcels. The solar array, itself, will comprise approximately 16 acres of the lease area, with the remaining area comprised of stormwater management features, shading buffers, and access roads. Solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground and will reach a maximum height of approximately 8 feet above the ground. Each PV module is roughly 6 feet long x 3 feet wide. Modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The project is considered a “passive” power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and negligent at the property boundaries.

**Endangered Species and Wetlands:** Wetlands have been field delineated on the project site and confirmed that no wetlands are within the array area. The approximate location of wetlands and streams are shown on the site plans. Two intermittent streams have been delineated and are approximately shown on the site plan (Unnamed tributary to Bay Branch). Delineated streams and wetlands will be included in the construction plans during building permit application process. The proposed development will be designed to avoid any impacts to the existing streams. The site has also been evaluated to ensure the proposed development will have no impact to Threatened and Endangered Species, or potential historic and cultural resources.

**Solar Farm Operation Schedule:** The solar farm will be in operation 24 hours a day, yet, will make the majority of power during peak sun hours (PSH's) approximately 6 hours a day between the hours of 9AM-3PM (depending on the season of the year). Solar farms are passive systems that do not require daily on-site personnel.

**Site Personnel:** The solar farm will be remotely monitored and will not have on-site personnel for normal day to day operations. Standard operation and maintenance of the facility will require personnel to be on-site approximately 7-10 days during a calendar year, once the site is fully commissioned.

**Setbacks:** Zoning setbacks have been observed for front, side and rear yards per Putnam County Zoning Ordinance for properties in the A-1 and C-2 zoning district. Additional solar development setbacks have been observed in accordance with Chapter 53 (Solar Energy) of the Putnam County Code of Ordinances.

**Buffers & Screening:** Residential buffers are not required for A-1 zoned properties [Chapter 75 – Zoning, Article IV, Section 456(b)(3)]. However, solar farms are required to have vegetative screening or an existing buffer to obscure the facility from adjoining residential properties [Chapter 53 – Solar Energy, Article I, Section 53-5(f)(4)]. The proposed development layout is well contained within the existing parcel and undisturbed vegetation will provide screening for adjoining properties to meet the ordinance.

**Glare/Reflection Resistance:** The Photovoltaic (PV) Solar Panels that will be installed with this project are coated with non-reflective materials designed to maximize light absorption and significantly minimize glare. PV Solar panels are designed to absorb as much light as possible since any reflected light is energy lost from the system; therefore, glare or reflected sun light is not an issue with PV solar projects. In fact, the amount of glare that is reflected from a PV solar panel is equivalent to the amount of glare from a newly paved asphalt road.

**Lighting:** There is no proposed lighting at the Solar Farm facility, but if any is required, it will be minimal lighting solely for safety and security purposes to meet applicable federal, state, or local requirements.

**Security Fencing:** The assembly area will be surrounded by a minimum 6' tall chain-link security fence per the National Electrical Code.

**Noise:** The project is considered a "passive" power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and be negligible at the property boundaries.

**Utilities:** The facility does not involve building construction and does not require on-site personnel for normal operations; consequently, there is no need for water or sanitary sewer services.

**Traffic:** Due to the passive nature of the proposed facility, traffic impacts will be minimal. Trip generation is one of the first steps in a traffic impact analysis for a proposed land use. For this project site, there are no on-site personnel required for day-to-day operations and the site will not be open to the public. Consequently, trip generations and impacts to the transportation network are negligible.

Traffic impacts will be most noticeable during construction of the facility, which will last approximately 16 weeks. The types of vehicles expected to be accessing the site during construction include equipment

hauling trucks, passenger vehicles, fuel delivery vehicles, material delivery trucks, and utility vehicles. No oversize or overweight loads are anticipated. During peak construction activity, a maximum of roughly 40 vehicle trips per day can be expected.

Minimal traffic impacts will occur again during the eventual decommission and tear-down of the solar farm. Post-decommission traffic activity at the site should return to pre-development levels.

**Stormwater & Erosion Control:** The proposed project will comply with all requirements of the Putnam County and Georgia EPD stormwater management regulations and erosion & sediment control provisions, as well as NPDES permit requirements, as applicable. Land disturbance and grading activities will be minimized as much as practical to reduce the potential for environmental and off-site impacts. Disturbances within the site area will be seeded with a native seed mix appropriate for the season and region. Seeded vegetation will establish a deep root system that should stabilize the soil and promote stormwater ground infiltration.

**Warning Signage:** A sign will be posted on the facility's entrance gate with the 911 address, 24-hour emergency contact number, and facility owner/operator name and contact number. During construction, a sign will be posted at the entrance to the construction site with the 24-hour emergency contact number, contractor name and contact number, and the facility owner/operator contact name and number. Also, brightly colored high voltage warning signs no smaller than one foot by two feet will be posted on the perimeter security fence every 100 feet.

**Development & Construction Schedule:** Complete construction of the Solar Farm will take approximately 20 to 24 weeks from breaking ground to commercial operation. Approximately 10-20 workers will be onsite during construction phase.

**Plant & Project Details:** The site will be developed and constructed by SolAmerica Energy and then operated by SolAmerica or another long-term project owner. There will be a long-term power purchase agreement (PPA) with Tri-County EMC.

**Emergency Response:** An emergency response plan will be prepared and submitted during the building permit application process. The emergency plan will include all required information per the County's Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-5(6)(i)]. During construction of the project, a designated on-site safety manager will be established throughout each work day. The safety manager will perform any applicable pre-emergency planning tasks before field activities begin and will coordinate emergency response with on-site personnel and the local emergency service providers. Emergency equipment and supplies and their locations will be communicated to employees present at the project site. In case of a fire, explosion or chemical release, the local Fire Protection District, and/or any other relevant emergency response authorities will be immediately notified. Operations will cease, and the appropriate incident notifications and reports will be submitted to the County and any other relevant government agencies. In the event that emergency medical treatment is needed, 911 will be notified immediately and the incident reported to the on-site safety manager. The safety manager will coordinate further medical response and site evacuation, if necessary. A clear route of entrance and evacuation will always be maintained at the site. All field employees participating in the construction of the project will be given directions to the nearest hospital before their work commences.

**Solar Panel Material:** All solar panels for this proposed solar farm will utilize crystalline silicon (c-Si) solar cells.

**Decommissioning Plan and Surety:** A decommissioning plan will be in place and part of the project in accordance with the Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-8(3)&(4)]. The plan will include removal of all Solar Project Improvements from the project area and restore the developed area to a greenfield condition, including removing underground wiring. Decommissioning of all components, above and below ground, typically happens within a period of 180 days after lease termination. A typical Solar Farm Decommissioning Plan is attached for a more detailed reference. Each Decommissioning Plan is slightly different from site to site and will be finalized once all equipment is selected and design is finalized by civil and electrical engineers. A decommissioning plan cost estimate will be prepared by a qualified engineer and this estimate will be used to obtain a surety. The surety mechanism will be determined during the building permit application process once the decommissioning cost estimate is prepared and approved by the County.

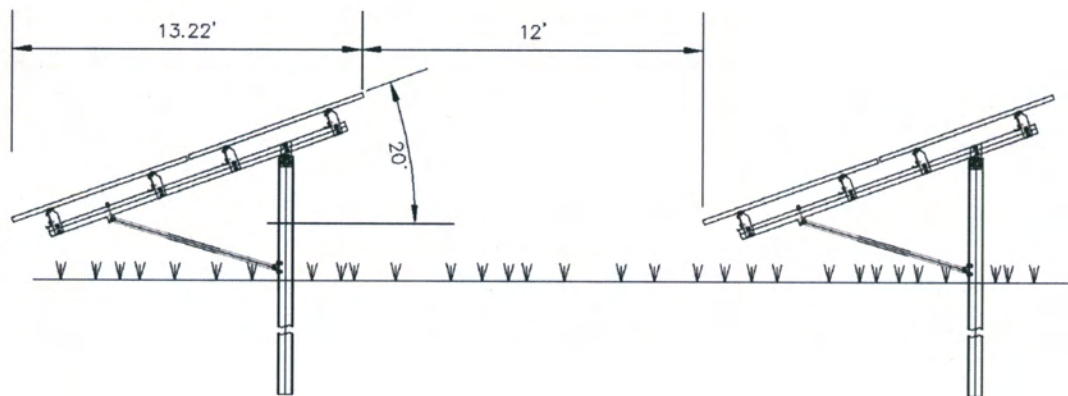
**Plat of Survey:** See attached documents.



**Typical Fixed Tilt Installation Picture and Design Detail:**



SolAmerica Fixed Tilt Project (installed in 2018)



Fixed Tilt Panel Detail

D2020003691

FILED IN OFFICE  
CLERK OF COURT  
08/06/2020 03:07 PM  
SHEILA H. PERRY, CLERK  
SUPERIOR COURT  
PUTNAM COUNTY, GA

3247530134  
PARTICIPANT ID

Return Recorded Document to:  
Kristine R. Moore Tarrer, LLC  
1129 Lake Odessa Parkway  
Suite 105  
Eatonton, Georgia 31024  
File No. 2020-240

PT-61 117-2020-001178



REAL ESTATE  
TRANSFER TAX  
PAID: \$17.00  
Cross-Index Plat Book 36, page 263

### LIMITED WARRANTY DEED

STATE OF GEORGIA  
COUNTY OF PUTNAM

THIS INDENTURE made this 6th day of August in the year 2020, between Doris C. Moody, as party or parties of the first part, hereinafter called "Grantor" and David L. Erickson, hereinafter called "Grantee" (the words "Grantor" and "Grantee" to include their respective heirs, successors, and assigns, where the contract requires or permits),

#### WITNESSETH:

That Grantor, for the sum of TEN and 00/100's (\$10.00) Dollars and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt and sufficiency of which are here acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, all of those tracts or parcels of land described as follows:

All that tract or parcel of land lying and being in the 374th G.M.D. (prior Vesting Deed shows as G.M.D. 313), State of Georgia, County of Putnam, designated on survey of said property as Tract A, containing 8.47 acres, and being more particularly described and delineated according to said plat and survey prepared by Byron L. Farmer, Georgia Registered Surveyor Number 1679, dated 07/21/2020, entitled, "Survey of Property for David Leland Erickson", said plat being of record in the Office of the Clerk of Superior Court of Putnam County, Georgia, in Plat Book 36, page 263; which said plat and the recording thereof are by reference hereto incorporated herein for a more complete and detailed description.

**BEING A PORTION OF TAX MAP PARCEL #: 090.033 TO BE ADDED TO TAX MAP PARCEL # 090.027001**

Upon recording of this conveyance and the previously recorded Plat, as approved by Putnam County, Tract A is being made a part of and attached to the adjoining property identified on the herein referenced Plat as that of "David L. Erickson Deed Book 941, Page 385, Plat Book 36, Page

56 dated 01/03/2019 and recorded on 01/03/2019 in the office of the Clerk of Superior Court Putnam County, GA.

For Informational Purposes Only:  
TMP 096 033

THIS CONVEYANCE is made subject to the following:

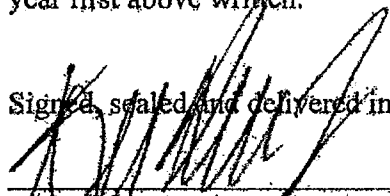
- 1) The taxes for 2020 and all subsequent years not yet due and payable.
- 2) All restrictive covenants of record.
- 3) All present visible general utility easements, easements, and rights of way of record, including, but not limited to those created by the Covenants (if applicable) and shown on the existing recorded survey(s).
- 4) All matters disclosed on the existing survey(s) of record.

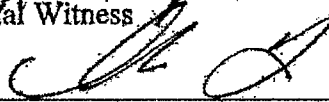
TO HAVE AND TO HOLD the said Property, together with all and singular the rights, members, easements and appurtenances, and all interest of Grantor (if any) in and to alleys, streets, and rights of way adjacent to or abutting the Land to the same being, belonging or in any wise appertaining to the Land, to the only proper use, benefit of Grantee, forever, IN FEE SIMPLE.

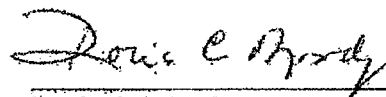
Except as to any claims arising from or with respect to the Permitted Exceptions, Grantor will warrant and forever defend the right and title to the Property unto Grantee against the lawful claims of all persons owning, holding or claiming by, through or under Grantor, but not otherwise.

IN WITNESS WHEREOF, the Grantor has hereunto set grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:

  
 \_\_\_\_\_  
 Unofficial Witness

  
 \_\_\_\_\_  
 Notary Public

  
 \_\_\_\_\_ [SEAL]  
 Doris C. Moody

Christina L. Quider  
 AFFIX NOTARY PUBLIC  
 Putnam County, GEORGIA  
 Expires 09/04/2023



# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

LETTER OF AGENCY- \_\_\_\_\_

WE, THE UNDERSIGNED OWNERS OF REAL PROPERTY LOCATED IN THE CITY OF EATONTON/PUTNAM COUNTY, GEORGIA, HEREBY APPOINT SolAmerica Energy LLC TO BE MY AGENT FOR THE PURPOSE OF APPLYING FOR Conditional Use Permit OF PROPERTY DESCRIBED AS MAP 090 PARCEL 033001, CONSISTING OF 9.47 ACRES, WHICH HAS THE FOLLOWING ADDRESS: Pearidge Ridge Road EATONTON, GEORGIA 31024. ATTACHED HERETO IS A COPY OF A DEED AND OR PLAT OF SURVEY DESCRIBING THE PROPERTY OWNED BY THE PROPERTY OWNER(S) TO WHICH THIS LETTER OF AGENCY APPLIES.

THE ABOVE NAMED AGENT HEREBY IS AUTHORIZED TO COMPLETE AND SIGN THE CITY OF EATONTON/PUTNAM COUNTY APPLICATION FOR SolAmerica Energy LLC ON OUR BEHALF. WE UNDERSTAND THAT THIS LETTER OF AGENCY WILL BE ATTACHED TO AND MADE PART OF SAID FORM AND WILL BE RELIED UPON BY THE CITY OF EATONTON/PUTNAM COUNTY. FOR AND IN CONSIDERATION OF THE CITY OF EATONTON/PUTNAM COUNTY ACCEPTING THIS LETTER OF AGENCY, WE HEREBY INDEMNIFY AND HOLD HARMLESS THE CITY OF EATONTON/PUTNAM COUNTY AND ITS AGENTS AND/OR EMPLOYEES IN THE EVENT THAT THE ABOVE NAMED AGENT SHOULD MISUSE THIS LETTER OF AGENCY AND WE SUFFER DAMAGES AS A RESULT.

THIS 23<sup>rd</sup> DAY OF September, 2018, 20

PROPERTY OWNER(S): David L Erickson  
NAME (PRINTED)  
David L Erickson  
SIGNATURE

ADDRESS: 131 Suffleboro Road, Eatonton GA 31024  
PHONE: 706-819-9777

ALL SIGNATURES WERE HEREBY SWORN TO AND SUBSCRIBED BEFORE ME THIS 23 DAY OF SEPTEMBER, 2018, 2020

[Signature]  
NOTARY  
MY COMMISSION EXPIRES: 12 Dec 2023



BK:36 PG:263-263  
P2020000064

FILED IN OFFICE  
CLERK OF COURT  
07/23/2020 09:11 AM  
SHEILA H. PERRY, CLERK  
SUPERIOR COURT  
PUTNAM COUNTY, GA

*Sheila H. Perry*

5341355839  
PARTICIPANT ID

Course	Bearing	Distance
1-2	S 43°39'54" E	122.60'
2-3	S 44°16'08" E	119.00'
3-4	S 45°32'13" E	193.39'
4-5	S 37°44'58" E	40.82'
5-6	S 46°46'15" E	241.08'
6-7	S 46°21'02" E	122.79'
7-8	S 68°48'34" E	133.72'
8-9	S 69°31'24" W	1193.56'
9-10	N 27°04'32" E	86.83'
10-11	N 35°18'29" E	182.01'
11-12	N 36°33'04" E	314.15'
12-1	N 39°34'20" E	222.59'

THIS SURVEY IS A DIVISION OF THE PARENT TRACT

**SURVEY OF PROPERTY FOR**  
**David Leland Erickson**  
LYING IN LAND LOT 296  
SECOND LAND DISTRICT  
GMD 374  
PUTNAM COUNTY, GEORGIA  
REFERENCE : DEED BOOK 6 - N, PAGE 1

**SURVEYOR: BYRON L. FARMER**  
259 COUNTY LINE CHURCH ROAD, SW  
MILLEDGEVILLE, GEORGIA 31061  
PHONE: 478-932-5755  
GEORGIA REGISTRATION NUMBER 1679

**NOTE:**  
THIS PROPERTY IS SUBJECT TO UTILITY AND OTHER EASEMENTS,  
BOTH VISIBLE AND NOT VISIBLE AT THE TIME OF THE SURVEY  
THESE EASEMENTS MAY OR MAY NOT BE OF RECORD.

200 0 200 400 600



GRAPHIC SCALE - FEET SCALE: 1" = 200'

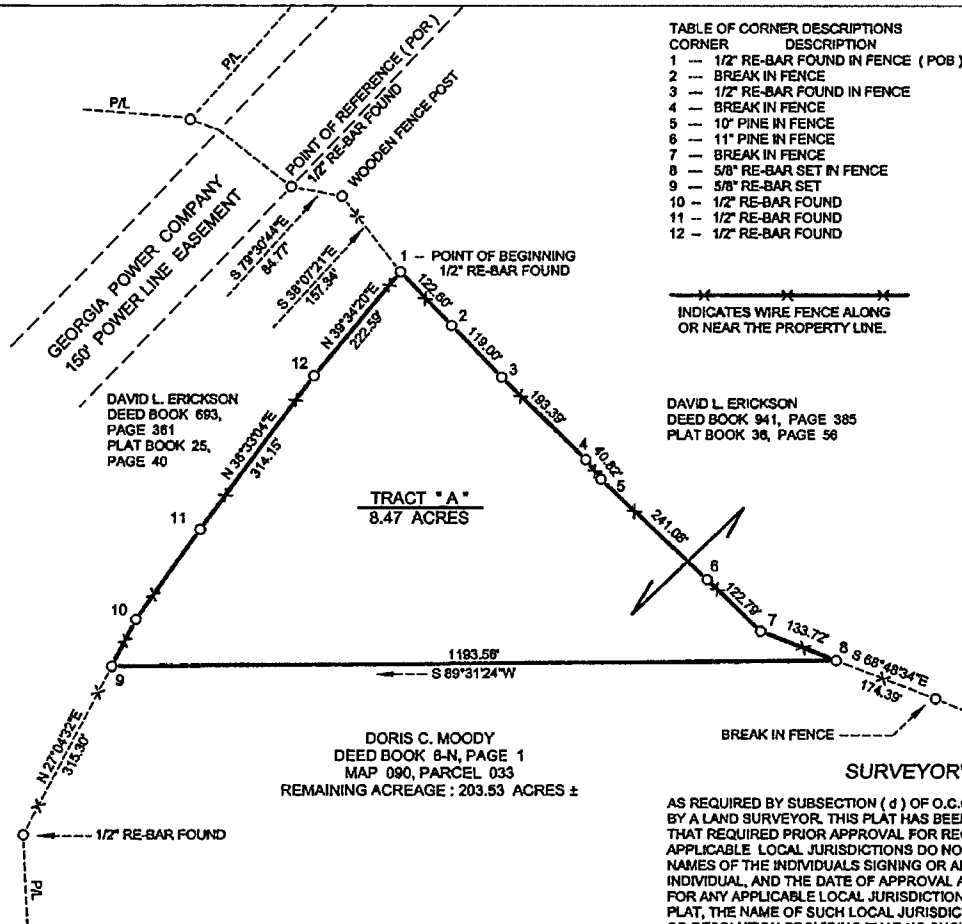
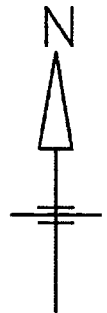


TABLE OF CORNER DESCRIPTIONS

CORNER	DESCRIPTION
1	1/2" RE-BAR FOUND IN FENCE (POB)
2	BREAK IN FENCE
3	1/2" RE-BAR FOUND IN FENCE
4	BREAK IN FENCE
5	10" PINE IN FENCE
6	11" PINE IN FENCE
7	BREAK IN FENCE
8	5/8" RE-BAR SET IN FENCE
9	5/8" RE-BAR SET
10	1/2" RE-BAR FOUND
11	1/2" RE-BAR FOUND
12	1/2" RE-BAR FOUND

INDICATES WIRE FENCE ALONG OR NEAR THE PROPERTY LINE.



GRID NORTH - GEORGIA WEST ZONE

STATE PLANE COORDINATES  
POR - N 1,193,660.79 E 2,561,758.11  
POB - N 1,193,521.57 E 2,561,938.59

**NOTE:**  
TRACT "A" IS TO BE COMBINED WITH  
ADJOINING LANDS OF DAVID LELAND  
ERICKSON AND CANNOT BE CONVEYED  
AS A SEPARATE PARCEL AS IT HAS NO  
PUBLIC ROAD ACCESS.

APPROVED FOR RECORDING ONLY  
PUTNAM COUNTY  
PLANNING AND DEVELOPMENT  
7 - 20 - 20  
DATE  
LISA JACKSON

DORIS C. MOODY  
DEED BOOK 8-N, PAGE 1  
MAP 090, PARCEL 033  
REMAINING ACREAGE : 203.53 ACRES ±

**SURVEYOR'S CERTIFICATION**

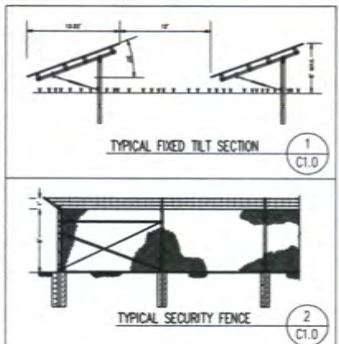
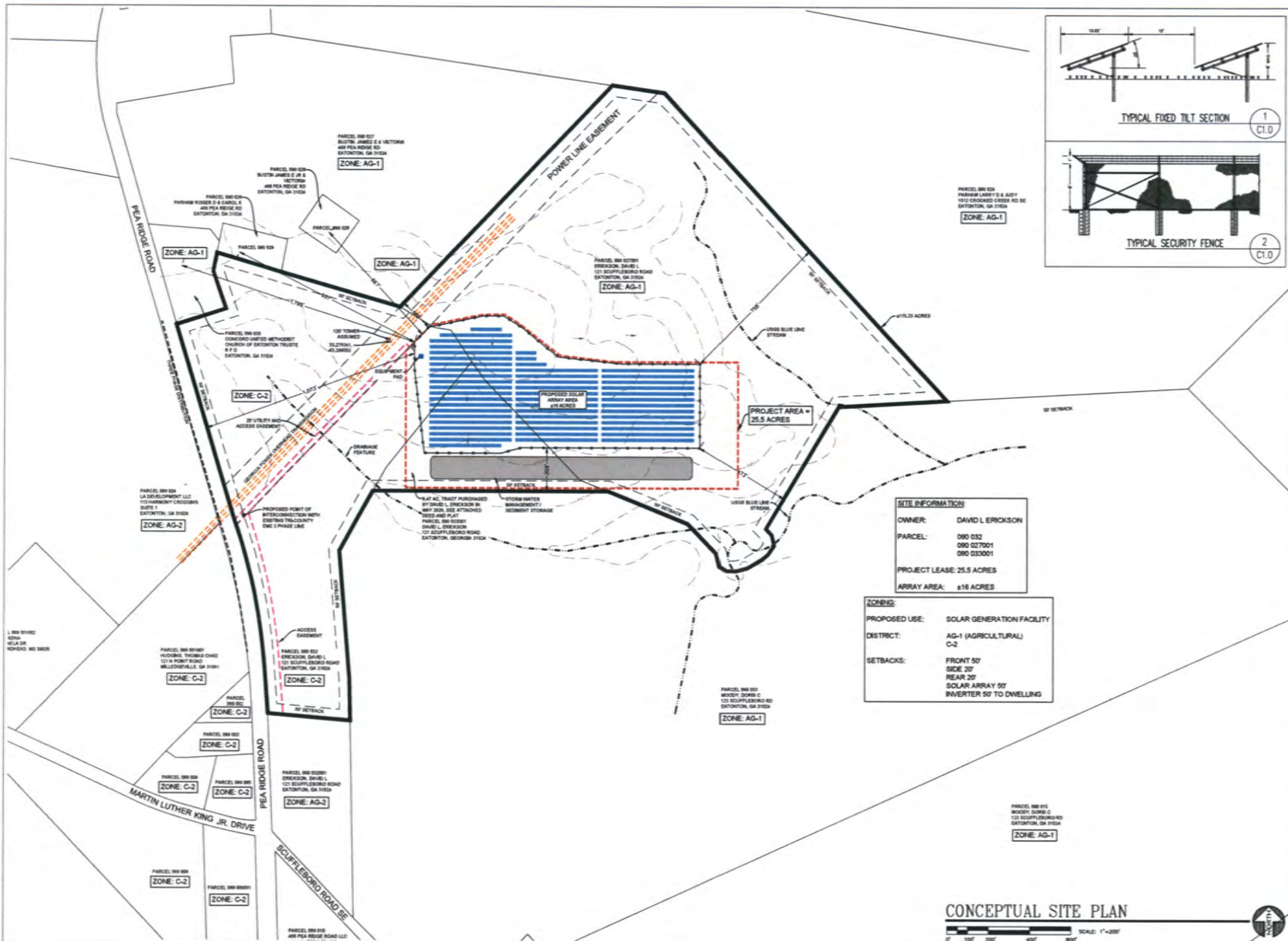
AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15 - 6 - 67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR. THIS PLAT HAS BEEN APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS THAT REQUIRED PRIOR APPROVAL FOR RECORDING THIS TYPE OF PLAT OR ONE OR MORE OF THE APPLICABLE LOCAL JURISDICTIONS DO NOT REQUIRE APPROVAL OF THIS TYPE OF PLAT, THE NAMES OF THE INDIVIDUALS SIGNING OR APPROVING THIS PLAT, THE AGENCY OR OFFICE OF THAT INDIVIDUAL, AND THE DATE OF APPROVAL ARE LISTED IN THE APPROVAL TABLE SHOWN HEREON. FOR ANY APPLICABLE LOCAL JURISDICTION THAT DOES NOT REQUIRE APPROVAL OF THIS TYPE OF PLAT, THE NAME OF SUCH LOCAL JURISDICTION AND THE NUMBER OF THE APPLICABLE ORDINANCE OR RESOLUTION PROVIDING THAT NO SUCH APPROVAL IS REQUIRED ARE LISTED IN THE APPROVAL TABLE SHOWN HEREON. SUCH APPROVALS, AFFIRMATIONS, OR ORDINANCE OR RESOLUTION NUMBERS SHOULD BE CONFIRMED WITH APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15 - 6 - 67



**SURVEYOR'S CERTIFICATION**  
THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A POSITIONAL TOLERANCE OF 0.04 FEET. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND FOUND TO BE ACCURATE TO WITHIN ONE FOOT IN 296,876 FEET

*Byron L. Farmer* 07-21-2020

SURVEYED : DECEMBER 18, 2018 AND APRIL 30, 2020 PLAT : MAY 07, 2020 JOB NUMBER : 20067PX (18202P)  
EQUIPMENT USED : JAVAD TRIUMPH LS (SERIAL NUMBER 00294) AND JAVAD TRIUMPH II (SERIAL NUMBER 00235) DUAL FREQUENCY AND RTK



**SITE INFORMATION**

OWNER: DAVID L ERICKSON  
 PARCEL: 080 032  
 080 027001  
 080 033001  
 PROJECT LEASE: 25.5 ACRES  
 ARRAY AREA: 458 ACRES

**ZONING:**

PROPOSED USE: SOLAR GENERATION FACILITY  
 DISTRICT: AG-1 (AGRICULTURAL)  
 C-2  
 SETBACKS: FRONT 50'  
 SIDE 20'  
 REAR 20'  
 SOLAR ARRAY 50'  
 INVERTER 50' TO DWELLING

**CONCEPTUAL SITE PLAN**

SCALE: 1"=200'

**HARRELL & JACKSON**  
 CIVIL ENGINEERS  
 P.O. 7290  
 TUFLOW, GEORGIA 31793  
 (228) 382-4390  
 www.harrelljacksoninc.com

**SolAmerica ENERGY**  
 3839 PEACHTREE STREET NW  
 SUITE 800  
 ATLANTA, GEORGIA 30309  
 (404) 383-4279  
 www.solamericaenergy.com

NOT FOR CONSTRUCTION

REVISION
1
2
3
4
5
6
7
8

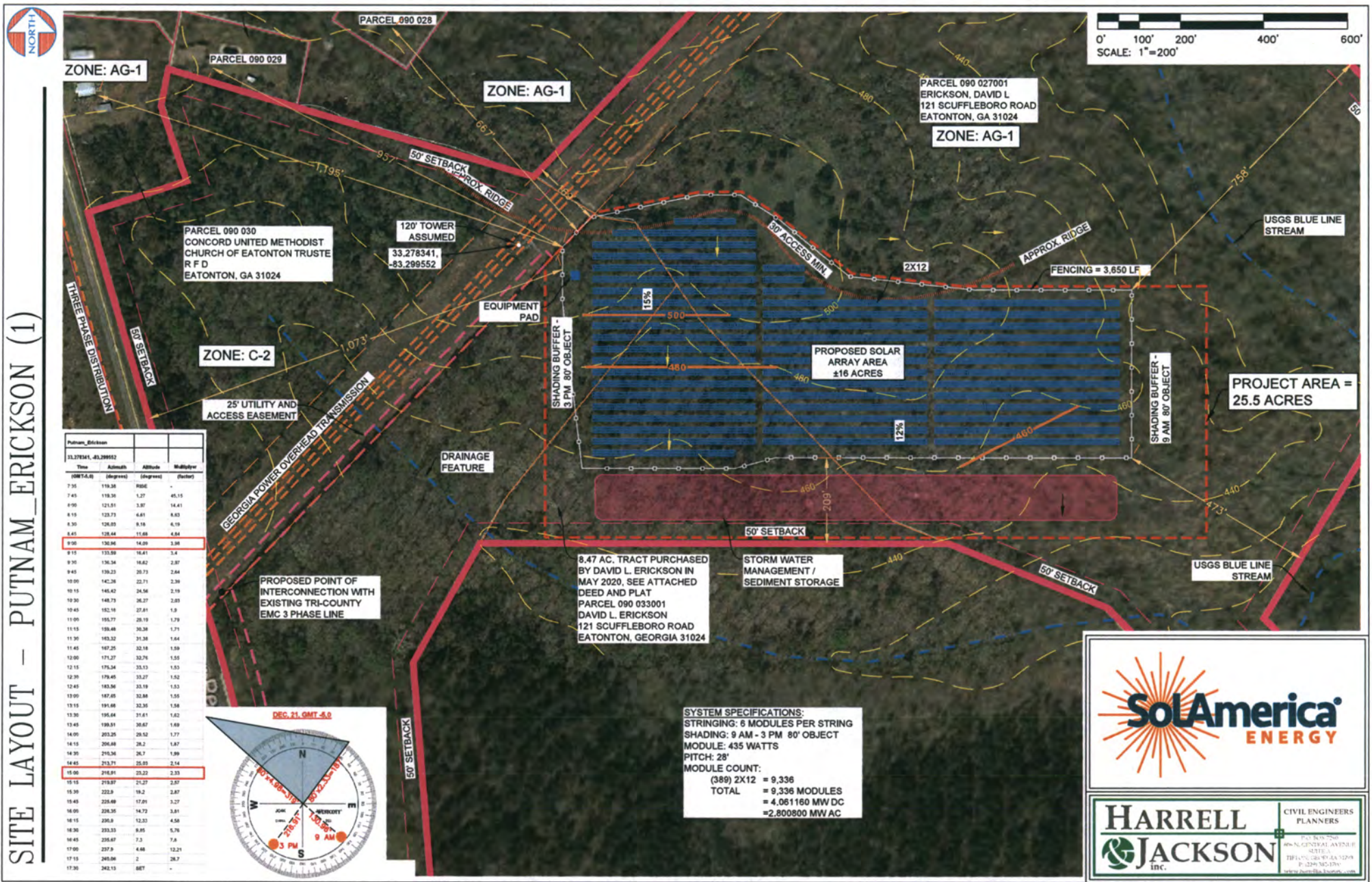
**PROJECT:**  
**SOLAMERICA ENERGY**  
**PUTNAM\_ERICKSON**

PART OF LAND LOT 206  
 2ND LAND DISTRICT  
 DATE: SEPTEMBER 25, 2020

JN: 19120  
 SHEET NUMBER

**C1.0**

SITE LAYOUT - PUTNAM\_ERICKSON (1)



Putnam\_Erickson  
33.278341, -83.299552

Time (GMT-4:0)	Azimuth (degrees)	Altitude (degrees)	Multiphlyer
7:35	119.38	18.02	-
7:45	119.39	1.27	45.15
8:00	121.51	3.37	14.41
8:15	123.73	4.81	8.82
8:30	126.03	6.16	4.19
8:45	128.44	11.68	4.54
9:00	130.04	14.09	3.98
9:15	133.58	16.41	5.4
9:30	136.34	16.82	2.87
9:45	139.23	20.73	2.84
10:00	142.28	22.71	2.36
10:15	145.42	24.56	2.19
10:30	148.73	26.27	2.05
10:45	152.18	27.81	1.9
11:00	155.77	29.19	1.79
11:15	159.48	30.38	1.71
11:30	163.32	31.38	1.64
11:45	167.25	32.18	1.59
12:00	171.27	32.76	1.55
12:15	175.34	33.13	1.53
12:30	179.45	33.27	1.52
12:45	183.56	33.19	1.53
13:00	187.65	32.88	1.55
13:15	191.68	32.35	1.58
13:30	195.64	31.61	1.62
13:45	199.51	30.67	1.68
14:00	203.25	29.52	1.77
14:15	206.88	28.2	1.87
14:30	210.38	26.7	1.99
14:45	213.75	25.05	2.14
15:00	216.91	23.23	2.33
15:15	219.87	21.27	2.57
15:30	222.6	19.2	2.87
15:45	225.08	17.01	3.27
16:00	228.35	14.72	3.81
16:15	231.5	12.33	4.58
16:30	233.33	9.85	5.76
16:45	235.07	7.3	7.4
17:00	237.9	4.68	10.21
17:15	240.06	2	29.7
17:30	242.13	0.87	-



**SYSTEM SPECIFICATIONS:**  
 STRINGING: 6 MODULES PER STRING  
 SHADING: 9 AM - 3 PM 80' OBJECT  
 MODULE: 435 WATTS  
 PITCH: 28'  
**MODULE COUNT:**  
 (389) 2X12 = 9,336  
**TOTAL = 9,336 MODULES**  
 = 4,061160 MW DC  
 = 2,800800 MW AC

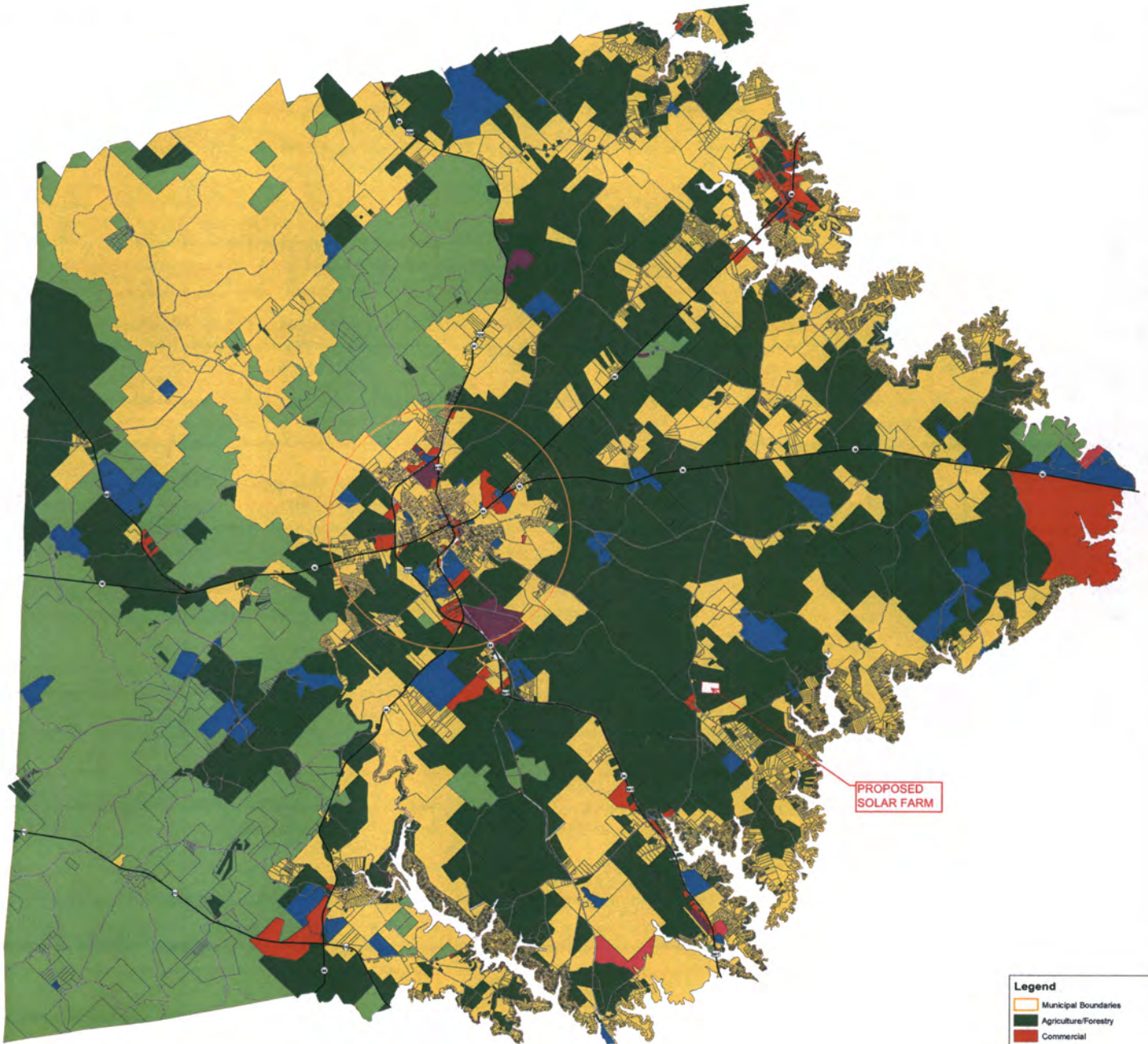
**SolAmerica ENERGY**

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**HARRELL JACKSON inc.**  
 CIVIL ENGINEERS PLANNERS

PO BOX 7200  
 406 N. GENERAL AVENUE, 6  
 SUITE 100  
 BELLINGHAM, WA 98201  
 P. 360.746.1200  
 www.Harrell-Jackson.com

# Putnam County, GA: Current Land Use



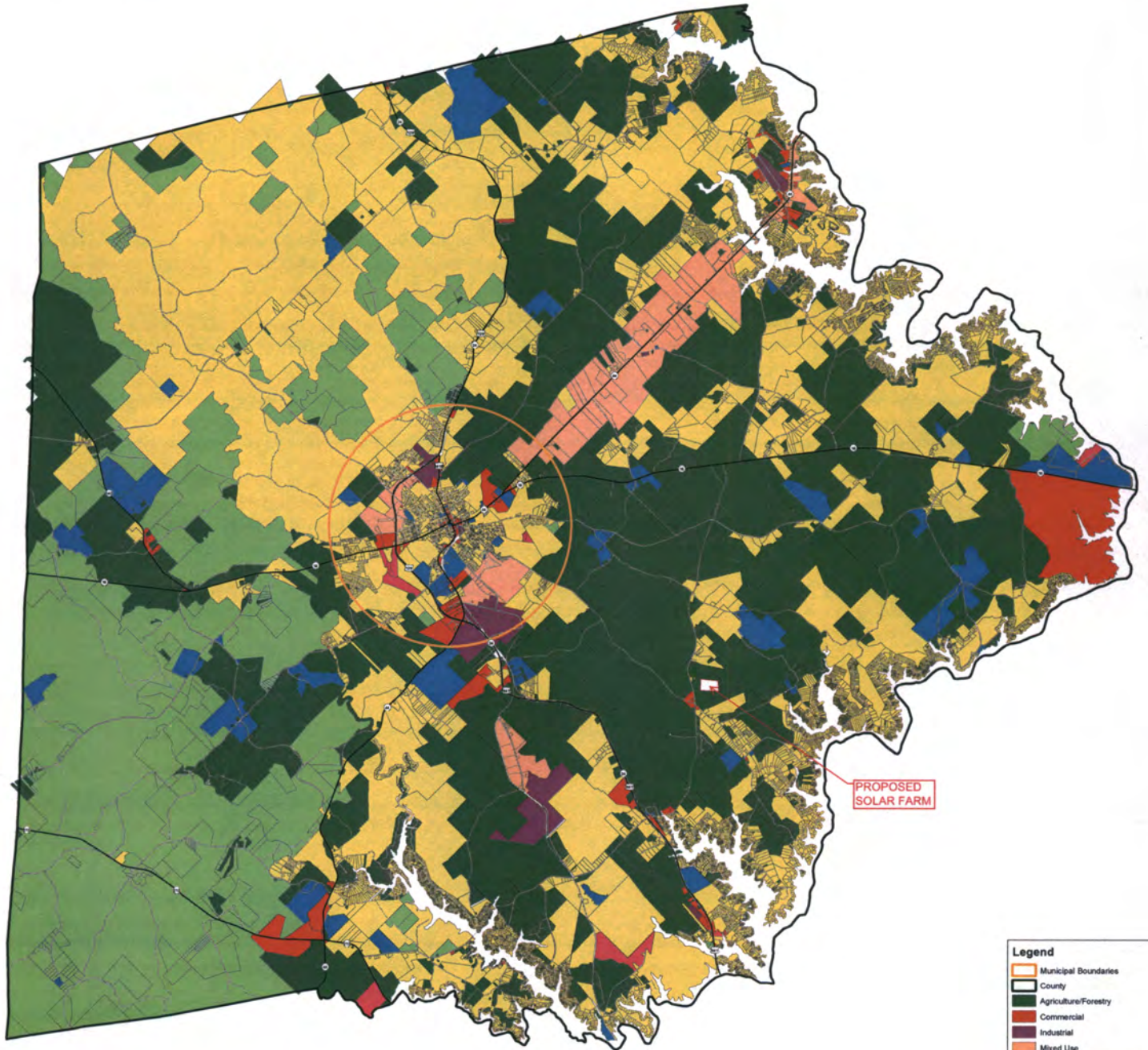
PROPOSED SOLAR FARM

Legend	
	Municipal Boundaries
	Agriculture/Forestry
	Commercial
	Industrial
	Park/Recreation/Conservation
	Public/Institutional
	Residential
	Transportation/Communication/Utilities
	Undeveloped/Vacant





# Putnam County, GA: Future Land Use



PROPOSED  
SOLAR FARM

**Legend**

- Municipal Boundaries
- County
- Agriculture/Forestry
- Commercial
- Industrial
- Mixed Use
- Park/Recreation/Conservation
- Public/Institutional
- Residential
- Transportation/Communication/Utilities
- Undeveloped/Vacant



Putnam County, Georgia, 2014



# Solar Facility Decommissioning Plan

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September 2020



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4.5. Approvals .....	6



**1. Introduction**

SolAmerica proposes to build a photovoltaic (PV) solar facility in \_\_\_\_\_, (the “Solar Facility”). The Solar Facility is planned to have a nameplate capacity of approximately X.XX megawatts (MW) direct current (DC) and be built on XX.X acres of private land (the “Facility Site”).

This Decommissioning Plan (“Plan”) provides an overview of activities that will occur during the decommissioning phase of the Solar Facility, including activities related to removal of the Solar Facility, the restoration of land, and the management of materials and waste.

The Solar Facility will have an anticipated lifespan of at least \_\_\_\_\_ (XX) years. This Plan assumes that a Solar Facility will be dismantled, and the Facility Site restored to a state similar to its pre-construction condition at its maturity date. The Plan also covers the case of the abandonment of a Solar Facility, for any reason, prior to the maturity date.

Decommissioning of the Solar Facility will include the disconnection of the Solar Facility from the electrical grid and the removal of all Solar Facility components, including: photovoltaic (PV) modules, racking, inverters, transformers, electrical equipment, wiring cables, and perimeter fence.

This Decommissioning Plan is based on current best management practices and procedures. This Plan may be subject to revision based on new standards and emergent best management practices at the time of decommissioning. Permits will be obtained as required and notification will be given to stakeholders prior to decommissioning.



**2. Contact Information**

Contact information for this Plan is as follows:

Full Name of Project Owner Developer	SolAmerica Energy, LLC
Contact Name	Pete Corbett
Address	1819 Peachtree Rd Suite 100 Atlanta, GA 30309
Telephone	O: 404.351.8175 M: 404.518.7039
Email	pcorbett@solamericaenergy.com

**3. Project Information**

Address / Parcel IDs	
Project Size (Estimated)	
Landowner	
Own / Lease	

**4. Decommissioning of the Solar Facility**

At the time of decommissioning, the components of the Solar Facility will be removed, reused, recycled, sold for scrap, or otherwise disposed of. The Facility Site will be restored to a state similar to its preconstruction condition (less trees). All removal of equipment will be done in accordance with any applicable regulations and manufacturer recommendations. All applicable permits will be acquired.



**4.1. Equipment Dismantling and Removal**

Generally, the decommissioning of a Solar Facility proceeds in the reverse order of the installation along the following steps.

1. The Solar Facility shall be disconnected from the utility power grid.
2. PV modules shall be disconnected, collected, and sold for scrap, recycled at an approved solar module recycler, reused / resold on the market, or otherwise disposed of in accordance with best practices. Although the PV modules will not be cutting edge technology at the time of decommissioning, they will still produce power for many years.
3. All aboveground and underground electrical interconnection and distribution cables shall be removed and sold for scrap or disposed or recycled at an approved recycler.
4. Galvanized steel PV module support and racking system support posts shall be removed and sold for scrap or disposed / recycled at an approved recycler.
5. Electrical and electronic devices, including transformers and inverters shall be removed and sold for scrap or disposed / recycled at an approved recycler. Remaining components will be disposed of in accordance with the standards of the day. The small amount of oil from the transformers will be removed on-site to reduce the potential for spills and will be transported to an approved facility for disposal.
6. Fencing shall be removed and shall be sold for scrap or disposed / recycled at an approved recycler.
7. Concrete foundations will be broken down and taken to a recycling or approved disposal facility.

**4.2. Site Restoration**

Through the decommissioning phase, the Facility Site will be restored to a state similar to its preconstruction condition (without trees). Rehabilitated lands may be seeded to help stabilize soil conditions, enhance soil structure, and increase soil fertility.

**4.3. Decommissioning During Construction or Abandonment Before Maturity**

In case of abandonment of the Solar Facility during construction or before its maturity, the same decommissioning procedures as for decommissioning after ceasing operation will be undertaken



and the same decommissioning and restoration program will be honored, in as far as construction proceeded before abandonment. The Solar Facility will be dismantled, materials removed and disposed, the soil that was removed will be graded and the site restored to a state similar to its preconstruction condition.

**4.4. Decommissioning Notification**

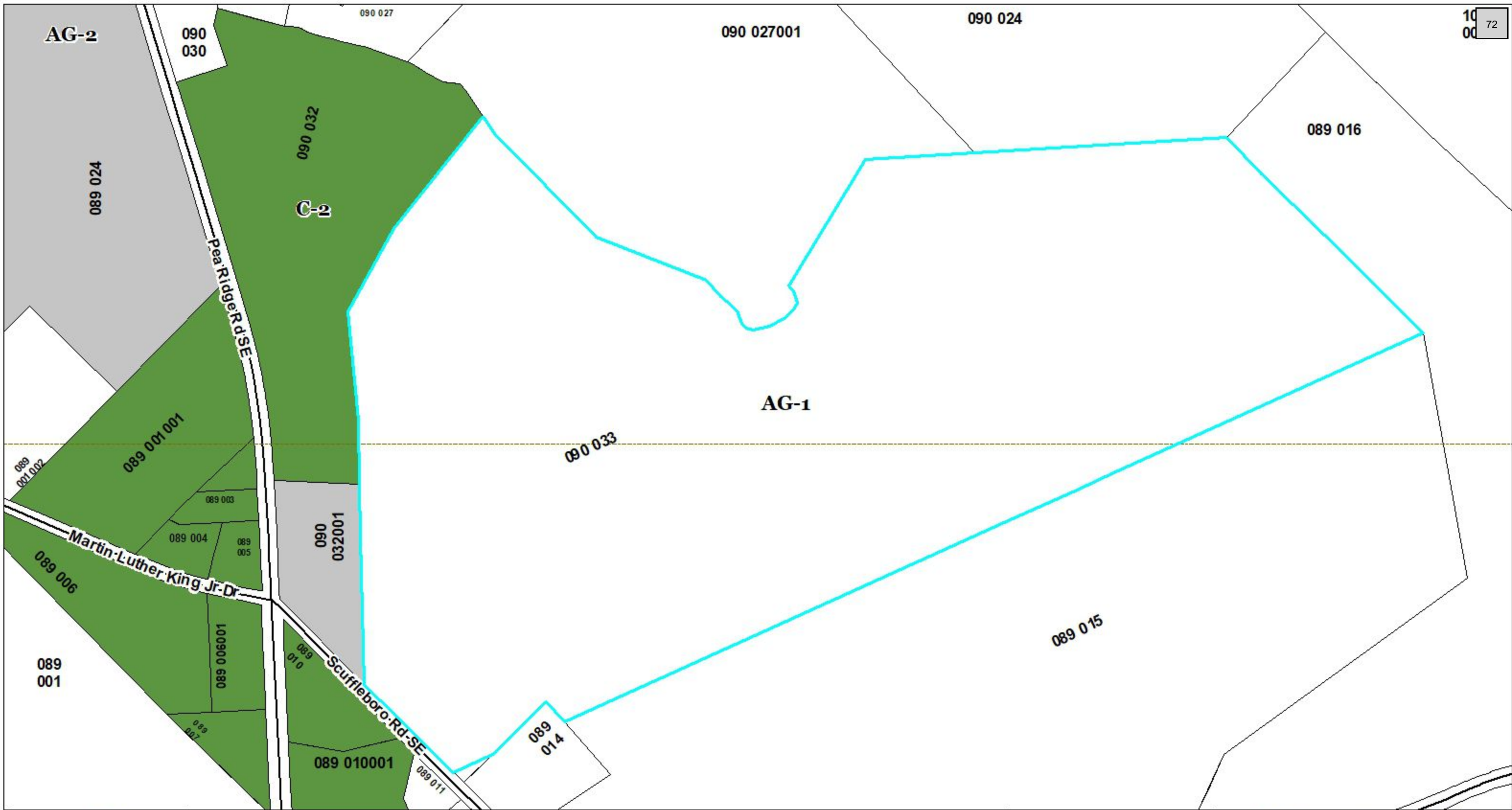
Decommissioning activities may require the notification of stakeholders given the nature of the works at the Facility Site. The local municipality, in particular, will be notified prior to commencement of any decommissioning activities.

**4.5. Approvals**

Well-planned and well-managed renewable energy facilities are not expected to pose environmental risks at the time of decommissioning. Decommissioning of a Solar Facility will follow standards of the day, and required permits will be obtained prior to decommissioning from local, state, and federal entities, as applicable.

\*\*\*\*\*

This Decommissioning Plan will be updated as necessary in the future to ensure that changes in technology and site restoration methods are taken into consideration.



- Eatonton Limits
- County Boundary
- Roads
- Parcels
- Parcel\_Hooks

**GEOGRAPHIC FEATURE LEGEND**

Overlay District	AG-2	C-2 CITY	IND-2 CITY	R - 1 CITY	R-1	RM-2
No Code	C-1	I-M	MHP	R - 2 CITY	R-1R	RM-3
AG-1	C-1 CITY	IND-1 CITY	PUBLIC	R - 3 CITY	R-2	VLLAGE
AG-1 CITY	C-2	IND-2	PUBLIC CITY	R - 4 CITY	RM-1	

**MGRC**  
IT GIS Services  
Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8100  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

PUTNAM COUNTY, GEORGIA  
ZONING MAPS

# MAP 090

MAP SCALE: 1" = 430.64'    SCALE RATIO: 1:5,167.68    DATE: OCTOBER 2020



AG-2

090 032

090 027001

090 024

109  
4  
73

089 024

C-2

Pea Ridge Rd SE

089 016

AG-1

090 033

089 001 001

089 001 002

089 003

090 032001

089 004

089 005

Martin Luther King Jr Dr

089 006

089 001

089 006001

089 010

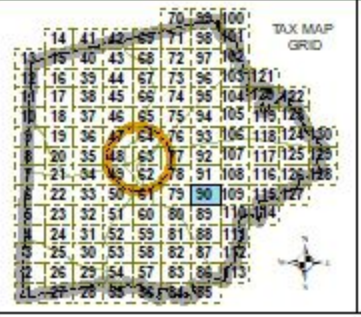
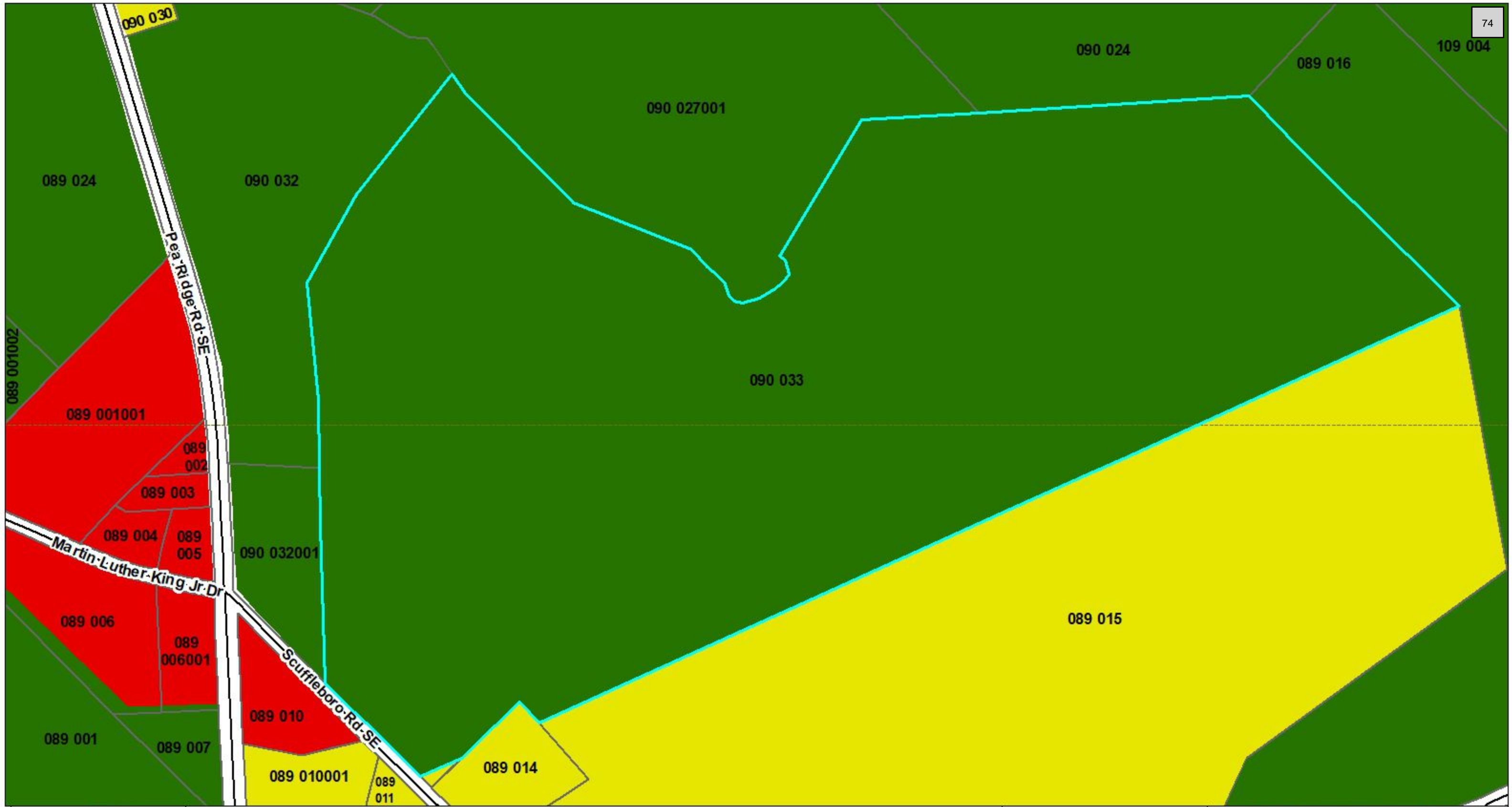
089 010

089 010001

089 007

Scuffleboro Rd SE

089 015



**GEOGRAPHIC FEATURE LEGEND**

Eatonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

**MGRC**  
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 175 Emery Hwy  
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**PUTNAM COUNTY, GEORGIA  
 FUTURE LAND USE MAPS**

**MAP 090**

MAP SCALE: 1" = 400'    SCALE RATIO: 1:4,800    DATE: OCTOBER 2020

**File Attachments for Item:**

8. Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 027001, District 2]. (staff-P&D)

**Request by SolAmerica Energy, LLC, agent for David Erickson, for conditional use on Pea Ridge Road. Presently zoned AG-1 [Map 090, Parcel 027001, District 2].**

**PLANNING & DEVELOPMENT-LISA JACKSON STAFF RECOMMENDATION:**

The applicant is requesting a conditional use to establish a solar farm. The solar farm would be positioned upon three parcels, (map 090 parcel 032, map 090 parcel 033001, map 090 parcel 027001) totaling 25.5-acre leased area. The solar array will be constructed on approximately 16 acres of the 25.5. The solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground. This proposed plant would produce 2.8-megawatts (MW) of electricity.

This is allowed in AG-1 as a conditional use according to, [Sec. 53-4. - Placement by zoning district](#). The adjacent and nearby properties are a Dollar General store, a Gas Station/Convenience Store, a Marine Supply Store, and undeveloped forested land. Other than during construction, the proposed use is not anticipated to create objectionable noise nor vibration beyond what would typically be associated with agricultural use. The intended use should not have a significant impact on traffic generated in the area. The facility is passive, with no on-site personnel required for day-to-day operations. The solar modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The proposed development will not have an adverse effect on the nearby roads, adjacent properties, or the community.



**GEOGRAPHIC FEATURE LEGEND**

- |                 |                      |                              |  |
|-----------------|----------------------|------------------------------|--|
| Eatonton Limits | Agriculture/Forestry | Mixed Use                    | Residential                            |
| County Boundary | Commercial           | Park/Recreation/Conservation | Transportation/Communication/Utilities |
| Roads           | Industrial           | Public/Institutional         | Undeveloped/Vacant                     |
| Parcels         |                      |                              |  |
| Parcel_Hooks    |                      |                              |  |

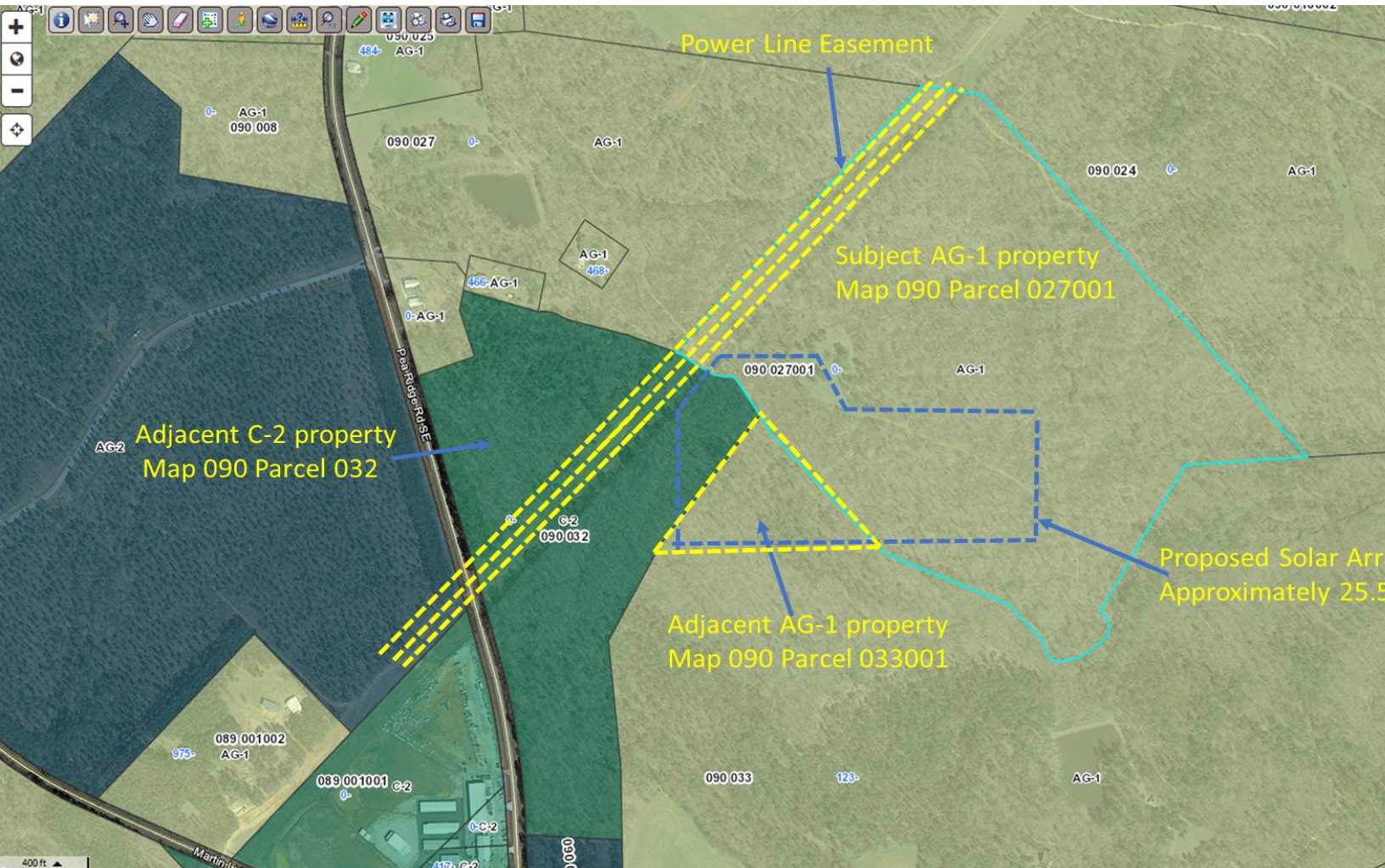


Middle Georgia Regional Commission  
 175 Emory Hwy  
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 (478) 751-8180  
 Web:  
[www.middlegeorgia.org](http://www.middlegeorgia.org)

PUTNAM C  
 FUTURE L



M  
 MAP SCALE: 1" = 400'



**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 027001], with the following conditions:**

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within AG-1.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

**PLANNING & ZONING COMMISSION RECOMMENDATION:**

*The Planning & Zoning Commission's recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032],*

[Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

**PLANNING & ZONING COMMISSION MINUTES:**

The Putnam County Planning & Zoning Commission conducted a public hearing on Thursday, November 5, 2020 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

**Present: Chairman James Marshall, Jr., Member Maurice Hill, Jr., Member Martha Farley, Member John Mitchell (not eligible for voting due to training requirements)**

**Staff Present: Lisa Jackson, Courtney Andrews and Ben Schmitt**

**The following items 10-12 were heard as one before the board.**

10. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned C-2. **[Map 090, Parcel 032, District 2]**.
11. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 033001, District 2]**.
12. Request by **SolAmerica Energy, LLC, agent for David Erickson** for conditional use on Pea Ridge Road. Presently zoned AG-1. **[Map 090, Parcel 027001]**. **Mr. Ryan Peters** represented this request. He stated that he is an environmental engineer with SolAmerica Energy, a solar development company based out of Atlanta, Georgia. He added that the three items are a combination of three parcels, one is zoned C-2, and the other two are AG-1. All of the parcels are owned by Mr. David Erickson. SolAmerica is working with Mr. Erickson to lease 25 ½ acres of the combined 115 acres to develop a solar farm. The farm itself, meaning the solar panel array will sit on 16 acres of the 25 ½. The rest of the area will consist of a stormwater management pond, access roads, and perimeter buffers. One transformer will be on site along with some inverters to convert the power from direct to alternating current. The site should produce 2.8 megawatts of electricity, which is enough to provide power to 570 homes. **Mr. Peters** stated that they are tying into Tri-County’s existing three-phase line on Pea Ridge Road. The

property is adjacent to Georgia Power’s transmission line easement. The project will be 1,000 feet from Pea Ridge Road, and the nearest dwelling is over 660 feet to the north. The vegetation outside the proposed area will remain. He added that land disturbance will only be on the proposed areas. As well as our excess road which will be a 30-foot-wide easement. **No one spoke in opposition of this request.**

**Member Hill** asked if they are using adjustable panels that alternate to follow the sun. **Mr. Peters** stated that the panels are a fixed-tilt system and will be stationary. **Member Hill** stated that he asked because if it tilts with the sun, you could blind some drivers on the road, depending on where it is placed.

**Staff recommendation is for approval of a conditional use for a solar farm located on Pea Ridge Road [Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001] with the following conditions:**

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Motion to approve the request by **SolAmerica, LLC, agent for David Erickson,** for a conditional use for a solar farm located on Pea Ridge Road **[Map 090, Parcel 032], [Map 090, Parcel 033001], and [Map 090, Parcel 027001]** with the following conditions:

1. The development shall substantially comply with the submitted plans in support of the conditional use application.
2. The uses allowed under the conditional use shall be limited to those that conform with solar energy production and any other use or accessory use allowed within C-2.
3. Subject to Section 66-157 of the Putnam County Code of Ordinances, this conditional use permit shall be issued for a period of two years and will be reviewed for compliance.

Made by **Member Hill** and seconded by **Member Farley**  
Voting Yea: **Chairman Marshall, Member Hill, Member Farley**





# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

Putnam County  City of Eatonton

APPLICATION FOR:  VARIANCE  CONDITIONAL USE

*PLAN 2020-01565*

THE UNDERSIGNED HEREBY REQUESTS THE CONSIDERATION OF A VARIANCE/CONDITIONAL USE AS SPECIFIED.

David Erickson Phone# 706 - 485 - 9004  
Owner name

SolAmerica Energy, LLC Phone# 404 - 351 - 8175 x18  
Applicant name (If different from above)

1819 Peachtree Road, Suite 100 Atlanta GA 30309  
MAILING ADDRESS CITY STATE ZIP

PROPERTY LOCATION: Pea Ridge Road TOTAL ACREAGE 70.36

MAP: \_\_\_\_\_ PARCEL: 090 027001 PRESENTLY ZONED: Ag-1 DISTRICT: 2

SETBACKS: Front: 50 Rear: 50 Lakeside: \_\_\_\_\_ Left: 50 Right: 50

\*All setbacks are required to be met from the front, side, rear, and lakeside (nearest point) property lines\*

\*There is a 50ft mandated front yard setback requirement from all arterial road and state highways. \*

Arterial/State Road. Yes:  No: \_\_\_\_\_

TOTAL SQ. FT. (existing structure) 0 sq ft TOTAL FOOTPRINT (proposed structure) 871,200 sq ft

LOT LENGTH (the total length of the lot) Approx. 3,000 feet

LOT WIDTH AT BUILDING SETBACK (how wide the lot is where you're proposing to build) Approx. 3,400 feet

REASON FOR REQUEST: Construction and operation of a solar energy generation facility (solar farm)

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

RECORDED PLAT: \_\_\_\_\_ LETTER OF AGENCY  LETTER OF INTENT

SITE APPROVAL/LAYOUT OF SEPTIC SYSTEM FROM HEALTH DEPARTMENT N/A

**\*PROPOSED LOCATION MUST BE STAKED OFF\***

\*SIGNATURE OF APPLICANT: *David Erickson* DATE: 9-28-2020

\*APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF, AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY/CITY OF EATONTON HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.

DATE FILED <u>9-24-2020</u>	FEE: \$ <u>200.00</u>	CK. NO. _____	CASH _____	C. CARD <input checked="" type="checkbox"/>	INITIALS <u>ge</u>
RECEIPT # _____					
DATE OF NEWSPAPER AD: <u>10-8-2020</u>	DATE SIGN POSTED: <u>10-7-2020</u>				
PLANNING & ZONING HEARING: <u>11-5-2020</u>	RESULT: _____				
COMMISSIONERS'/CITY COUNCIL HEARING: _____	RESULT: _____				



Ryan Peters, P.E.  
SolAmerica Energy, LLC  
1819 Peachtree Road, Suite 100  
Atlanta, Georgia 30309

September 24, 2020

Putnam County Planning & Development  
117 Putnam Drive, Suite B  
Eatonton, Georgia 31024  
(706) 485-2776

Ms. Lisa Jackson:

SolAmerica Energy, LLC is requesting a Conditional Use Permit for parcels #090 032, 090 033001, and 090 027001 to facilitate the development of a solar energy farm, informally named "Putnam Erickson 2." We are requesting to be placed on the agenda for the next available Planning Commission meeting for Putnam County. We will pay the application fee of \$200 over the phone via credit card.

Please accept this submittal with the following support documents:

- Conditional Use Application Form
- Project Narrative and Supporting Documents
- Conceptual Site Plans
- Letter of Agency (submitted separately by Property Owner)

If you should have any questions or need additional information, please reach out to me directly.

Sincerely,

A handwritten signature in black ink that reads "Ryan Peters".

Ryan Peters, P.E.  
Environmental Engineer



Putnam County – Application for Conditional Use Permit - Project Narrative

**Project Narrative**

SolAmerica Energy, LLC (dba Putnam County GA S2, LLC) is requesting a Conditional Use Permit for the development of an approximately 2.8-megawatt (MW) AC solar energy farm near the intersection of Pea Ridge Road and Scuffleboro Road SE in Putnam County. The subject property is a combination of Parcel #090 032, 090 033001, and 090 027001. These parcels comprise approximately 115.33 acres total. SolAmerica has a lease agreement to develop approximately 25.5 acres for the solar farm project contingent on permitting approval. The subject property, development area, and preliminary layout are shown on the attached site plans.

**SolAmerica Past Project Experience:** SolAmerica has over 52 projects developed and constructed totaling more than 140MW (DC) across the states of Georgia, South Carolina, Alabama, Florida, Maryland, Illinois, Minnesota, Wisconsin, and New Jersey. SolAmerica has previously designed and constructed a 3MW (AC) solar farm within the City of Eatonton (permitted in 2019 and constructed in 2020). For more on past projects completed by SolAmerica please visit <https://www.solamericaenergy.com/projects/>

**Site Address:** Pea Ridge Road (Plat Attached).

**Current Property Use & Zoning:** Parcel 090 032 is zoned C-2 and Parcels 090 033001 and 090 027001 are zoned AG-1, which allow large scale solar farms with a Conditional Use approval. All parcels are in Putnam County, and are currently undeveloped woodland.

**Proposed Property Use:** Solar Energy Generation Facility (solar farm), on an approximate 25.5-acre lease area of the 115.33-acre parcels. The solar array, itself, will comprise approximately 16 acres of the lease area, with the remaining area comprised of stormwater management features, shading buffers, and access roads. Solar photovoltaic (PV) modules will be mounted on a racking system approximately 6 feet above the ground and will reach a maximum height of approximately 8 feet above the ground. Each PV module is roughly 6 feet long x 3 feet wide. Modules are coated with a non-reflective material designed to maximize light absorption and significantly reduce glare. The project is considered a “passive” power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and negligible at the property boundaries.

**Endangered Species and Wetlands:** Wetlands have been field delineated on the project site and confirmed that no wetlands are within the array area. The approximate location of wetlands and streams are shown on the site plans. Two intermittent streams have been delineated and are approximately shown on the site plan (Unnamed tributary to Bay Branch). Delineated streams and wetlands will be included in the construction plans during building permit application process. The proposed development will be designed to avoid any impacts to the existing streams. The site has also been evaluated to ensure the proposed development will have no impact to Threatened and Endangered Species, or potential historic and cultural resources.

**Solar Farm Operation Schedule:** The solar farm will be in operation 24 hours a day, yet, will make the majority of power during peak sun hours (PSH's) approximately 6 hours a day between the hours of 9AM-3PM (depending on the season of the year). Solar farms are passive systems that do not require daily on-site personnel.

**Site Personnel:** The solar farm will be remotely monitored and will not have on-site personnel for normal day to day operations. Standard operation and maintenance of the facility will require personnel to be on-site approximately 7-10 days during a calendar year, once the site is fully commissioned.

**Setbacks:** Zoning setbacks have been observed for front, side and rear yards per Putnam County Zoning Ordinance for properties in the A-1 and C-2 zoning district. Additional solar development setbacks have been observed in accordance with Chapter 53 (Solar Energy) of the Putnam County Code of Ordinances.

**Buffers & Screening:** Residential buffers are not required for A-1 zoned properties [Chapter 75 – Zoning, Article IV, Section 456(b)(3)]. However, solar farms are required to have vegetative screening or an existing buffer to obscure the facility from adjoining residential properties [Chapter 53 – Solar Energy, Article I, Section 53-5(f)(4)]. The proposed development layout is well contained within the existing parcel and undisturbed vegetation will provide screening for adjoining properties to meet the ordinance.

**Glare/Reflection Resistance:** The Photovoltaic (PV) Solar Panels that will be installed with this project are coated with non-reflective materials designed to maximize light absorption and significantly minimize glare. PV Solar panels are designed to absorb as much light as possible since any reflected light is energy lost from the system; therefore, glare or reflected sun light is not an issue with PV solar projects. In fact, the amount of glare that is reflected from a PV solar panel is equivalent to the amount of glare from a newly paved asphalt road.

**Lighting:** There is no proposed lighting at the Solar Farm facility, but if any is required, it will be minimal lighting solely for safety and security purposes to meet applicable federal, state, or local requirements.

**Security Fencing:** The assembly area will be surrounded by a minimum 6' tall chain-link security fence per the National Electrical Code.

**Noise:** The project is considered a "passive" power generation facility and noise levels will not exceed 40-60 decibels; this represents a level just above a conversational talking volume. These sound levels are expected to significantly decrease at the project boundaries and be negligible at the property boundaries.

**Utilities:** The facility does not involve building construction and does not require on-site personnel for normal operations; consequently, there is no need for water or sanitary sewer services.

**Traffic:** Due to the passive nature of the proposed facility, traffic impacts will be minimal. Trip generation is one of the first steps in a traffic impact analysis for a proposed land use. For this project site, there are no on-site personnel required for day-to-day operations and the site will not be open to the public. Consequently, trip generations and impacts to the transportation network are negligible.

Traffic impacts will be most noticeable during construction of the facility, which will last approximately 16 weeks. The types of vehicles expected to be accessing the site during construction include equipment

hauling trucks, passenger vehicles, fuel delivery vehicles, material delivery trucks, and utility vehicles. No oversize or overweight loads are anticipated. During peak construction activity, a maximum of roughly 40 vehicle trips per day can be expected.

Minimal traffic impacts will occur again during the eventual decommission and tear-down of the solar farm. Post-decommission traffic activity at the site should return to pre-development levels.

**Stormwater & Erosion Control:** The proposed project will comply with all requirements of the Putnam County and Georgia EPD stormwater management regulations and erosion & sediment control provisions, as well as NPDES permit requirements, as applicable. Land disturbance and grading activities will be minimized as much as practical to reduce the potential for environmental and off-site impacts. Disturbances within the site area will be seeded with a native seed mix appropriate for the season and region. Seeded vegetation will establish a deep root system that should stabilize the soil and promote stormwater ground infiltration.

**Warning Signage:** A sign will be posted on the facility’s entrance gate with the 911 address, 24-hour emergency contact number, and facility owner/operator name and contact number. During construction, a sign will be posted at the entrance to the construction site with the 24-hour emergency contact number, contractor name and contact number, and the facility owner/operator contact name and number. Also, brightly colored high voltage warning signs no smaller than one foot by two feet will be posted on the perimeter security fence every 100 feet.

**Development & Construction Schedule:** Complete construction of the Solar Farm will take approximately 20 to 24 weeks from breaking ground to commercial operation. Approximately 10-20 workers will be onsite during construction phase.

**Plant & Project Details:** The site will be developed and constructed by SolAmerica Energy and then operated by SolAmerica or another long-term project owner. There will be a long-term power purchase agreement (PPA) with Tri-County EMC.

**Emergency Response:** An emergency response plan will be prepared and submitted during the building permit application process. The emergency plan will include all required information per the County’s Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-5(6)(i)]. During construction of the project, a designated on-site safety manager will be established throughout each work day. The safety manager will perform any applicable pre-emergency planning tasks before field activities begin and will coordinate emergency response with on-site personnel and the local emergency service providers. Emergency equipment and supplies and their locations will be communicated to employees present at the project site. In case of a fire, explosion or chemical release, the local Fire Protection District, and/or any other relevant emergency response authorities will be immediately notified. Operations will cease, and the appropriate incident notifications and reports will be submitted to the County and any other relevant government agencies. In the event that emergency medical treatment is needed, 911 will be notified immediately and the incident reported to the on-site safety manager. The safety manager will coordinate further medical response and site evacuation, if necessary. A clear route of entrance and evacuation will always be maintained at the site. All field employees participating in the construction of the project will be given directions to the nearest hospital before their work commences.

**Solar Panel Material:** All solar panels for this proposed solar farm will utilize crystalline silicon (c-Si) solar cells.

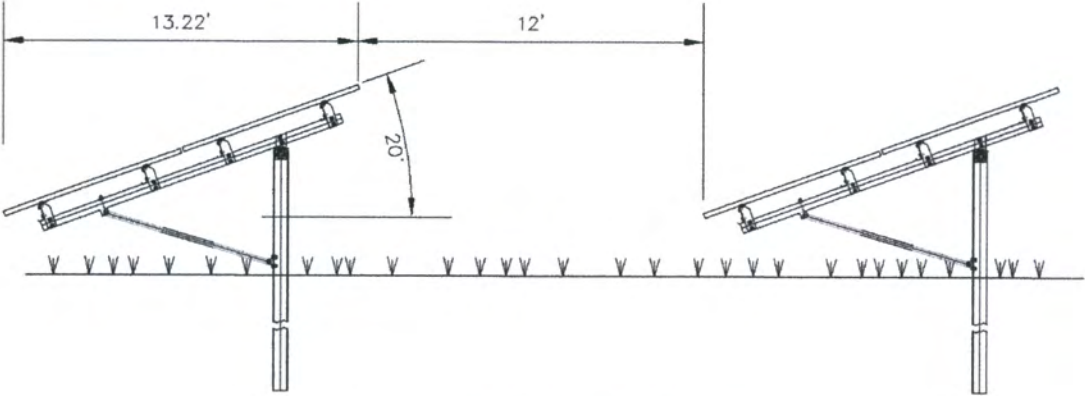
**Decommissioning Plan and Surety:** A decommissioning plan will be in place and part of the project in accordance with the Solar Ordinance [Chapter 53 – Solar Energy, Article I, Section 53-8(3)&(4)]. The plan will include removal of all Solar Project Improvements from the project area and restore the developed area to a greenfield condition, including removing underground wiring. Decommissioning of all components, above and below ground, typically happens within a period of 180 days after lease termination. A typical Solar Farm Decommissioning Plan is attached for a more detailed reference. Each Decommissioning Plan is slightly different from site to site and will be finalized once all equipment is selected and design is finalized by civil and electrical engineers. A decommissioning plan cost estimate will be prepared by a qualified engineer and this estimate will be used to obtain a surety. The surety mechanism will be determined during the building permit application process once the decommissioning cost estimate is prepared and approved by the County.

**Plat of Survey:** See attached documents.

**Typical Fixed Tilt Installation Picture and Design Detail:**



SolAmerica Fixed Tilt Project (installed in 2018)



Fixed Tilt Panel Detail

D2020003691

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08/06/2020 03:07 PM  
SHEILA H. PERRY, CLERK  
SUPERIOR COURT  
PUTNAM COUNTY, GA

3247530134  
PARTICIPANT ID

PT-61 117-2020-001178

Return Recorded Document to:  
Kristine R. Moore Farner, LLC  
1129 Lake Odessa Parkway  
Suite 105  
Eatonton, Georgia 31024  
File No. 2020-240

REAL ESTATE  
TRANSFER TAX  
PAID: \$17.00  
Cross Index Plat Book 36, page 263


**LIMITED WARRANTY DEED**

STATE OF GEORGIA  
COUNTY OF PUTNAM

THIS INDENTURE made this 6th day of August in the year 2020, between Doris C. Moody, as party or parties of the first part, hereinafter called "Grantor" and David L. Erickson, hereinafter called "Grantee" (the words "Grantor" and "Grantee" to include their respective heirs, successors, and assigns, where the contract requires or permits).

## WITNESSETH:

That Grantor, for the sum of TEN and 00/100's(\$10.00) Dollars and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt and sufficiency of which are here acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, all of those tracts or parcels of land described as follows:

All that tract or parcel of land lying and being in the 374th G.M.D. (prior Vesting Deed shows as G.M.D. 313), State of Georgia, County of Putnam, designated on survey of said property as **Tract A**, containing 8.47 acres, and being more particularly described and delineated according to said plat and survey prepared by Byron L. Farmer, Georgia Registered Surveyor Number 1679, dated 07/21/2020, entitled, "Survey of Property for David Leland Erickson", said plat being of record in the Office of the Clerk of Superior Court of Putnam County, Georgia, in Plat Book 36, page 263; which said plat and the recording thereof are by reference hereto incorporated herein for a more complete and detailed description.

**BEING A PORTION OF TAX MAP PARCEL #: 090 033 TO BE ADDED TO TAX MAP PARCEL # 090 027001**

Upon recording of this conveyance and the previously recorded Plat, as approved by Putnam County, Tract A is being made a part of and attached to the adjoining property identified on the herein referenced Plat as that of "David L. Erickson Deed Book 941, Page 385, Plat Book 36, Page



56 dated 01/03/2019 and recorded on 01/03/2019 in the office of the Clerk of Superior Court Putnam County, GA.

For Informational Purposes Only:  
TMP 096 033

THIS CONVEYANCE is made subject to the following:

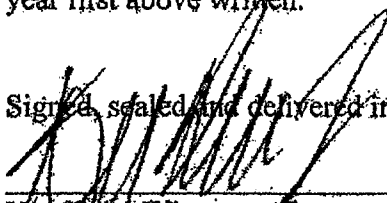
- 1) The taxes for 2020 and all subsequent years not yet due and payable.
- 2) All restrictive covenants of record.
- 3) All present visible general utility easements, easements, and rights of way of record, including, but not limited to those created by the Covenants (if applicable) and shown on the existing recorded survey(s).
- 4) All matters disclosed on the existing survey(s) of record.


TO HAVE AND TO HOLD the said Property, together with all and singular the rights, members, easements and appurtenances, and all interest of Grantor (if any) in and to alleys, streets, and rights of way adjacent to or abutting the Land to the same being, belonging or in any wise appertaining to the Land, to the only proper use, benefit of Grantee, forever, IN FEE SIMPLE.

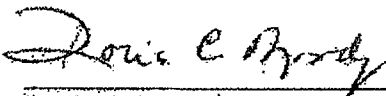
Except as to any claims arising from or with respect to the Permitted Exceptions, Grantor will warrant and forever defend the right and title to the Property unto Grantee against the lawful claims of all persons owning, holding or claiming by, through or under Grantor, but not otherwise.

IN WITNESS WHEREOF, the Grantor has hereunto set grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:

  
 \_\_\_\_\_  
 Unofficial Witness

  
 \_\_\_\_\_  
 Notary Public  
 Christina L. Quider  
 AFFIX NOTARY PUBLIC  
 Putnam County, GEORGIA  
 My Commission Expires 09/04/2023

  
 \_\_\_\_\_ [SEAL]  
 Doris C. Moody



# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

LETTER OF AGENCY- \_\_\_\_\_

WE, THE UNDERSIGNED OWNERS OF REAL PROPERTY LOCATED IN THE CITY OF EATONTON/PUTNAM COUNTY, GEORGIA, HEREBY APPOINT SolAmerica Energy, LLC TO BE MY AGENT FOR THE PURPOSE OF APPLYING FOR Conditional Use Permit OF PROPERTY DESCRIBED AS MAP \_\_\_\_\_ PARCEL 090.027001, CONSISTING OF 70.36 ACRES, WHICH HAS THE FOLLOWING ADDRESS: Pea Ridge Road EATONTON, GEORGIA 31024. ATTACHED HERETO IS A COPY OF A DEED AND OR PLAT OF SURVEY DESCRIBING THE PROPERTY OWNED BY THE PROPERTY OWNER(S) TO WHICH THIS LETTER OF AGENCY APPLIES.

THE ABOVE NAMED AGENT HEREBY IS AUTHORIZED TO COMPLETE AND SIGN THE CITY OF EATONTON/PUTNAM COUNTY APPLICATION FOR SolAmerica Energy, LLC ON OUR BEHALF. WE UNDERSTAND THAT THIS LETTER OF AGENCY WILL BE ATTACHED TO AND MADE PART OF SAID FORM AND WILL BE RELIED UPON BY THE CITY OF EATONTON/PUTNAM COUNTY. FOR AND IN CONSIDERATION OF THE CITY OF EATONTON/PUTNAM COUNTY ACCEPTING THIS LETTER OF AGENCY, WE HEREBY INDEMNIFY AND HOLD HARMLESS THE CITY OF EATONTON/PUTNAM COUNTY AND ITS AGENTS AND/OR EMPLOYEES IN THE EVENT THAT THE ABOVE NAMED AGENT SHOULD MISUSE THIS LETTER OF AGENCY AND WE SUFFER DAMAGES AS A RESULT.

THIS 23rd DAY OF September, 2020.

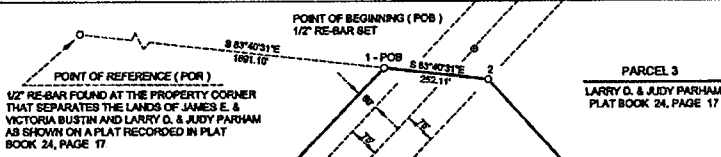
PROPERTY OWNER(S): David L Erickson  
NAME (PRINTED)  
David L Erickson  
SIGNATURE  
ADDRESS: 121 Scufflebars Road, Eatonton GA 31024  
PHONE: 706-819-9777

ALL SIGNATURES WERE HEREBY SWORN TO AND SUBSCRIBED BEFORE ME THIS 23 DAY OF SEPTEMBER, 2020

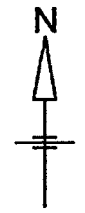
[Signature]  
NOTARY  
MY COMMISSION EXPIRES: 12 DEC 2023



P201900001  
 BK:36 PG:56-56  
 FILED IN OFFICE  
 CLERK OF COURT  
 01/03/2019 04:55 PM  
 SHEILA H. PERRY, CLERK  
 SUPERIOR COURT  
 PUTNAM COUNTY, GA  
*Sheila H. Perry*  
 5341355839  
 PARTICIPANT ID



Points	Description
1	1/2" RE-BAR SET ( POB )
2	1/2" RE-BAR FOUND
3	1/2" RE-BAR FOUND
4	BREAK IN FENCE
5	6M STUMP FOUND IN FENCE
6	17" 6M FOUND
7 - 9	BREAKS IN FENCE
10	1/2" RE-BAR FOUND
11	INTERSECTION OF FENCE AND BRANCH
11 - 25	BREAKS IN BRANCH
25	CREEK INTERSECTION
25 - 35	BREAK IN BRANCH
35	INTERSECTION OF BRANCH AND FENCE
36	BREAK IN FENCE
37	STEEL FENCE POST FOUND
38	1/2" RE-BAR FOUND
38 - 40	BREAKS IN FENCE
41	11" PINE FOUND IN FENCE
42	18" PINE FOUND IN FENCE
43	BREAK IN FENCE
44	1/2" RE-BAR FOUND
45	BREAK IN FENCE
46	1/2" RE-BAR FOUND
47	5" WOODEN FENCE POST FOUND
48	1/2" RE-BAR FOUND
49	1/2" RE-BAR FOUND
50	10" 6M FOUND IN FENCE
51	1/2" RE-BAR FOUND



GRID NORTH - GEORGIA WEST ZONE  
 STATE PLANE COORDINATES  
 POR - N 1195005.820 E 2580260.179  
 POB - N 1194869.322 E 2582040.969

PARCEL 1  
 JAMES E. & VICTORIA BUSTIN  
 DEED BOOK 236, PAGE 282  
 PLAT BOOK 24, PAGE 17  
 DAVID L. ERICKSON  
 DEED BOOK 361, PAGE 381  
 PLAT BOOK 25, PAGE 40

PARCEL 1 - A  
 70.36 ACRES

PARCEL 3  
 LARRY O. & JUDY FARHAM  
 PLAT BOOK 24, PAGE 17



DORIS C. MOODY  
 DEED BOOK 6-N, PAGE 1

**SURVEYOR'S CERTIFICATION**

I HEREBY CERTIFY THAT THE FIELD DATA ON WHICH THIS SURVEY IS BASED HAS A POSITIONAL TOLERANCE OF 0.04 FEET. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND FOUND TO BE ACCURATE TO WITHIN ONE FOOT IN 102,108 FEET.

*By: Jonathan Gladden* 01-03-19

**SURVEYOR'S CERTIFICATION**

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A POSITIONAL TOLERANCE OF 0.04 FEET. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND FOUND TO BE ACCURATE TO WITHIN ONE FOOT IN 102,108 FEET.

APPROVED FOR RECORDING ONLY  
 PUTNAM COUNTY  
 PLANNING AND DEVELOPMENT  
 1-3-19  
 DATE  
 Jonathan Gladden

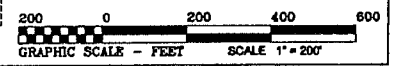
--- INDICATES A FENCE FOUND ALONG OR NEAR THE PROPERTY LINE.  
 @--- INDICATES A POWER POLE FOUND.  
 NOTE: PARCEL "A-1" IS TO BE COMBINED WITH ADJOINING LANDS OF DAVID L. ERICKSON AND CANNOT BE CONVEYED AS A SEPARATE PARCEL.

THIS SURVEY IS A DIVISION OF THE PARENT TRACT.  
**SURVEY OF PROPERTY FOR**  
**David Leland Erickson**  
 LYING IN LAND LOTS 306 AND 308  
 SECOND LAND DISTRICT  
 GMD 374  
 PUTNAM COUNTY, GEORGIA  
 REFERENCE: DEED BOOK 236, PAGES 282  
 PLAT BOOK 24, PAGE 17

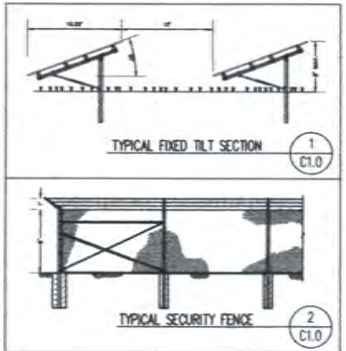
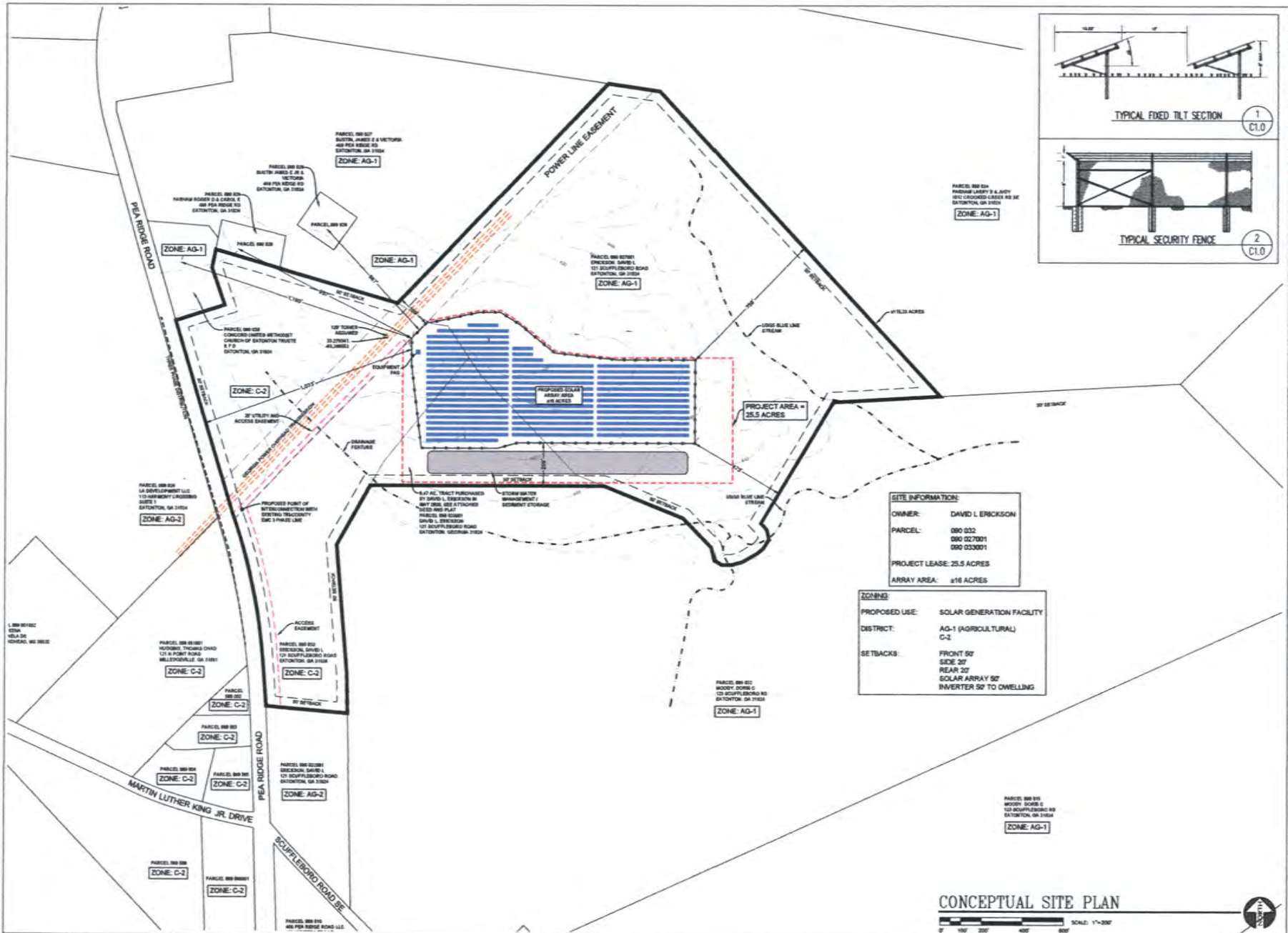
Course	Bearing	Distance
1 - 2	S 89°40'31" E	252.111'
2 - 3	S 42°30'06" E	1894.74'
3 - 4	S 87°24'21" W	296.78'
4 - 5	S 80°09'38" W	134.73'
5 - 6	N 52°33'05" W	30.06'
6 - 7	S 31°12'50" W	134.03'
7 - 8	S 31°05'57" W	117.02'
8 - 9	S 30°09'39" W	129.67'
9 - 10	S 28°34'28" W	55.35'
10 - 11	S 25°44'17" W	117.84'
11 - 12	S 55°01'48" W	13.09'
12 - 13	S 32°16'22" W	29.80'
13 - 14	S 56°24'22" E	32.76'
14 - 15	S 07°50'48" E	14.89'
15 - 16	S 12°55'21" E	28.17'
16 - 17	S 81°59'44" W	33.39'
17 - 18	S 22°50'00" E	17.85'
18 - 19	S 02°19'54" W	26.54'
19 - 20	S 85°29'21" E	44.81'
20 - 21	S 85°43'32" E	16.24'
21 - 22	S 22°11'44" N	39.54'
22 - 23	S 55°09'17" W	41.24'
23 - 24	S 28°35'04" N	78.76'
24 - 25	S 53°17'32" W	35.10'
25 - 26	S 49°07'21" W	34.69'
26 - 27	S 07°14'41" W	40.81'
27 - 28	N 78°54'27" W	87.30'
28 - 29	S 07°58'26" E	14.51'
29 - 30	S 80°18'08" W	19.92'
30 - 31	N 40°25'05" W	89.96'
31 - 32	N 04°02'32" W	28.79'
32 - 33	N 04°56'54" W	11.81'
33 - 34	N 62°16'48" W	32.44'
34 - 35	N 45°16'26" W	49.97'
35 - 36	N 57°19'21" W	36.20'
36 - 37	S 27°29'09" W	53.35'
37 - 38	S 81°21'34" W	81.22'
38 - 39	S 87°22'30" W	232.73'
39 - 40	N 68°49'34" W	306.11'
40 - 41	N 48°21'02" W	132.73'
41 - 42	N 46°46'15" W	241.08'
42 - 43	N 37°44'58" W	40.82'
43 - 44	N 45°52'13" W	132.89'
44 - 45	N 44°13'08" W	119.00'
45 - 46	N 43°39'54" W	122.60'
46 - 47	N 38°07'21" W	157.84'
47 - 48	N 79°30'54" W	54.77'
48 - 49	N 52°14'24" W	150.77'
49 - 50	N 70°00'30" W	50.87'
50 - 51	N 70°34'05" W	3.26'
51 - 1	N 43°48'44" E	1521.35'

SURVEYOR: BYRON L. FARMER  
 259 COUNTY LINE CHURCH ROAD, SW  
 MILLEDGEVILLE, GEORGIA 31061  
 PHONE: 478-932-5755  
 GEORGIA REGISTRATION NUMBER 1679

NOTE: THIS PROPERTY IS SUBJECT TO UTILITY AND OTHER EASEMENTS, BOTH VISIBLE AND NOT VISIBLE AT THE TIME OF THE SURVEY. THESE EASEMENTS MAY OR MAY NOT BE OF RECORD.



SURVEYED: DECEMBER 19, 2018 PLAT: DECEMBER 28, 2018 JOB NUMBER: 18202P  
 EQUIPMENT USED: JAVAD TRIUMPH LS (SERIAL NUMBER 00294) AND TRIUMPH II (SERIAL NUMBER 00239) DUAL FREQUENCY AND RTK



**SITE INFORMATION:**

OWNER: DAVID L. ERICKSON  
 PARCEL: 080 032  
 080 027001  
 080 033001

PROJECT LEASE: 25.5 ACRES  
 ARRAY AREA: ±16 ACRES

**ZONING:**  
 PROPOSED USE: SOLAR GENERATION FACILITY  
 DISTRICT: AG-1 (AGRICULTURAL)  
 C-2

**SETBACKS:**  
 FRONT 50'  
 SIDE 20'  
 REAR 20'  
 SOLAR ARRAY 50'  
 INVERTER 50' TO DWELLING

**HARRELL JACKSON**  
 CIVIL ENGINEERS  
 P.O. 7280  
 TAYLOR, GEORGIA 31179  
 (770) 580-1790  
 www.harrell-jackson.com

**SolAmerica ENERGY**  
 3229 PEACHTREE STREET NW  
 SUITE 2100  
 ATLANTA, GEORGIA 30309  
 (404) 961-8173  
 www.solamericainergy.com

NOT FOR CONSTRUCTION

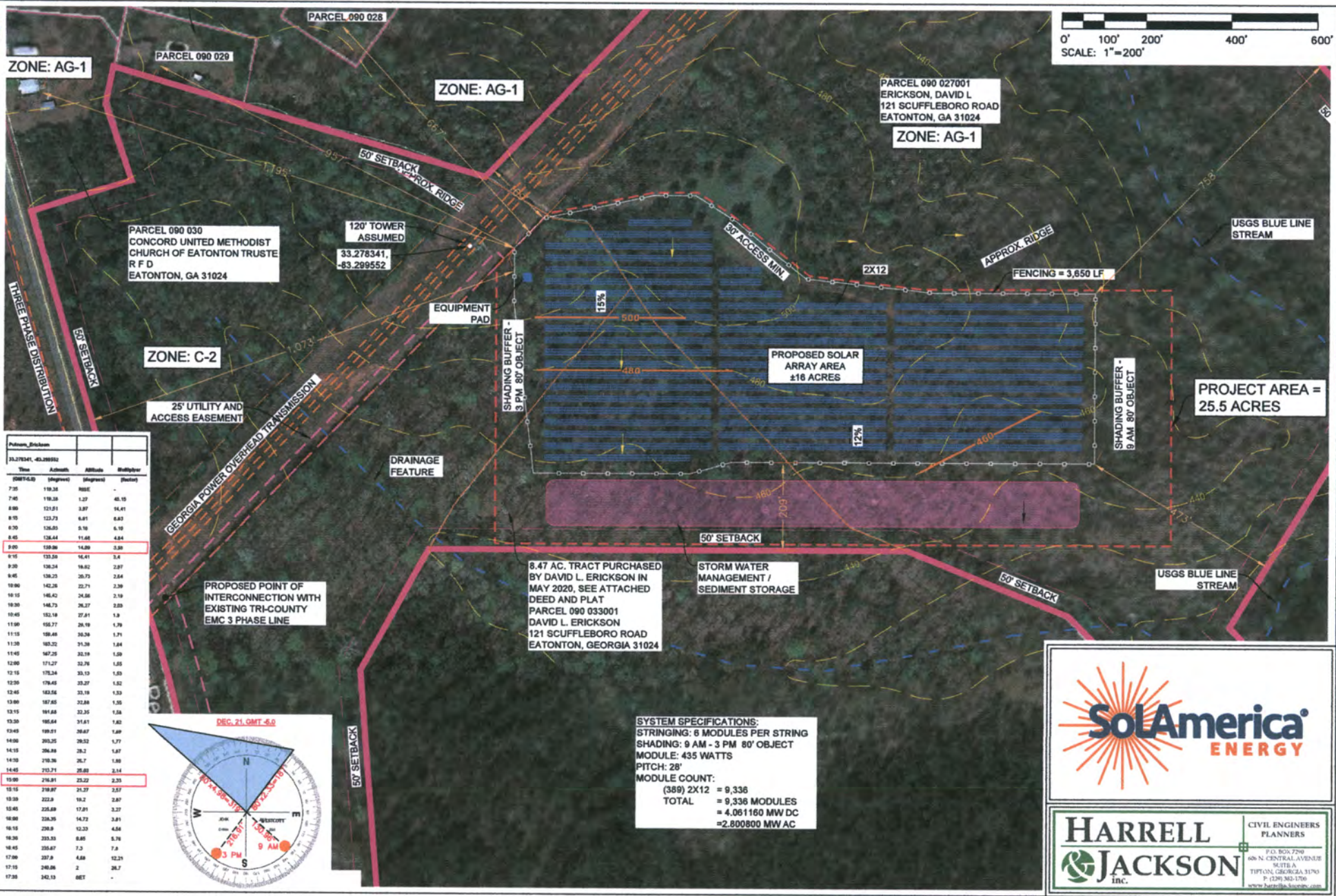
NO.	REVISIONS
1	
2	
3	
4	
5	
6	
7	
8	
9	

PROJECT: SOLAMERICA ENERGY  
 PUTNAM\_ERICKSON  
 PART OF LAND LOT 296  
 SECTION 16, TOWNSHIP 36N  
 PUTNAM COUNTY, GEORGIA  
 DATE: SEPTEMBER 24, 2020

JN: 19120  
 SHEET NUMBER  
**C1.0**  
 1 OF 2

**CONCEPTUAL SITE PLAN**  
 SCALE: 1"=200'  
 0' 100' 200' 400' 600'

SITE LAYOUT - PUTNAM\_ERICKSON (1)



Time	Altitude	Azimuth	Shadow	Distance
7:05	119.35	88.82	-	-
7:10	119.38	1.27	45.15	
8:00	121.81	3.87	14.41	
8:15	123.73	6.41	6.83	
8:30	126.40	8.76	6.10	
8:45	128.44	11.68	4.84	
8:60	129.88	14.28	3.58	
8:15	132.59	16.41	3.4	
8:30	136.24	18.22	2.87	
8:45	138.23	20.73	2.64	
8:60	142.28	22.71	2.39	
8:15	146.42	24.88	2.19	
8:30	148.73	26.27	2.03	
8:45	152.18	27.41	1.9	
8:60	155.77	28.19	1.79	
8:15	158.48	28.38	1.71	
8:30	165.52	27.38	1.64	
8:45	167.25	26.19	1.60	
8:60	171.27	24.78	1.55	
8:15	175.24	23.13	1.50	
8:30	178.45	22.27	1.52	
8:45	182.56	21.18	1.53	
8:60	187.85	20.04	1.56	
8:15	191.89	18.75	1.58	
8:30	195.84	17.21	1.62	
8:45	199.51	15.67	1.68	
8:60	202.25	14.32	1.77	
8:15	206.48	13.21	1.87	
8:30	210.26	12.27	1.98	
8:45	213.71	11.60	2.14	
8:60	216.81	11.22	2.35	
8:15	219.87	11.29	2.67	
8:30	222.8	11.62	2.87	
8:45	225.89	12.21	3.27	
8:60	228.38	13.01	3.81	
8:15	230.8	14.23	4.58	
8:30	233.53	15.85	5.76	
8:45	235.87	17.3	7.4	
8:60	237.8	18.8	10.23	
8:15	240.86	21	14.7	
8:30	242.13	23.67	-	



**SYSTEM SPECIFICATIONS:**  
 STRINGING: 6 MODULES PER STRING  
 SHADING: 9 AM - 3 PM 80' OBJECT  
 MODULE: 435 WATTS  
 PITCH: 28'  
 MODULE COUNT:  
 (389) 2X12 = 9,336  
 TOTAL = 9,336 MODULES  
 = 4.061160 MW DC  
 = 2.800800 MW AC

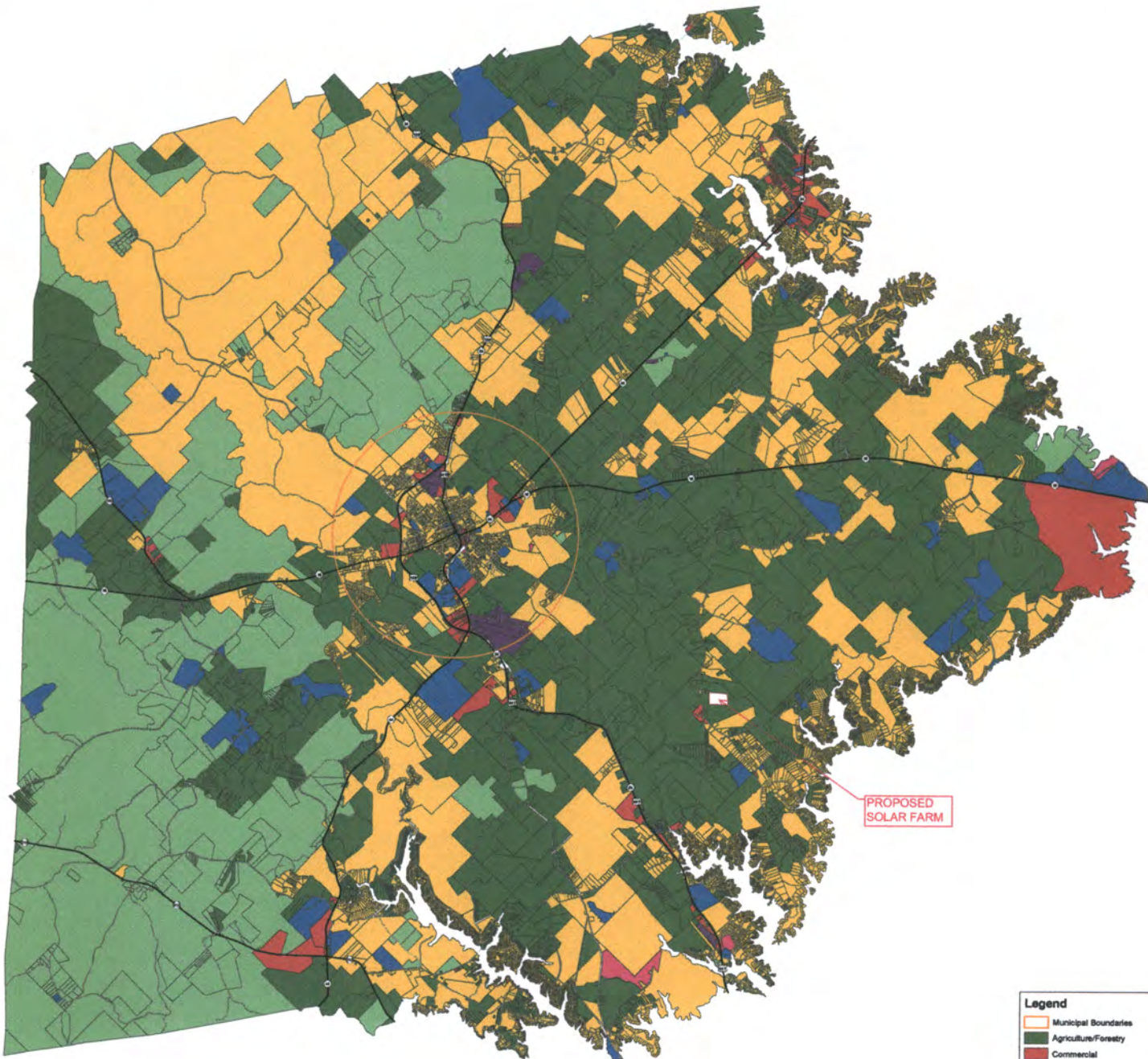
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**HARRELL & JACKSON**  
inc.

CIVIL ENGINEERS  
PLANNERS

P.O. BOX 2790  
68 N. CENTRAL AVENUE  
SUITE A  
TUFTON, GEORGIA 31763  
P. (706) 362-1766  
www.harrell-jackson.com

# Putnam County, GA: Current Land Use

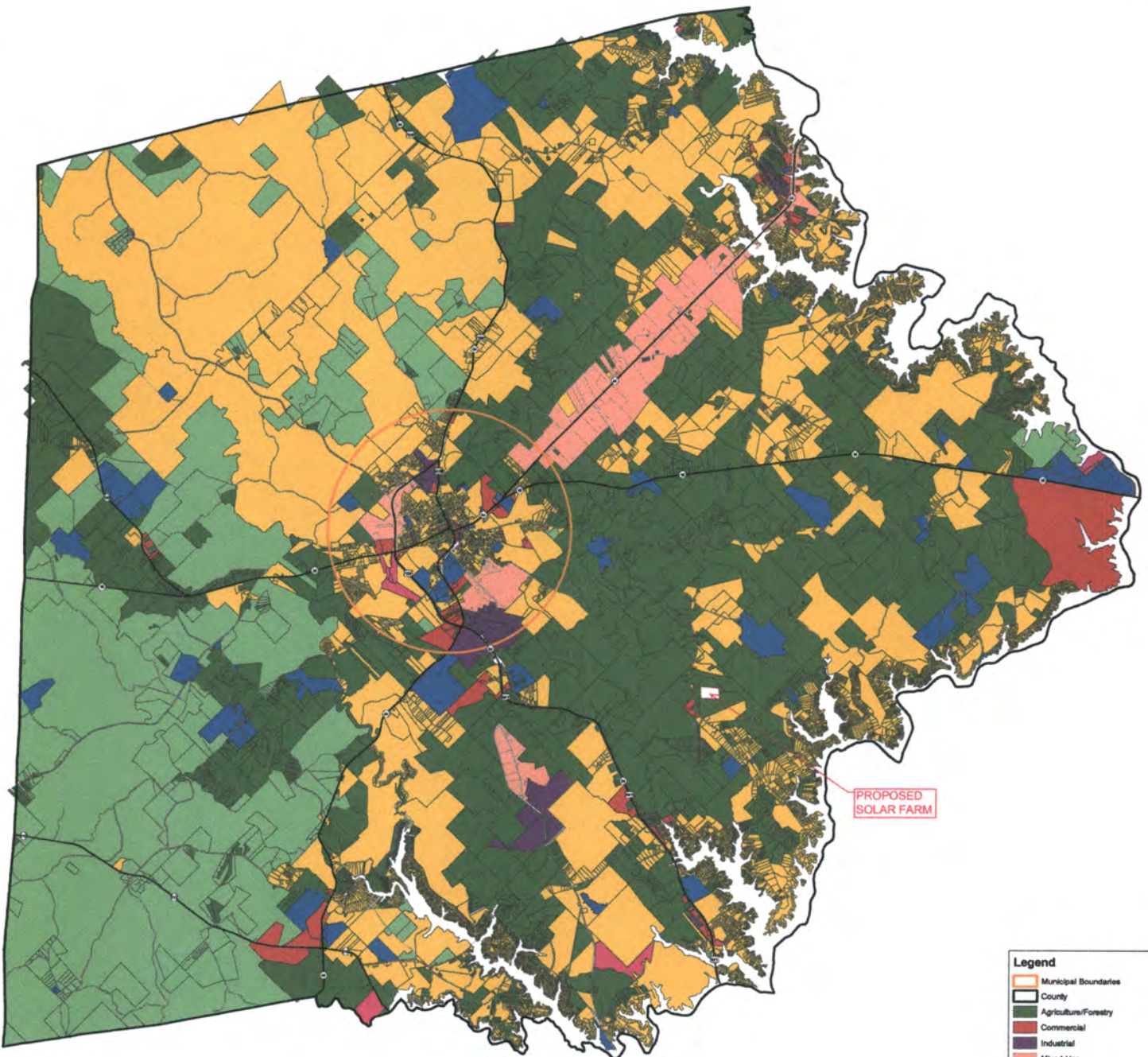
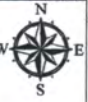


PROPOSED  
SOLAR FARM

Legend	
	Municipal Boundaries
	Agriculture/Forestry
	Commercial
	Industrial
	Park/Recreation/Conservation
	Public/Institutional
	Residential
	Transportation/Communication/Utilities
	Undeveloped/Vacant



# Putnam County, GA: Future Land Use



PROPOSED  
SOLAR FARM

**Legend**

- Municipal Boundaries
- County
- Agriculture/Forestry
- Commercial
- Industrial
- Mixed Use
- Park/Recreation/Conservation
- Public/Institutional
- Residential
- Transportation/Communication/Utilities
- Undeveloped/Vacant





# Solar Facility Decommissioning Plan

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September 2020





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4.4. Decommissioning Notification .....	6
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**1. Introduction**

SolAmerica proposes to build a photovoltaic (PV) solar facility in \_\_\_\_\_, (the “Solar Facility”). The Solar Facility is planned to have a nameplate capacity of approximately X.XX megawatts (MW) direct current (DC) and be built on XX.X acres of private land (the “Facility Site”).

This Decommissioning Plan (“Plan”) provides an overview of activities that will occur during the decommissioning phase of the Solar Facility, including activities related to removal of the Solar Facility, the restoration of land, and the management of materials and waste.

The Solar Facility will have an anticipated lifespan of at least \_\_\_\_\_ (XX) years. This Plan assumes that a Solar Facility will be dismantled, and the Facility Site restored to a state similar to its pre-construction condition at its maturity date. The Plan also covers the case of the abandonment of a Solar Facility, for any reason, prior to the maturity date.

Decommissioning of the Solar Facility will include the disconnection of the Solar Facility from the electrical grid and the removal of all Solar Facility components, including: photovoltaic (PV) modules, racking, inverters, transformers, electrical equipment, wiring cables, and perimeter fence.

This Decommissioning Plan is based on current best management practices and procedures. This Plan may be subject to revision based on new standards and emergent best management practices at the time of decommissioning. Permits will be obtained as required and notification will be given to stakeholders prior to decommissioning.



**2. Contact Information**

Contact information for this Plan is as follows:

Full Name of Project Owner Developer	SolAmerica Energy, LLC
Contact Name	Pete Corbett
Address	1819 Peachtree Rd Suite 100 Atlanta, GA 30309
Telephone	O: 404.351.8175 M: 404.518.7039
Email	pcorbett@solamericaenergy.com

**3. Project Information**

Address / Parcel IDs	
Project Size (Estimated)	
Landowner	
Own / Lease	

**4. Decommissioning of the Solar Facility**

At the time of decommissioning, the components of the Solar Facility will be removed, reused, recycled, sold for scrap, or otherwise disposed of. The Facility Site will be restored to a state similar to its preconstruction condition (less trees). All removal of equipment will be done in accordance with any applicable regulations and manufacturer recommendations. All applicable permits will be acquired.



**4.1. Equipment Dismantling and Removal**

Generally, the decommissioning of a Solar Facility proceeds in the reverse order of the installation along the following steps.

1. The Solar Facility shall be disconnected from the utility power grid.
2. PV modules shall be disconnected, collected, and sold for scrap, recycled at an approved solar module recycler, reused / resold on the market, or otherwise disposed of in accordance with best practices. Although the PV modules will not be cutting edge technology at the time of decommissioning, they will still produce power for many years.
3. All aboveground and underground electrical interconnection and distribution cables shall be removed and sold for scrap or disposed or recycled at an approved recycler.
4. Galvanized steel PV module support and racking system support posts shall be removed and sold for scrap or disposed / recycled at an approved recycler.
5. Electrical and electronic devices, including transformers and inverters shall be removed and sold for scrap or disposed /recycled at an approved recycler. Remaining components will be disposed of in accordance with the standards of the day. The small amount of oil from the transformers will be removed on-site to reduce the potential for spills and will be transported to an approved facility for disposal.
6. Fencing shall be removed and shall be sold for scrap or disposed /recycled at an approved recycler.
7. Concrete foundations will be broken down and taken to a recycling or approved disposal facility.

**4.2. Site Restoration**

Through the decommissioning phase, the Facility Site will be restored to a state similar to its preconstruction condition (without trees). Rehabilitated lands may be seeded to help stabilize soil conditions, enhance soil structure, and increase soil fertility.

**4.3. Decommissioning During Construction or Abandonment Before Maturity**

In case of abandonment of the Solar Facility during construction or before its maturity, the same decommissioning procedures as for decommissioning after ceasing operation will be undertaken



and the same decommissioning and restoration program will be honored, in as far as construction proceeded before abandonment. The Solar Facility will be dismantled, materials removed and disposed, the soil that was removed will be graded and the site restored to a state similar to its preconstruction condition.

**4.4. Decommissioning Notification**

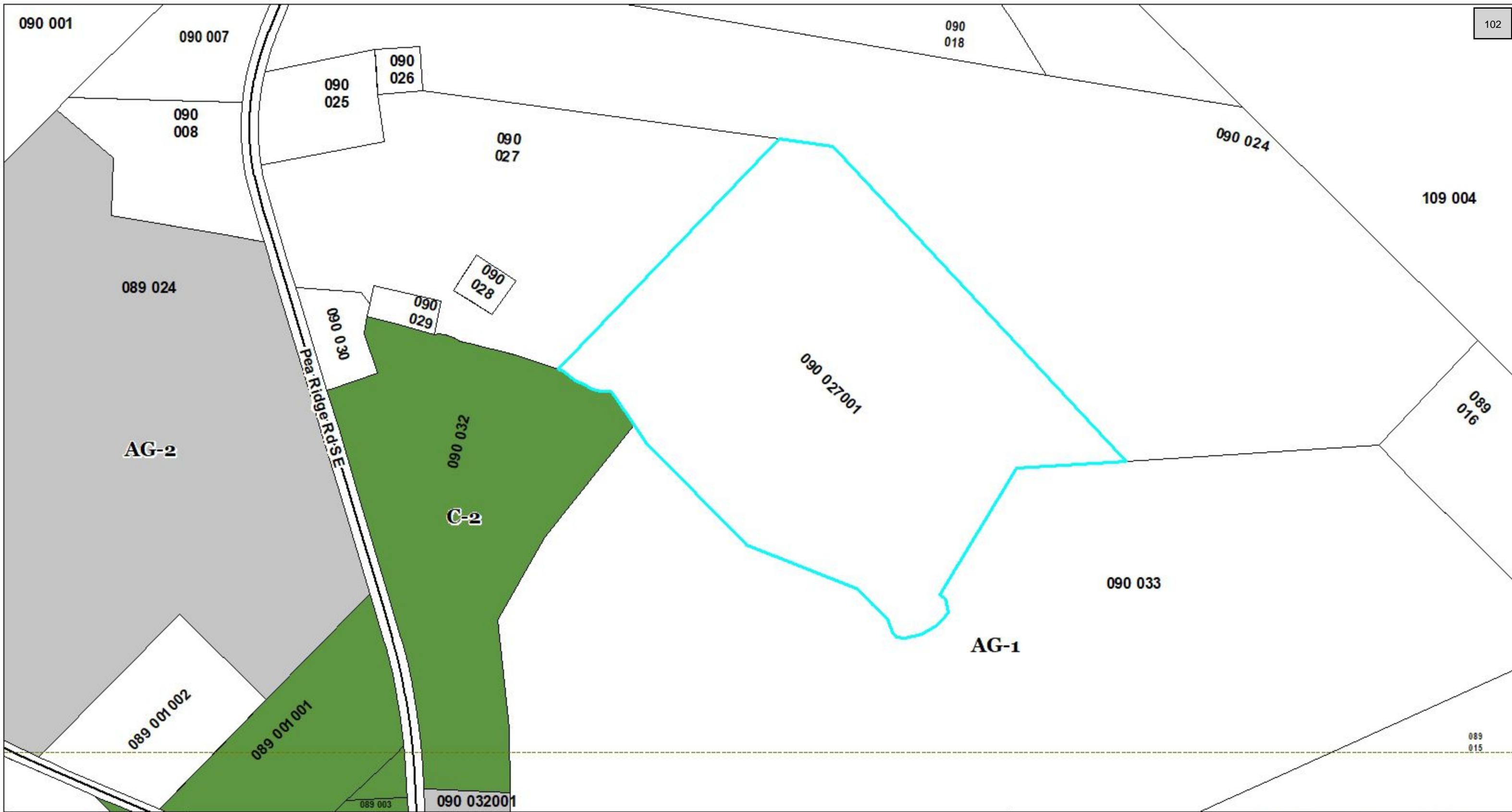
Decommissioning activities may require the notification of stakeholders given the nature of the works at the Facility Site. The local municipality, in particular, will be notified prior to commencement of any decommissioning activities.

**4.5. Approvals**

Well-planned and well-managed renewable energy facilities are not expected to pose environmental risks at the time of decommissioning. Decommissioning of a Solar Facility will follow standards of the day, and required permits will be obtained prior to decommissioning from local, state, and federal entities, as applicable.

\*\*\*\*\*

This Decommissioning Plan will be updated as necessary in the future to ensure that changes in technology and site restoration methods are taken into consideration.



- Eatonton Limits
- County Boundary
- Roads
- Parcels
- Parcel\_Hooks

**GEOGRAPHIC FEATURE LEGEND**

Overlay District	AG-2	C-2 CITY	IND-2 CITY	R - 1 CITY	R-1	RM-2
No Code	C-1	I-M	MHP	R - 2 CITY	R-1R	RM-3
AG-1	C-1 CITY	IND-1 CITY	PUBLIC	R - 3 CITY	R-2	VLLAGE
AG-1 CITY	C-2	IND-2	PUBLIC CITY	R - 4 CITY	RM-1	

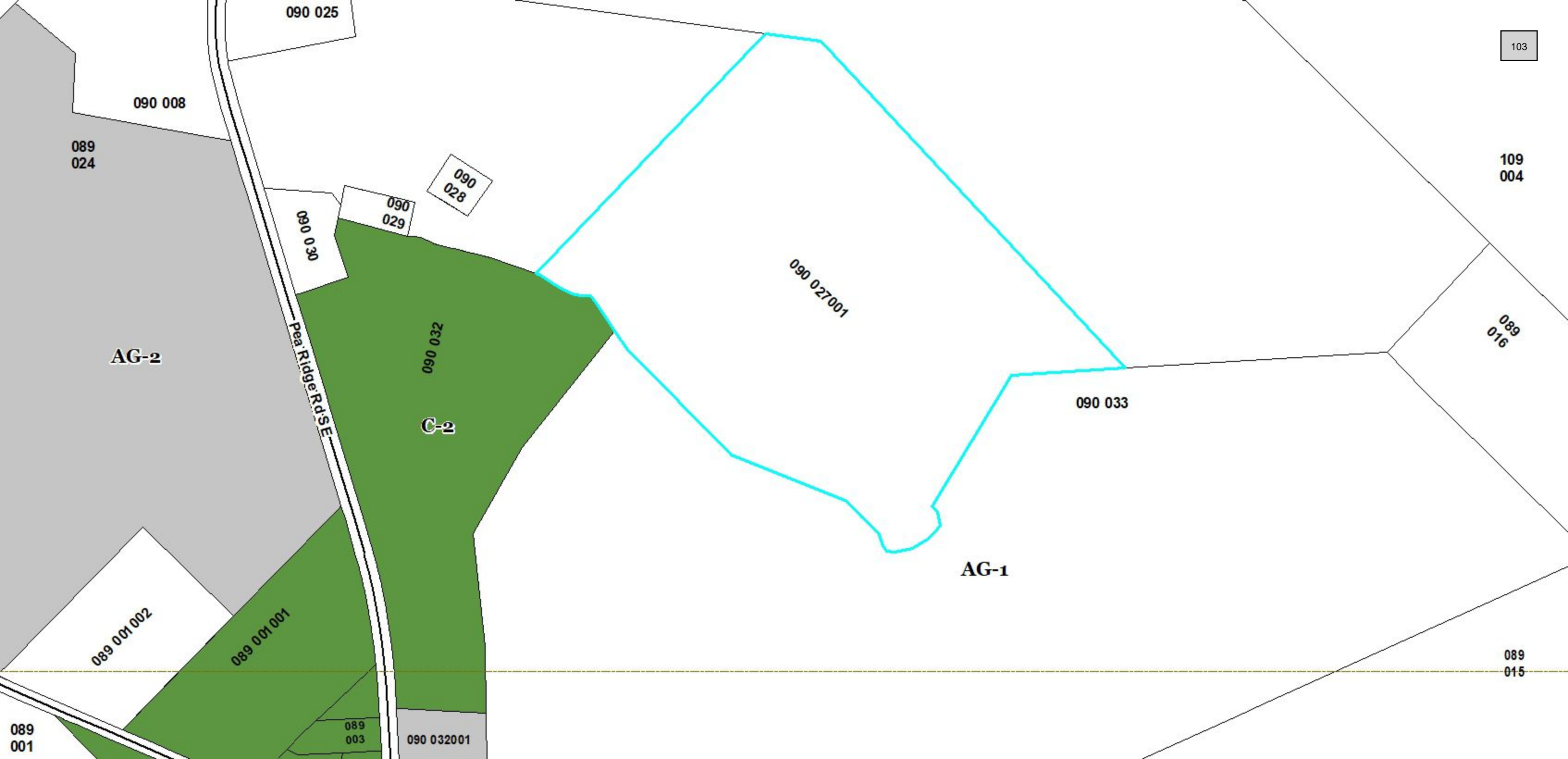
**MGRC**  
IT GIS Services

Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8100  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

PUTNAM COUNTY, GEORGIA  
ZONING MAPS

# MAP 090

MAP SCALE: 1" = 430.64'    SCALE RATIO: 1:5,167.68    DATE: OCTOBER 2020



090 025

103

090 008

089  
024

109  
004

090  
028

090  
029

090 030

AG-2

090 032

089  
016

Pea Ridge Rd SE

C-2

090 033

AG-1

090 027001

089 001 002

089 001 001

089  
015

089  
001

089  
003

090 032001




**GEOGRAPHIC FEATURE LEGEND**

Eatonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

  
**Middle Georgia Regional Commission**  
 175 Emery Hwy  
 Suite C  
 Macon, Georgia 31217  
 (478) 751-8100  
 Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

**PUTNAM COUNTY, GEORGIA  
FUTURE LAND USE MAPS**



# MAP 090

MAP SCALE: 1" = 400'    SCALE RATIO: 1:4,800    DATE: OCTOBER 2020



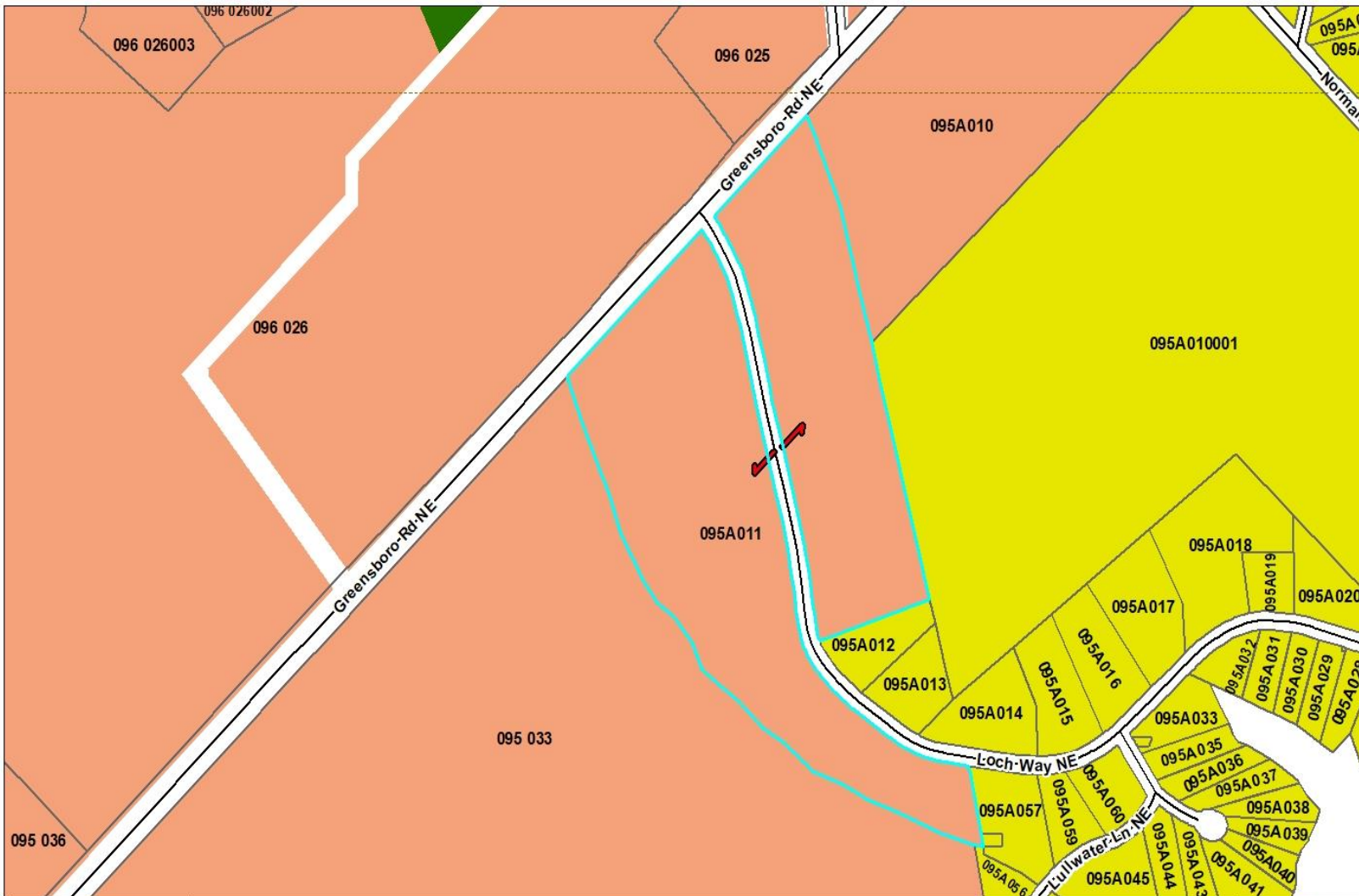
**File Attachments for Item:**

9. Request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.89 acres from AG-1 to R-1 on Loch Way [Map 095A, Part of Parcel 011, District 2] (staff-P&D)

**Request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.89 acres from AG-1 to R-1 on Loch Way [Map 095A, Part of Parcel 011, District 2].**

**PLANNING & DEVELOPMENT-LISA JACKSON STAFF RECOMMENDATION:**

The applicant is requesting to rezone 13.89 acres of their 46-acre lot from AG-1 to R-1. He plans to develop single-family residential lots. The remaining 32.11 acres will remain zoned AG-1. This parcel of land was zoned R-1 before the previous owner rezoned it to AG-1. The proposed use is consistent with the allowed uses, as listed in the section. [Sec. 66-81. - Uses allowed](#) of the R-1 zoning district. The Future Land Use Concept Plan shows this property mixed use and it is located adjacent to multiple single-family residential properties. This rezoning to R-1 will not adversely impact the use of public facilities or services. Additionally, the proposed will not adversely affect the existing use value or usability of adjacent or nearby properties.

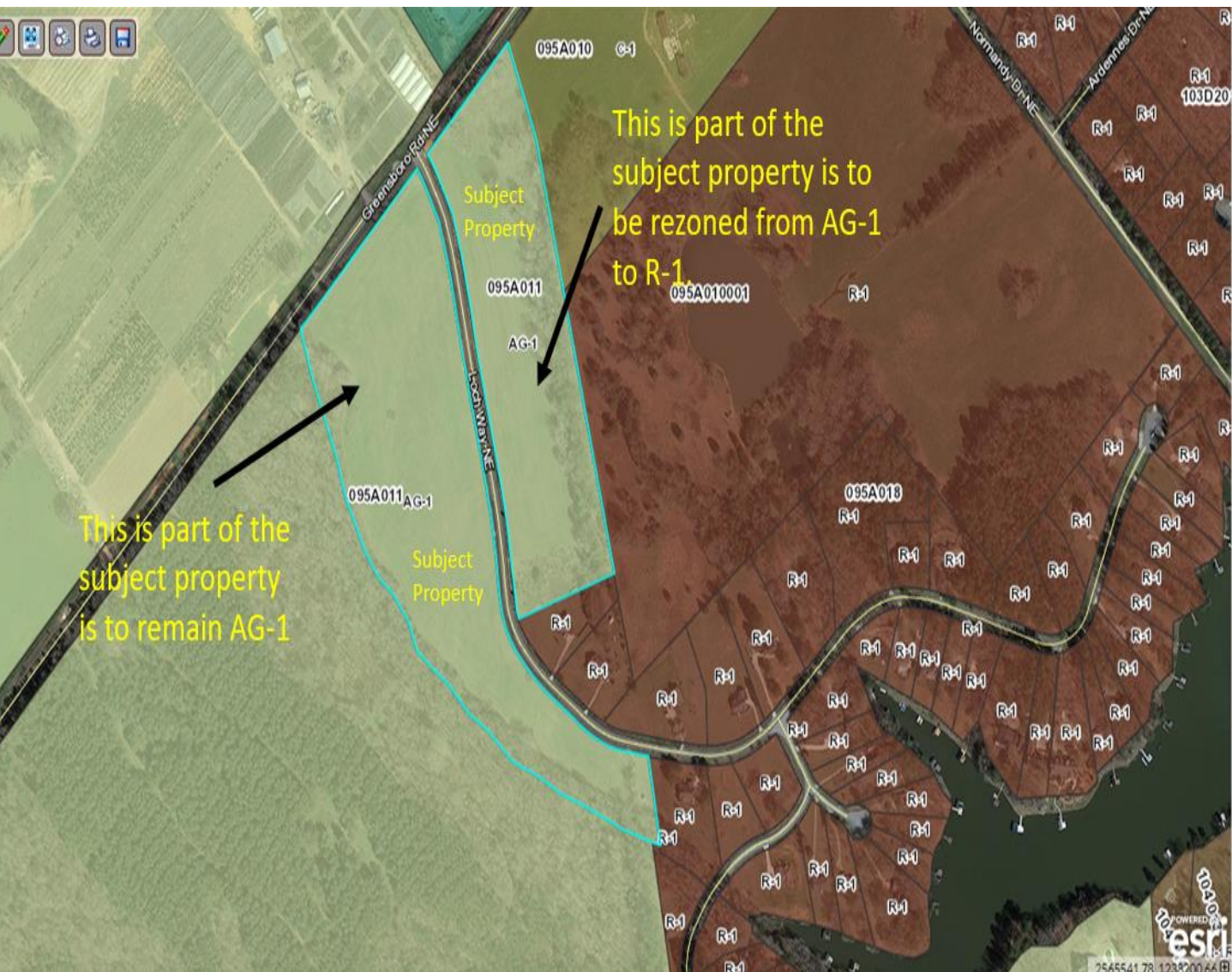


**GEOGRAPHIC FEATURE LEGEND**

Estonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/Institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

**MGRC**  
Middle Georgia Regional Commission  
175 Emory Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8160  
Web: [www.middlegeorgia.org](http://www.middlegeorgia.org)

PUTNAM CO  
FUTURE L  
  
MAP SCALE: 1" = 333.33'



This is part of the subject property to be rezoned from AG-1 to R-1.

This is part of the subject property is to remain AG-1

**Staff recommendation is for approval to rezone 13.891 acres on Loch Way [Map 095A, Part of Parcel 011] from AG-1 to R-1 with the following conditions: 1.) This rezoning shall be conditional upon the resurveying and recordation of the plat, as stated in Section 66-165 (e)(3) of Putnam County Code of Ordinances.**

**PLANNING & ZONING COMMISSION RECOMMENDATION:**

*The Planning & Zoning Commission’s recommendation is for approval of the request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.891 acres on Loch Way [Map 095A, Part of Parcel 011] from AG-1 to R-1 with the following conditions: 1.) This rezoning shall be conditional upon the resurveying and recordation of the plat, as stated in Section 66-165 (e)(3) of Putnam County Code of Ordinances.*

**PLANNING & ZONING COMMISSION MINUTES:**

The Putnam County Planning & Zoning Commission conducted a public hearing on Thursday, November 5, 2020 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

**Present: Chairman James Marshall, Jr., Member Maurice Hill, Jr., Member Martha Farley, Member John Mitchell (not eligible for voting due to training requirements)**

**Staff Present: Lisa Jackson, Courtney Andrews and Ben Schmitt**

10. Request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.89 acres from AG-1 to R-1 on Loch Way. [Map 095A, Part of Parcel 011, District 2]. Mr. Russel Wall represented this request for Carolyn Walton. He stated that they are seeking to rezone approximately 13.891 acres from AG-1 to R-1, on the northeast corner of Highway 144 and Loch Way. The property was zoned as R-1 but rezoned to AG-1 as a cost-saving measure during the Great Recession. The property is surrounded by residential properties known as Lock Haven subdivision. It is consistent with the character of the area. Mr. Wall Stated that he believes the neighbors are on board. No one spoke in opposition of this request.

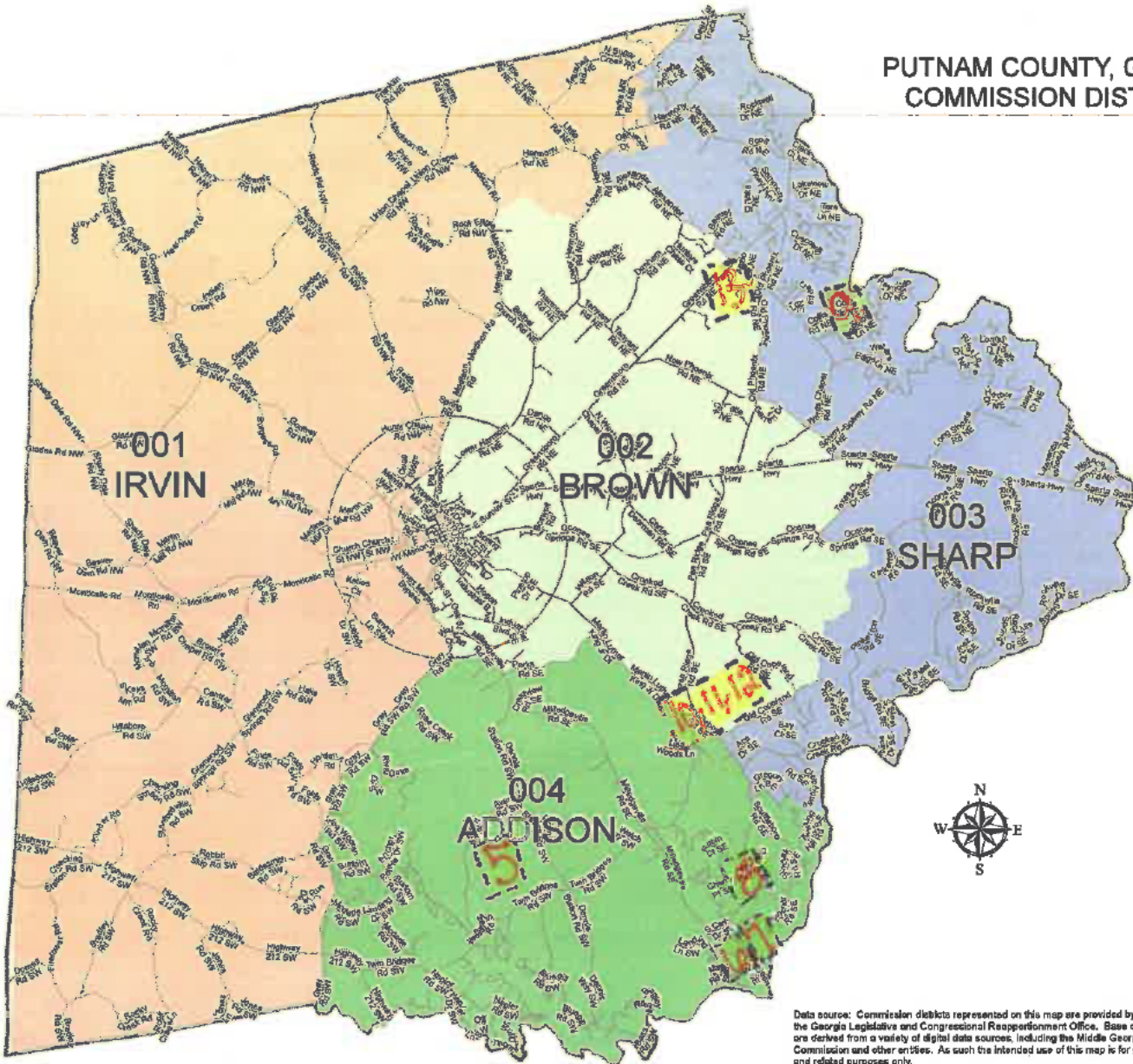
Chairman Marshall asked if the rezoning was specifically for a third of the original AG-1 piece, and the remainder will remain AG-1. Mr. Wald responded yes.

Staff recommendation is for approval to rezone 13.891 acres on Loch Way [Map 095A, Part of Parcel 011] from AG-1 to R-1 with the following conditions: 1.) This rezoning shall be conditional upon the resurveying and recordation of the plat, as stated in Section 66-165 (e)(3) of Putnam County Code of Ordinances.

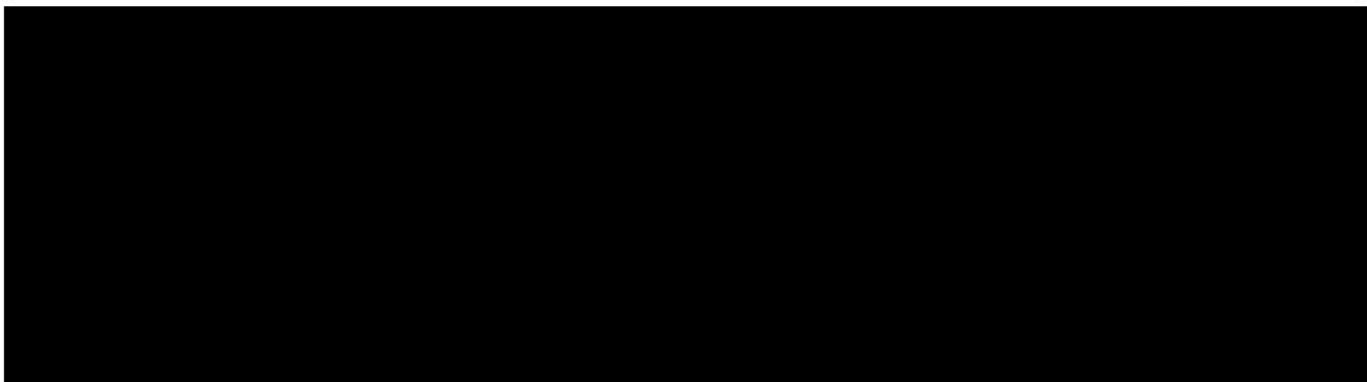
Motion to approve the request by Joshua Daniel, agent for Carolyn Walton, to rezone 13.891 acres on Loch Way [Map 095A, Part of Parcel 011] from AG-1 to R-1 with the following conditions: 1.) This rezoning shall be conditional upon the resurveying and recordation of the plat, as stated in Section 66-165 (e)(3) of Putnam County Code of Ordinances made by Member Farley and seconded by Member Hill

Voting Yea: Chairman Marshall, Member Hill, Member Farley

# PUTNAM COUNTY, GEORGIA COMMISSION DISTRICTS



Data source: Commission districts represented on this map are provided by data from the Georgia Legislative and Congressional Reapportionment Office. Base data features are derived from a variety of digital data sources, including the Middle Georgia Regional Commission and other entities. As such the intended use of this map is for general planning and related purposes only.



- 10. Request by SolAmerica Energy, LLC, agent for David Erickson for conditional use on Pea Ridge Road. Presently zoned C-2. [Map 090, Parcel 032, District 2]. \*
- 11. Request by SolAmerica Energy, LLC, agent for David Erickson for conditional use on Pea Ridge Road. Presently zoned AG-1. [Map 090, Parcel 033001, District 2]. \*
- 12. Request by SolAmerica Energy, LLC, agent for David Erickson for conditional use on Pea Ridge Road. Presently zoned AG-1. [Map 090, Parcel 027001, District 2]. \*
- 13. Request by Joshua Daniel, agent for Carolyn Walton to rezone 13.89 acres from AG-1 to R-1 on Loch Way. [Map 095A, Part of Parcel 011, District 2]. \*



# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

APPLICATION FOR REZONING PLAN 2020-01521

APPLICATION NO \_\_\_\_\_

DATE: 9/22/20

MAP 095A PARCEL 011

1. Name of Applicant: Joshua R. Daniel, agent for Carolyn Walton

2. Mailing Address: P.O. Box 3040, Eatonton, GA 31024

3. Phone: (home) \_\_\_\_\_ (office) \_\_\_\_\_ (cell) 706-473-0360

4. The location of the subject property, including street number, if any: Loch Way

5. The area of land proposed to be rezoned (stated in square feet if less than one acre):  
13.891 Acres

6. The proposed zoning district desired: R-1

7. The purpose of this rezoning is (Attach Letter of intent)

8. Present use of property: Vacant Pasture Desired use of property: Residential

9. Existing zoning district classification of the property and adjacent properties:  
Existing: AG-1  
North: R-1 South: AG-1 East: R-1 West:  Hwy 44

10. Copy of warranty deed for proof of ownership and if not owned by applicant, please attach a signed and notarized letter of agency from each property owner for all property sought to be rezoned.

11. Legal description and recorded plat of the property to be rezoned.

12. The Comprehensive Plan Future Land Use Map category in which the property is located. (If more than one category applies, the areas in each category are to be illustrated on the concept plan. See concept plan insert.):

13. A detailed description of existing land uses: Vacant Pasture used for Hay

14. Source of domestic water supply: well \_\_\_\_\_, community water \_\_\_\_\_, or private provider . If source is not an existing system, please provide a letter from provider.

Piedmont Water



- 15. Provision for sanitary sewage disposal: septic system , or sewer \_\_\_\_\_. If sewer, please provide name of company providing same, or, if new development, provide a letter from sewer provider.
- 16. Complete attachment of Disclosure of Campaign Contributions Form by the applicant and/or the applicant's attorney as required by the Georgia Conflict of Interest in Zoning Act (O.C.G.A. 36-67A).
- 17. The application designation, date of application and action taken on all prior applications filed for rezoning for all or part of the subject property. (Please attach on separate sheet.)
- 18. Proof that property taxes for the parcel(s) in question have been paid.
- 19. Concept plan. If the application is for less than 25 single-family residential lots, a concept plan need not be submitted. (See attachment.)
- 20. Impact analysis. If the application is for less than 25 single-family residential lots, an impact analysis need not be submitted. (See attachment.)

THE ABOVE STATEMENTS AND ACCOMPANYING MATERIALS ARE COMPLETE AND ACCURATE. APPLICANT HEREBY GRANTS PERMISSION FOR PLANNING AND DEVELOPMENT PERSONNEL OR ANY LEGAL REPRESENTATIVE OF PUTNAM COUNTY TO ENTER UPON AND INSPECT THE PROPERTY FOR ALL PURPOSES ALLOWED AND REQUIRED BY THE PUTNAM COUNTY CODE OF ORDINANCES.

*Carol W. Williams* POA for *Carolyn Walton*  
 Signature (Property Owner) (Date) 9/21/20

*[Signature]* 9-22-20  
 Signature (Applicant) (Date)

*[Signature]*  
 Notary Public

*[Signature]*  
 Notary Public

**NOTARY PUBLIC**  
**GEORGIA**  
**EXPIRES MAY 20, 2024**  
**NOTARY JANE MURPHY**

Office Use	
Paid: \$ <u>250<sup>00</sup></u> (cash) _____ (check) _____ (credit card) <input checked="" type="checkbox"/>	
Receipt No. _____	Date Paid: <u>9-22-2020</u>
Date Application Received: <u>9-22-2020</u>	
Reviewed for completeness by: <u>ga</u>	
Submitted to TRC: _____	Return date: _____
Date of BOC hearing: _____	Date submitted to newspaper: _____
Date sign posted on property: _____	Picture attached: yes _____ no _____

**RECEIVED**  
**SEP 22 2020**





# PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

LETTER OF AGENCY- \_\_\_\_\_

WE, THE UNDERSIGNED OWNERS OF REAL PROPERTY LOCATED IN THE CITY OF EATONTON/PUTNAM COUNTY, GEORGIA, HEREBY APPOINT Joshua B. Daniel TO BE MY AGENT FOR THE PURPOSE OF APPLYING FOR Rezoning OF PROPERTY DESCRIBED AS MAP 095A PARCEL 011, CONSISTING OF 13.8 ACRES, WHICH HAS THE FOLLOWING ADDRESS: Loch Way EATONTON, GEORGIA 31024. ATTACHED HERETO IS A COPY OF A DEED AND OR PLAT OF SURVEY DESCRIBING THE PROPERTY OWNED BY THE PROPERTY OWNER(S) TO WHICH THIS LETTER OF AGENCY APPLIES.

THE ABOVE NAMED AGENT HEREBY IS AUTHORIZED TO COMPLETE AND SIGN THE CITY OF EATONTON/PUTNAM COUNTY APPLICATION FOR Rezoning ON OUR BEHALF. WE UNDERSTAND THAT THIS LETTER OF AGENCY WILL BE ATTACHED TO AND MADE PART OF SAID FORM AND WILL BE RELIED UPON BY THE CITY OF EATONTON/PUTNAM COUNTY. FOR AND IN CONSIDERATION OF THE CITY OF EATONTON/PUTNAM COUNTY ACCEPTING THIS LETTER OF AGENCY, WE HEREBY INDEMNIFY AND HOLD HARMLESS THE CITY OF EATONTON/PUTNAM COUNTY AND ITS AGENTS AND/OR EMPLOYEES IN THE EVENT THAT THE ABOVE NAMED AGENT SHOULD MISUSE THIS LETTER OF AGENCY AND WE SUFFER DAMAGES AS A RESULT.

THIS 30<sup>th</sup> DAY OF July, 2020.

PROPERTY OWNER(S): Carol W. Williams POA for Carolyn Walton  
NAME (PRINTED)

Carol W. Williams

SIGNATURE

ADDRESS: 116 Windsor Dr., Eatonton, GA 31024

PHONE: 706-816-9720

ALL SIGNATURES WERE HEREBY SWORN TO AND SUBSCRIBED BEFORE ME THIS

30th DAY OF July, 2019 2020

NOTARY

MY COMMISSION EXPIRES: 01/06/2023



**LETTER OF INTENT**

September 22, 2020

Putnam County Planning & Development  
Mrs. Lisa Jackson, Director  
117 Putnam Drive, Suite B  
Eatonton, GA 31024

Re: Rezoning of 13.891 Acres - Loch Way

Dear Mrs. Jackson,

I am requesting, on behalf of Mrs. Carolyn Walton and Family, rezoning of 13.891 Acres of Putnam County Tax Parcel #095A011, on the North side of Loch Way entering Loch Haven subdivision. This property adjoins Residential properties in Loch Haven subdivision and was previously zoned Residential itself prior to the family requesting rezoning to Agricultural for Pasture/Hay use.

The housing market has improved over the last few years and the family would like to request the property be rezoned back from AG-1 to R-1 to allow for development of additional residential lots for single family homes within the Putnam County Planning and Development guidelines.

Thank you for your consideration.



Joshua R. Daniel

RECEIVED  
SEP 22 2020

After filing, please return to Jesse Copelan, Jr., P.O. Box 3099, Eatonton, GA 31024  
 This space reserved for the use of Clerk.

DOC# 005131  
 FILED IN OFFICE  
 12/31/2012 11:42 AM  
 BK# 769 PG# 697-697  
 SHEILA H. PERRY  
 CLERK OF COURT  
 PUTNAM COUNTY  
*Sheila H. Perry* (Signature)  
 REAL ESTATE TRANSFER T  
 AX  
 PAID: \$3.00

JESSE COPELAN, JR., P. C. *PT 61-117-2012-201786*  
 ATTORNEY AT LAW  
 EATONTON, GEORGIA

EXECUTOR'S DEED

NO TITLE OPINION GIVEN

STATE OF GEORGIA  
 COUNTY OF PUTNAM

This Indenture, between the ESTATE OF William L. Walton, acting through W. Cary Walton and Carol W. Williams, the duly qualified Executors, of the first part, and CAROLYN C. WALTON, of the second part, witnesses:

That the said representatives of said estate being duly authorized by the Will, which was duly probated in Solemn form in the September 21, 2012 Term of the Probate Court of Putnam County, Georgia, does for and in consideration of ONE AND NO/100 (\$1.00) DOLLAR, receipt of which is acknowledged, sell and convey by virtue of the power granted in said Will, to the party of the second part, their heirs and assigns, the following described land, to-wit:

All that tract or parcel of land, lying and being in the 389<sup>th</sup> GMD, Putnam County, Georgia, designated as Map & Parcel Number 095A011 on the Putnam County Tax Map and being 46 acres, more or less. Said property is bound as follows: on the North by Greensboro Road, SR 44; on the East by property of Vintage Land LLC and bound by property of Thomas et al and Piedmont Water Company, south of Loch Way Road; on the South and West by property of Cary Walton et al. Said tract is divided by Loch Way Road that runs North and South through the property. Said property also includes 2.738 acres referred to in a deed from James E. Dooley to William Love Walton, recorded in Deed Book 6-F, pages 212-213, Clerk's Office, Putnam County Superior Court.

IN WITNESS WHEREOF, the party of the first part's name and seal are hereto affixed by its proper representative this 20<sup>th</sup> day of December, 2012.

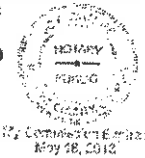
Signed, sealed & delivered  
 In the presence of:  
*Brett Sanford*  
 Witness

Estate of William L. Walton  
*W. Cary Walton* L.S.  
 W. Cary Walton, Executor

*Jay Waters*  
 Notary Public

*Carol W. Williams* L.S.  
 Carol W. Williams, Executor

1227walton.exe.deed  
 2012-132



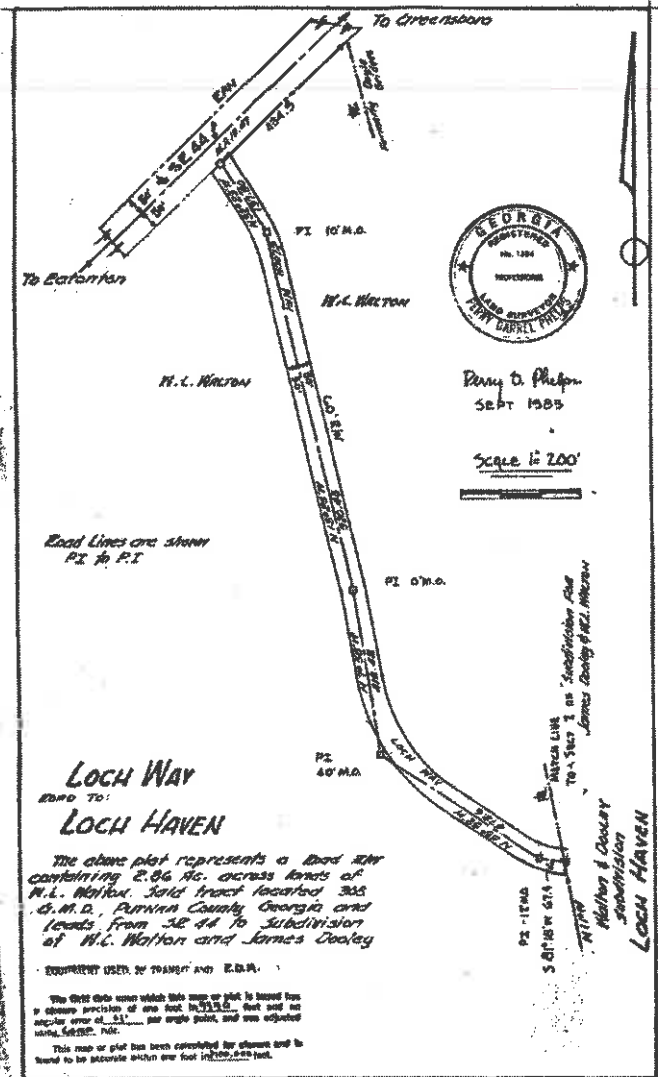
# Legal Description

All that tract or parcel of land, lying and being in the 389<sup>th</sup> GMD, Putnam County, Georgia, designated as Map & Parcel Number 095A011 on the Putnam County Tax Map and being 46 acres, more or less. Said property is bound as follows: on the North by Greensboro Road, SR 44; on the East by property of Vintage Land LLC and bound by property of Thomas et al and Piedmont Water Company, south of Loch Way Road; on the South and West by property of Cary Walton et al. Said tract is divided by Loch Way Road that runs North and South through the property. Said property also includes 2.738 acres referred to in a deed from James E. Dooley to William Love Walton, recorded in Deed Book 6-P, pages 212-213, Clerk's Office, Putnam County Superior Court.

RCUB 2020 JUL 30

*BE*

RECEIVED  
SEP 22 2020



Derry O. Phelps  
SEPT 1905

SCALE IS 200'



NOV 20 2020 JUN 30

*DE*

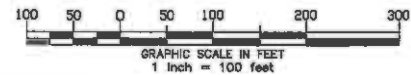
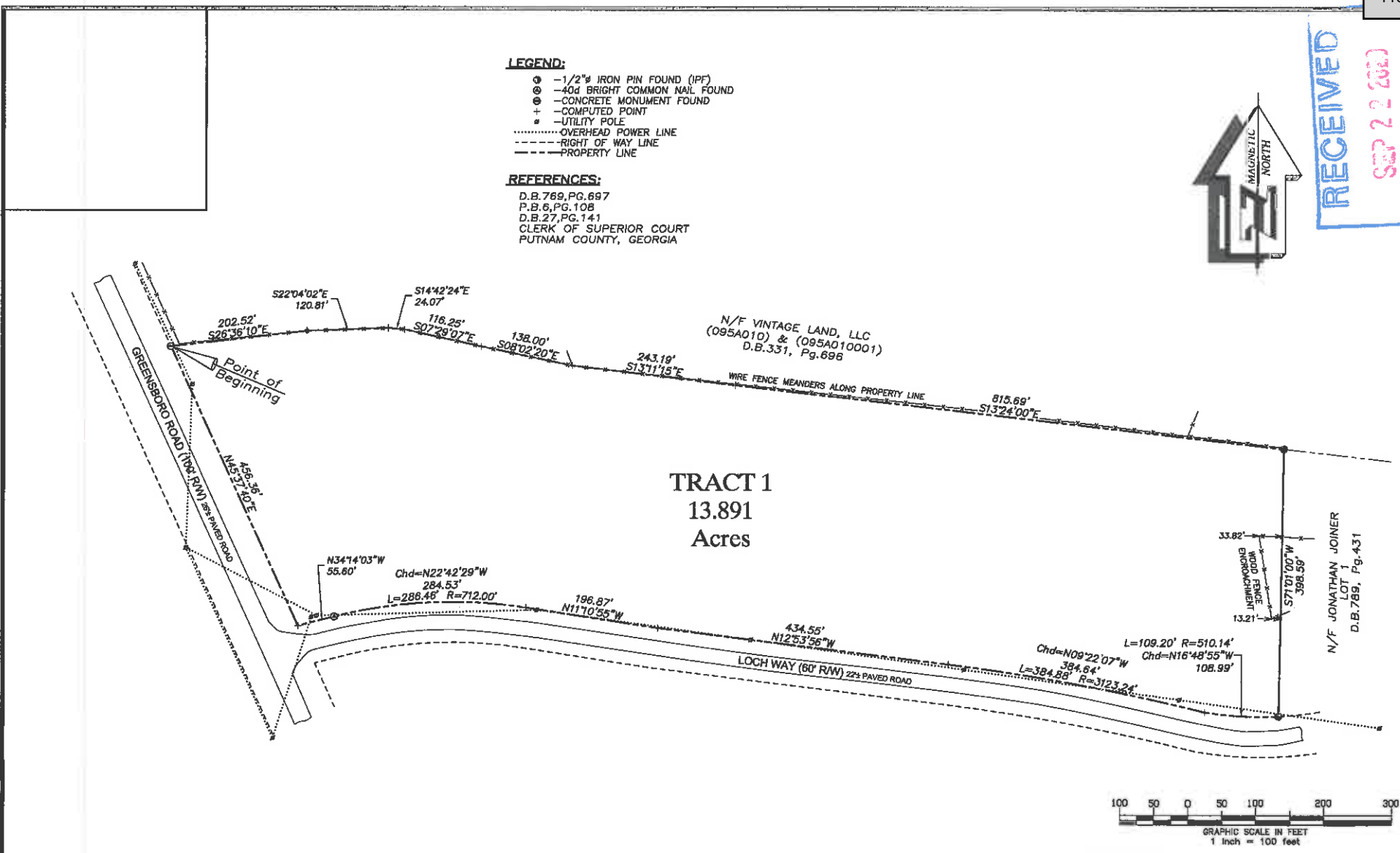
RECEIVED  
SEP 22 2021

RECEIVED  
SEP 22 2023



**LEGEND:**  
 ○ -1/2" IRON PIN FOUND (IPF)  
 ⊙ -40d BRIGHT COMMON NAIL FOUND  
 ⊕ -CONCRETE MONUMENT FOUND  
 + -COMPUTED POINT  
 \* -UTILITY POLE  
 ..... OVERHEAD POWER LINE  
 - - - - - RIGHT OF WAY LINE  
 - - - - - PROPERTY LINE

**REFERENCES:**  
 D.B. 769, PG. 697  
 P.B. 6, PG. 108  
 D.B. 27, PG. 141  
 CLERK OF SUPERIOR COURT  
 PUTNAM COUNTY, GEORGIA



**NOTES:**  
 1) The surveyor whose seal is hereto attached has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose. Matters of title are excepted.  
 2) The surveyor whose seal is hereto attached does not certify that all easements and encumbrances have been shown, nor does the surveyor assume any liability for any such easements or encumbrances, either dedicated or implied, which may affect this property.  
 3) The fieldwork was performed immediately prior to and/or concurrent with the date on this plat.  
 4) The adjacent information is shown as taken from tax records at the time of survey.

**SURVEYOR CERTIFICATION:**  
 This plat is a retracement of an existing parcel or parcels of land and does not subdivide or create a new parcel or make any changes to any real property boundaries. The recording information of the documents, maps, plats, or other instruments which created the parcel or parcels are stated hereon. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

**Equipment Used**  
 Linear: GeoMax Zoom90  
 Angular: Geolink Zoom90  
 oarts@hotmail.com



**Retracement Survey**

For:  
**Oconee Investment Group, LLC**

Tract 1  
 containing 13.891 Acres  
 located in the 389th G. M. District,  
 Putnam County, Georgia

Scale: 1" = 100'      Date: September 18, 2020

**Ogletree & Chivers**  
 Land Surveyors  
 693 Dunlap Rd, Suite B  
 Milledgeville, GA 31061      478-453-3454      7907

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 37,384+ FEET AND AN ANGULAR ERROR OF 3.0 SECONDS PER ANGLE POINT, AND WAS ADJUSTED USING THE COMPASS RULE. THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 763,192+ FEET.

C:\data\7907\7907.dwg, 9/18/2020 2:55:53 PM

DISCLOSURE OF APPLICANT'S CAMPAIGN CONTRIBUTION

The Putnam County Code of Ordinances, Section 66-167(c) states as follows:

"When any applicant or his attorney for a rezoning action has made, within two years immediately preceding the filing of that applicant's application for the rezoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:

a. The name and official position of the local government official to whom the campaign contribution was made; and

b. The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution. The disclosures required by this section shall be filed within ten days after an application for the rezoning action is first filed."

1. Name: Joshua R. Daniel

2. Address: P.O. Box 3040  
Eatonton, GA 31024

3. Have you given contributions that aggregated \$250.00 or more within two years immediately preceding the filing of the attached application to a candidate that will hear the proposed application? Yes  No  If yes, who did you make the contributions to? \_\_\_\_\_

RCUD 2020 JUL 30

*DE*

Signature of Applicant: *Joshua R. Daniel*  
Date: 7 / 28 / 20



**Bill Information**

**Owner Name** WALTON CAROLYN C  
 C/O CAROL W. WILLIAMS  
 116 WINDSOR DR  
 EATONTON, GA 31024  
  
**Account** 2786R  
  
**Record Type** Property  
  
**Bill Number** 024679  
  
**Tax Year** 2019


**Tax Information**

**Total Original Levy** \$2,419.80  
**Fair Market Value** \$245,946  
**Assessed Value** \$98,378  
**Under Appeal** No  
  
**Total Due** \$0.00

**Property Information**

**Property ID** 095A 011  
  
**Description** GREENSBORO HWY

**Payment Information**

**Due Date** 12/01/2019  
**Payment Status**  Paid  
**Last Payment Date** 11/18/2019  
**Total Amount Paid** \$2,419.80  
  
**Total Due** \$0.00





INTERNET TAX RECEIPT

GREENSBORO HWY

095A 011

2019 024679

WALTON CAROLYN C

DESCRIPTION	TAX AMOUNT	EXEMPTION	MILLAGE
FAIR MARKET VALUE	\$245,948		
COUNTY	\$806.99	\$0.00	8.203
SCHOOL	\$1,575.62	\$0.00	16.018
SPEC SERV	\$37.19	\$0.00	0.378

ORIGINAL TAX DUE
\$2,419.80
INTEREST
COLLECTION COST
PIPA CHARGE
* PENALTY
TOTAL PAID
\$2,419.80
TOTAL DUE
\$0.00

Date Paid: 11/18/2019

TO WALTON CAROLYN C  
 116 WINDSOR DR  
 EATONTON, GA 31024

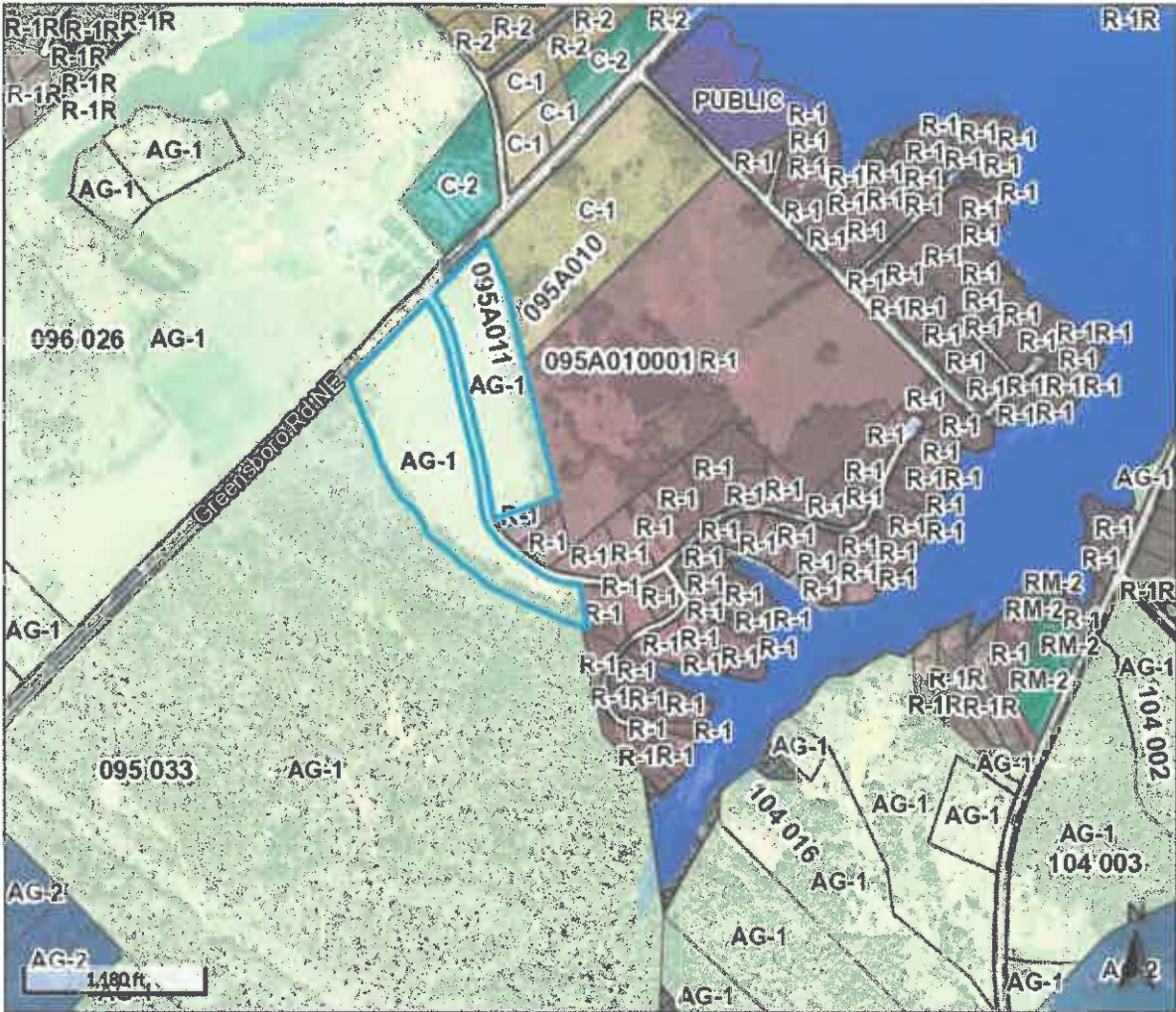
FROM Putnam County Tax Commissioner  
 100 South Jefferson Ave Suite 207  
 Eatonton, GA 31024-1061  
 (708) 485-5441



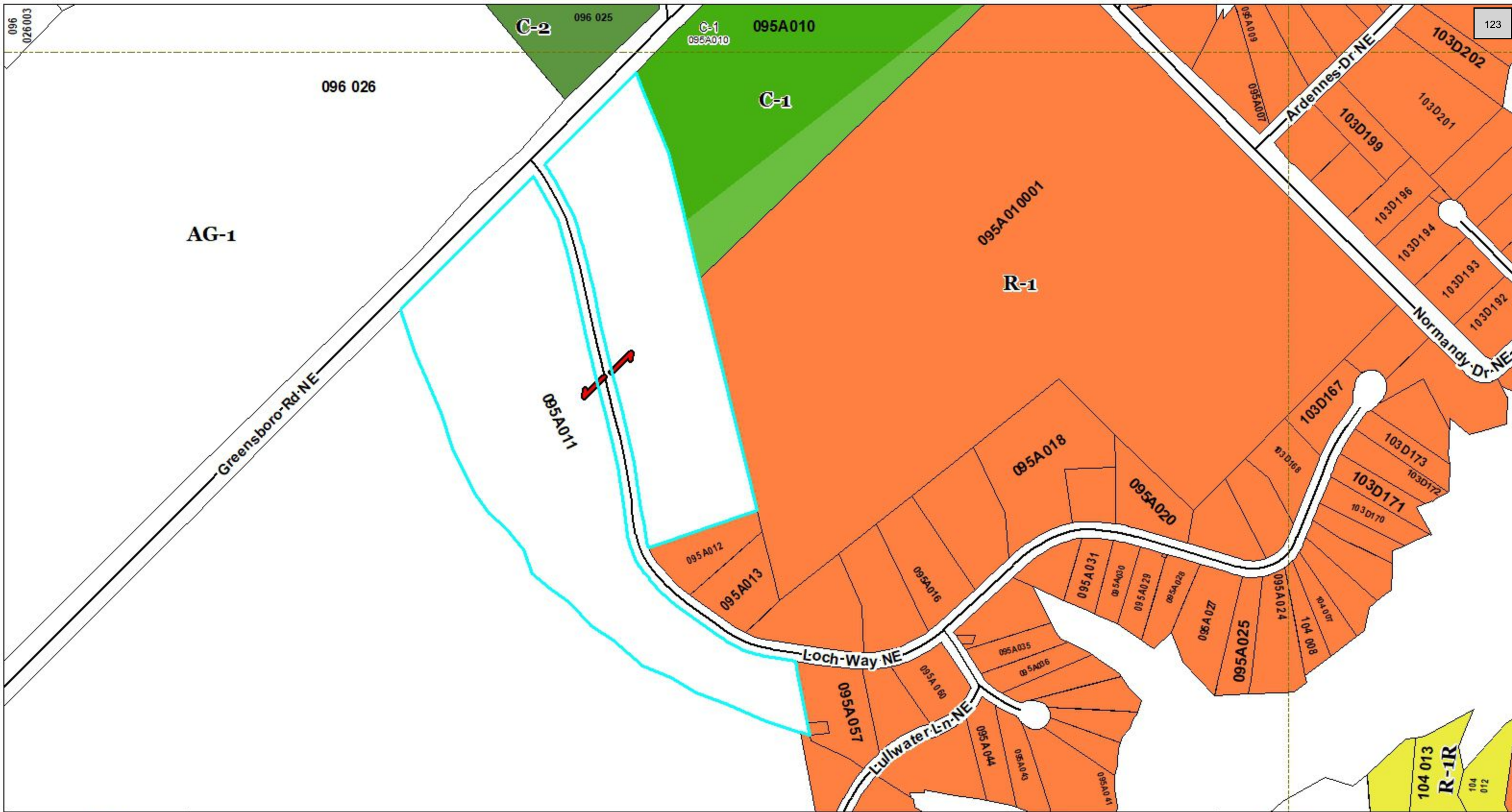
Scan this code with  
 your mobile phone  
 to view this bill

INTERNET TAX RECEIPT





- Legend**
- City Limit
  - Parcels
  - Parcel Numbers
  - Address Numbers
- Zoning**
- A-1 CITY
  - A-1 and AG-1
  - AG-1
  - AG-2
  - C-1
  - C-1 CITY
  - C-2
  - C-2 CITY
  - C-2 PUD
  - I-1 CITY
  - I-2 CITY
  - I-M
  - MHP
  - PUBLIC
  - PUBLIC CITY
  - R-1 CITY
  - R-2 CITY
  - R-3 CITY
  - R-4 CITY
  - R-1
  - R-1R
  - R-2
  - RM-1
  - RM-2
  - RM-3
  - VILLAGE
  - Roads
- Flood Map**
- A - 100 Year Flood Area - Areas of 1% annual chance flood also known as the base flood. Base Flood Elevations



- Eatonton Limits
- County Boundary
- Roads
- Parcels
- Parcel\_Hooks

**GEOGRAPHIC FEATURE LEGEND**

Overlay District	AG-2	C-2 CITY	IND-2 CITY	R - 1 CITY	R-1	RM-2
No Code	C-1	I-M	MHP	R - 2 CITY	R-1R	RM-3
AG-1	C-1 CITY	IND-1 CITY	PUBLIC	R - 3 CITY	R-2	VILLAGE
AG-1 CITY	C-2	IND-2	PUBLIC CITY	R - 4 CITY	RM-1	

**MGRC**  
IT GIS Services

Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8180  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

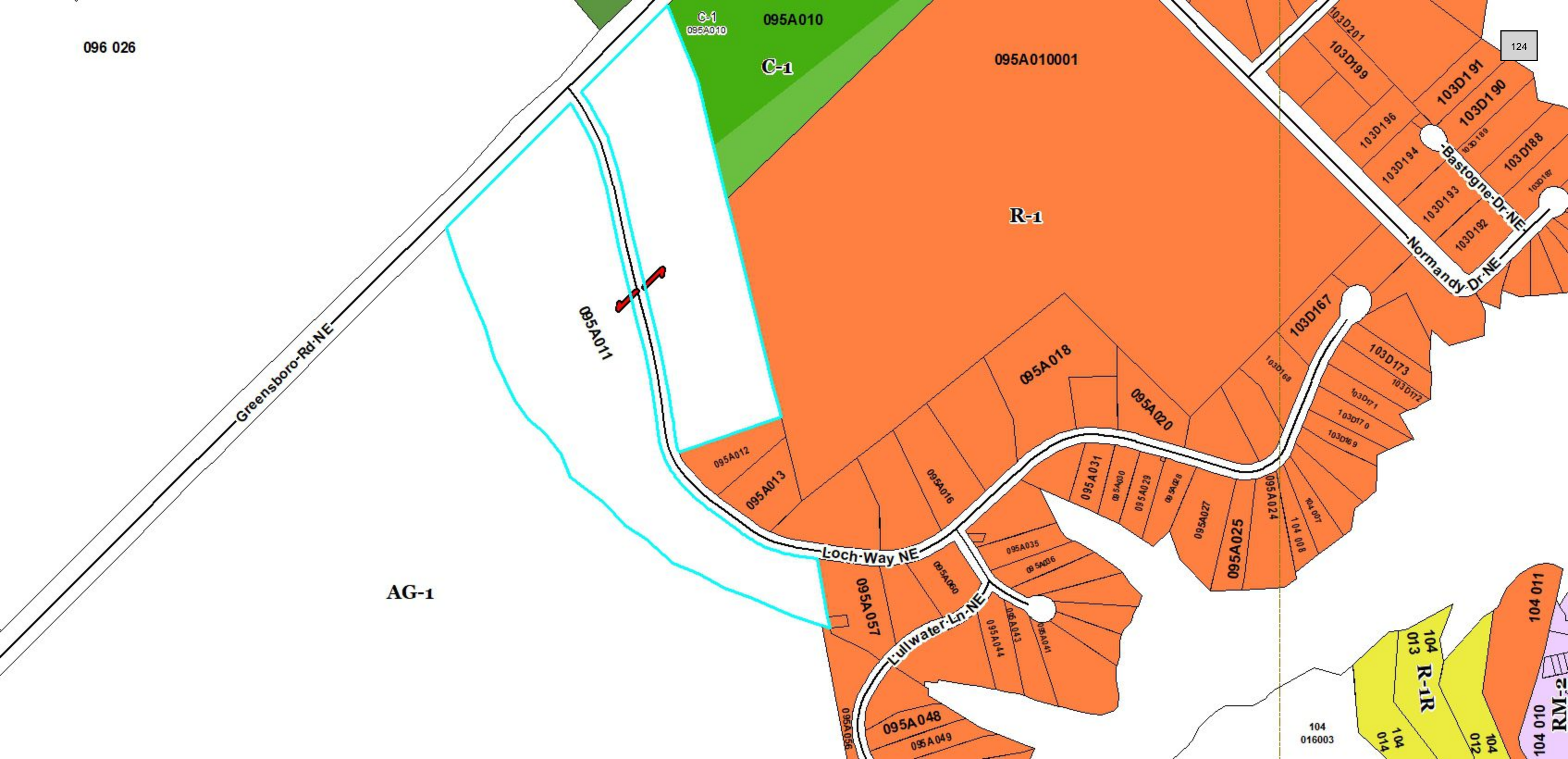
PUTNAM COUNTY, GEORGIA  
ZONING MAPS

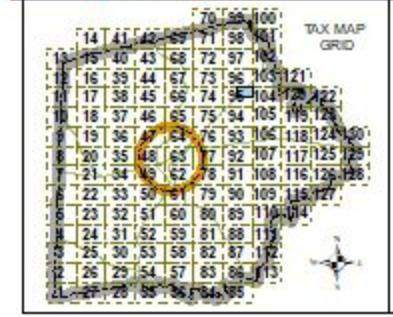
# MAP 095A

MAP SCALE: 1" = 333.33'    SCALE RATIO: 1:4,000    DATE: OCTOBER 2020

096 026

124





**GEOGRAPHIC FEATURE LEGEND**

Eatonton Limits	Agriculture/Forestry	Mixed Use	Residential
County Boundary	Commercial	Park/Recreation/Conservation	Transportation/Communication/Utilities
Roads	Industrial	Public/institutional	Undeveloped/Vacant
Parcels			
Parcel_Hooks			

**MGRC**  
IT GIS Services  
Middle Georgia Regional Commission  
175 Emery Hwy  
Suite C  
Macon, Georgia 31217  
(478) 751-8180  
Web:  
[www.middlegeorgiarc.org](http://www.middlegeorgiarc.org)

PUTNAM COUNTY, GEORGIA  
FUTURE LAND USE MAPS

**MAP 095A**

MAP SCALE: 1" = 333.33'    SCALE RATIO: 1:4,000    DATE: OCTOBER 2020

**File Attachments for Item:**

11. Consent Agenda

- a. Approval of Minutes - November 6, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - November 6, 2020 Called Meeting (staff-CC)
- c. Authorization for Chairman to sign GDOT Section 5311 FY2022 Grant Application (staff-Transit)

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

**Friday, November 6, 2020 ♦ 9:00 AM**

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, November 6, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp

### *STAFF PRESENT*

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:02 a.m.  
(Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Approval of Agenda

**Motion to approve the agenda.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

3. Invocation

Mr. Jim Rudolph gave the invocation.

4. Pledge of Allegiance (KI)

Commissioner Kelvin Irvin led the Pledge of Allegiance.

**Code of Ordinances Public Hearing**

- 5. Proposed adoption of changes to the Putnam County Code of Ordinances - Appendix E (Broadband Ready Community)

No one signed in to speak on this item.

Commissioner Sharp suggested a change to Section 5(b)(i) to change from 40 days to 30 days. Planning & Development Director Jackson explained that the applicant may need the extra time to prepare and submit documents.

**Motion to adopt the changes to the Putnam County Code of Ordinances - Appendix E (Broadband Ready Community) as presented at today's meeting.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**  
(Copy of changes made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

**Road Abandonment Public Hearing**

- 6. Consideration of Road Abandonment - portion of Horton Drive (KI)

Ms. Mary Alice Smith and Mr. Antonio Mullins had questions about what portion of Horton Drive is being abandoned. No action was taken.

**Regular Business Meeting**

- 7. Public Comments

None

- 8. Consent Agenda

- a. Approval of Minutes - October 20, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - October 20, 2020 Executive Session (staff-CC)
- c. Authorization for Chairman to sign revised final plat for Phoenix Crossing Phase II (staff-P&D)

Chairman Webster withdrew item c. from the Consent Agenda.

- a. Approval of Minutes - October 20, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - October 20, 2020 Executive Session (staff-CC)

**Motion to approve items a. and b. of the Consent Agenda.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

- c. Authorization for Chairman to sign revised final plat for Phoenix Crossing Phase II (staff-P&D)

Kristine Tarrer spoke in support of this request and explained the reasons for the request.

**Motion to authorize the Chairman to sign the revised final plat for Phoenix Crossing Phase II**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**  
(Copy of final plat made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)



9. Approval of FY2020 Budget Amendment #2 (staff-Finance)

**Motion to approve FY2020 Budget Amendment #2**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of amendment made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

10. Authorization for Chairman to sign GDOT Standard Utility Agreement/Actual Cost Utility Agreement-Water Facilities (staff-CM)

County Manager Van Haute explained that the GDOT 441 widening project needs to move our water lines from South Jefferson Avenue to the High School.

**Motion to authorize the Chairman to sign the GDOT Standard Utility Agreements and Actual Cost Utility Agreement and accompanying Resolution.**

**Motion made by Commissioner Brown, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of documents made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

11. Authorization for Chairman to sign Georgia Department of Transportation Request for Traffic Signal (BW)

**Motion to authorize the Chairman to sign the GDOT Request for Traffic Signal.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of document made a part of the minutes on minute book page \_\_\_\_\_.)

12. Surplus Fixed Asset for Sale (staff-CM)

Paul explained that this property was acquired through a tax sale and now there is some interest for the property to be sold.

**Motion to surplus fixed asset, identified as Parcel E006108-108 Jackson Street, for sale at a reserve rate of \$5400.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

**Reports/Announcements**

13. County Manager Report

County Manager Van Haute reported the following:

- Paramedic Ronnie Franklin was discharged from the hospital after 110 days
- Planning & Development is working on achieving a solar smart designation for the county
- Auditors will be on site in the next week or two
- County offices will be closed for Veterans day
- New radar sign was ordered to help assess complaints that are received
- HLN Network will be airing a show on Sunday night at 10:00 PM called “Real Life Nightmares” – the episode is called Murders on Lake Oconee and is about the Dermond murders and will feature Sheriff Howard Sills

14. County Attorney Report  
No report.

15. Commissioner Announcements  
Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: thanked the staff for all their help.

Chairman Webster: none

**Closing**

16. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

Meeting adjourned at approximately 9:43 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Called Meeting

### Minutes

Friday, November 6, 2020 ♦ 10:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, November 6, 2020 at approximately 10:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

#### *PRESENT*

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp

#### *STAFF PRESENT*

- County Clerk Lynn Butterworth
- Public Information Officer Stephanie McMullen

### **Opening**

#### 1. Call to Order

Chairman Webster called the meeting to order at approximately 10:00 a.m.  
(Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

### **Called Meeting**

#### 2. Zoom Meeting Practice

Chairman Webster advised that the purpose of the called meeting was to learn about and practice using Zoom Meetings and how to use the Municode Meetings software for voting during a Zoom Meeting.

County Clerk Butterworth and Public Information Officer McMullen assisted the commissioners in getting logged in and using the various features of Zoom. In order to practice online voting a sample motion was made:

Motion to increase the Chairman's salary to \$500,000 per year, retroactive to 2004.

Motion made by Commissioner Brown, Seconded by Commissioner Irvin.

Voting Yea: Chairman Webster, Commissioner Brown

Voting Nay: Commissioner Irvin, Commissioner Sharp

The sample motion failed but all commissioners were successful in being able to vote electronically and seeing each other's votes.

No real action was taken.

**Closing**

3. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.**

**Voting Yea: Chairman Webster, Commissioner Irvin, Commissioner Sharp**

**Voting Abstaining: Commissioner Brown**

Meeting adjourned at approximately 10:42 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman



**FEDERAL TRANSIT ADMINISTRATION**

**SECTION 5311 PROGRAM  
FORMULA FUNDS FOR RURAL TRANSIT**

**FY 2022 GRANT APPLICATION**

**Please use Adobe Acrobat Reader to complete this application. You may use the tab button to navigate between fillable form fields. Only the Transmittal Letter and Authorizing Resolution should be printed and returned as a scanned application attachment. All other application components should be completed and returned electronically.**

**Once all components are complete, please submit one (1) electronic copy of the full FY 2022 Section 5311 grant application package to your assigned District Project Manager by the close of business on December 7, 2020.**

**Transit Agency Name:**

Putnam County Transit

**Submitted By:**

Dianne Pounds

**Date Submitted:**

**GDOT District Project Manager Signature:  
(To be completed by GDOT staff)**

**Date Received:  
(To be completed by GDOT staff)**

## FY 2022 Section 5311 Grant Application Checklist

Applicant organization shall conduct the following completeness checklist prior to submitting their grant application. For an application to be considered ALL items must be complete and included in the application submitted prior to December 7, 2020.

Name/Description of Item	Completed? (Yes/No)
Part A: Grant Applicant Profile	Yes
Part B: Transmittal Letter	Yes
Part C: Authorizing Resolution	Yes
Part D: FTA-Funded Assets/State of Good Repair	Yes
Part E: Sources of Local Matching Funds and Three-Year Budget Trends	Yes
Part F: Third Party Operators	Yes
Part G: Public Notice & Private Enterprise Coordination	Yes
Part H: FTA Title VI Data Collection, Reporting, and Economic Impacts	Yes
Part I: Certification of No Intent to Charter Service	Yes
Part J: Drug-Free Workplace and Drug and Alcohol Program	Yes
Part K: Drug-Free Workplace Act Certification for Public and Private Entities	Yes
Part L: Certification of Equivalent Access for Persons with Disabilities	Yes
Part M: FTA Civil Rights Assurance	Yes
Part N: Debarment and Suspension	Yes
Part O: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting	Yes
Part P: Lobbying Restrictions	Yes
Part Q: FTA Certifications and Assurances	Yes
Part R: Financial Certifications	No
Part S: SAM Certification	No
Part T: Indirect Cost Documentation	No
Part U: Upload Organizational Chart	Yes

Application Checklist Completed By:	Name:	Title:	Date:
	Dianne Pounds	Transit Director	

## Introduction

The Federal Transit Administration (FTA) provides federal funding to support the capital and operating assistance activities for rural transit systems. Georgia Department of Transportation (GDOT) is the designated recipient of these federal funds and is responsible for the program oversight and administration of the program in compliance with all applicable federal regulations.

Each year, GDOT announces the opportunity for eligible applicants to apply for Section 5311 funds for rural transit. Each application is reviewed and evaluated by GDOT using the established criteria described below.

In the distribution of funds for the Section 5311 Program, GDOT takes into account the non-urbanized population of each county. The Section 5311 formula for allocation proportions project funds based on non-urbanized population and land area relative to the total for the state. All projects that meet the service guidelines, complete the application requirements, and have the local match are funded to the level justified by their actual capital and operating expenses.

### Operating Assistance

Each subrecipient is reviewed based on the following metrics:

- Cost per hour
- Cost per trip
- Cost per vehicle
- Farebox revenue per trip

### Capital Assistance

Capital requests are evaluated according to GDOT's approved Transit Asset Management (TAM) Plan, incorporating the Useful Life Benchmark (ULB) for each specific type of equipment requested. All approved funding amounts under this program are dependent on the availability of FTA funds.

Proposed new systems will be evaluated based on their:

- Proposed system start-up plan
- Level of city/county/regional commission support
- Transit asset management/vehicle maintenance program
- Track record of operating similar services

All grant applicants should complete the Section 5311 application as outlined in the enclosed instructions. Ensure all required items on the Grant Application Checklist are completed and submitted with the application. Please note, the placement and publication of a public notice must have a 15-day comment period that concludes PRIOR to December 9, 2019. The Applicant Organization Board must also adopt and certify the Authorizing Resolution prior to the deadline.

Please contact your local GDOT District Project Managers with any questions or requests for assistance.

**\*\*\*Incomplete and incorrect applications will be returned to the transit agency for corrections. Late submissions will be documented as such; such information will be used as part of the application evaluation upon which final budgets are based and awarded by GDOT.\*\*\***

## Instructions for Creating Capital Projects in BlackCat

Creating Capital Projects in BlackCat:

Click **Projects**

Click **Add New**

Fill in Agency Name

Choose **2022**

For Budget Type, choose **Capital**

In Activity Line Item (ALI), choose as detailed below:

For replacement shuttle vans, shuttle vans with lift and Ford Transit vans, choose **11.12.15 BUY**

**REPLACEMENT VAN**

For expansion shuttle vans, shuttle vans with lift and Ford Transit vans, choose **11.13.15 BUY VAN**

**FOR SVC EXPANSION**

For replacement shuttle buses and shuttle buses with lift, choose **11.12.01 BUY REPLACEMENT 40 FT**

**BUS**

For expansion shuttle buses and shuttle buses with lift, choose **11.13.04 BUY <30 FT BUS FOR**

**EXPANSION**

In the notes or description, detail if you are requesting a lift or the Ford Transit Van.

For computer, printer, scanner, choose **11.42.07 ACQUIRE ADP HARDWARE**

For Software Licenses, choose **11.42.08 ACQUIRE ADP SOFTWARE**

For Bus/Facility Surveillance Cameras, choose **11.42.09 ACQUIRE MOBILE SURV/SECURITY EQUIP** For

Bus tablets-hardware, choose **11.62.02 PURCHASE COMMUNICATIONS SYSTEM**

For Signal/Comm- 2 way radios, choose **11.62.03 PURCHASE RADIOS**

For Bus, Communication Misc., choose **11.62.20 PURCHASE MISC COMMUNICATIONS EQUIP**

For Mobility Management, choose **11.7L.00 MOBILITY MANAGEMENT**

Click **Save**

On the next page Click **Select** at the bottom next to your newly created project

Under Project Budget, enter the total amount for the capital expense

In the Federal Section, calculate and enter the 80% for the federal share

In the State Section, calculate and enter the 10% for the state share

In the Match Source, calculate and enter the 10% for the local share

If the Over/Under section totals \$0.00, click **SAVE**



## Reporting Requirements

Data that GDOT subrecipients collect, monitor, and report is used to assess the performance of their transit services and document compliance with federal and state requirements. This information must be tabulated for monthly, semi-annual, and annual reports. Transit managers are primarily responsible for monitoring and reporting system performance on an ongoing basis. Additionally, GDOT's FTA subrecipients are contractually required to participate in the following activities:

### **Drug and Alcohol Management Information System (DAMIS) reports**

- Due to GDOT by March 1 annually

### **Drug & Alcohol Program Manager (DAPM) Training**

- Required attendance every 2 years
- Held in Spring & Fall (Day 1-2 - Drug & Alcohol Program Manager; Day 3 – Reasonable Suspicion Training)

### **Drug & Alcohol Policy updates**

- Required of all subrecipients and updates due when regulatory changes occur, require formal board adoption

### **Disadvantaged Business Enterprise Semi-Annual Reports (all subrecipients receiving \$250K in federal funds)**

- Due to GDOT May 1 and November 1

### **Preventive Maintenance Interval Reports (80% on time performance required)**

- Period of July 1 – December 30 – Due January 30
- Period of January 1 – June 30 – Due August 1

### **Title VI Plan updates**

- Updates required every three years on rolling schedule based on prior adoption date and require formal board adoption

### **Title VI Major Service or Fare Change**

- Requires Public Meeting and Comment period to ensure equity of service/fare changes to poverty and minority populations

### **Transit Asset Management Plan**

- Annual updates conducted between June 30 and September 15<sup>th</sup>
- Target performance and new target acceptance by Accountable Executive (AE); update of AE form; facility assessment (if included in TAMP) – does not require board adoption

### **Written Maintenance Plans**

- Plan should be reviewed annual and updated to reflect significant changes to maintenance procedures – do not require Board adoption

### **Written Procurement Policy**

- FTA purchasing requirements, required by all subrecipients and update required when regulatory changes are made

**Written FTA Financial Policy**

- Update to reflect changes in subrecipient financial management practices or FTA regulatory changes

**Indirect Cost Rate Plan (ICRP)**

- Requires formal approval by cognizant agency and updated every two years if charging indirect costs

**De Minimis Rate**

- Calculated as 10% of annual operational budget if charging indirect costs

**Single Audit Report (SAR)**

- Independent Audit Report required annually within 6 months of close of subrecipient fiscal year for subrecipients receiving over \$750K in federal funds

**Equal Employment Opportunity Plan requirements**

- Updates required every 4 years on rolling calendar

**Abbreviated EEO Plan**

- Subrecipients receiving \$1M in federal transit funds with 50 or less transit staff or \$250K in planning funds with 50 or less transit staff

**Full EEO Plan**

- Subrecipients receiving \$1M in federal transit funds with 50-100+ transit staff or \$250K in planning funds with 50 or less transit staff

**EEO Threshold Questionnaire**

- Required annually

**ADA Reasonable Modification Policy**

- Written policy required and posted to transit website

**Risk Assessment Site Visits**

- Required every two years to assess FTA Compliance Risk of subrecipients in FTA major program areas

**Lawsuits**

- Require reporting to GDOT

**Title VI & ADA Complaints**

- Require documentation and immediate reporting to GDOT

**Other Annual Activities**

**Drug & Alcohol Annual Monitoring**

- Conducted by District Project Managers 3<sup>rd</sup> or 4<sup>th</sup> quarter annually

**5311 Vehicle Replacements**

- Deliveries occur between January and June annually

**Surplus Retention Option Letters**

- Sent to subrecipient within 30 days of vehicle delivery

**Surplus Turn-ins**

- Project Managers will schedule within 30 days of notification by subrecipient after delivery of replacement unit, if not exercising retention offer

**Monthly Reimbursement Requests**

- Due by 15<sup>th</sup> of following month

**Small Capital Reimbursement Requests**

- Must be procured within contract term and invoiced on or before Sept. 30<sup>th</sup> annually

**QRYDES • Ridership Reports**

- Due the 15<sup>th</sup> of each month

**Annual Vehicle Inspections**

- Due by June 30<sup>th</sup> annually for all active fleet (for newly delivered vehicles in fiscal year, the Annual Inspection will be due in upcoming fiscal year by June 30<sup>th</sup>).

**Annual Application Period**

- Call for projects released in October annually; due to GDOT by December 1<sup>st</sup>

**Authorizing Board Resolution**

- Requires Board adoption with completed application

**Advertise Public Notice of subrecipient intent to apply for federal funds**

- Must be advertised during application period to include newspaper tear sheet with completed application

## Contact Information for GDOT District Project Managers

Troy Green: Assistant Program Delivery Manager  
 Division of Intermodal Programs  
 Districts 2, 4, and 5  
 204 North Highway 301  
 Jesup, GA 31546  
 912-530-4372 office | 912-424-3741 cell

Freida J. Black: Assistant Program Delivery Manager  
 Division of Intermodal Programs  
 Districts 1, 3, and 6  
 30 Great Valley Parkway  
 White, GA 30184  
 678.721.5312 office | 770.262.3778 cell

District	Assigned Counties	Name/Contact Information
1	Banks, Barrow, Clarke, Dawson, Elbert, Forsyth, Franklin, Habersham, Hall, Hart, Jackson, Lumpkin, Madison, Oconee, Rabun, Towns, Stephens, Union, Walton, White	Zinia Pruna-Franklin 1475 Jesse Jewell Parkway NE Gainesville, GA 30501 (770) 533-8971 office <a href="mailto:ZPruna-Fanklin@dot.ga.gov">ZPruna-Fanklin@dot.ga.gov</a>
2	Baldwin, Bleckley, Burke, Columbia, Dodge, Emanuel, Glascock, Greene, Hancock, Jasper, Jefferson, Jenkins, Johnson, Laurens, Lincoln, McDuffie, Morgan, Newton, Oglethorpe, Putnam, Richmond, Taliaferro, Treutlen, Warren, Washington, Wilkes, Wilkinson	Kristy "Mellie" Pettit 4260 Frontage Road Augusta, GA 30909 (478) 553-3410 office (478) 232-6007 cell <a href="mailto:kpettit@dot.ga.gov">kpettit@dot.ga.gov</a>
3	Bibb, Butts, Chattahoochee, Coweta, Crawford, Dooly, Fayette, Harris, Heard, Henry, Houston, Jones, Lamar, Macon, Meriwether, Marion, Monroe, Muscogee, Peach, Pike, Pulaski, Schley, Spalding, Stewart, Sumter, Talbot, Taylor, Troup, Twiggs, Upson, Webster	Carrie Anderson 115 Transportation Blvd., Thomaston, GA 30286 (706) 646-7570 office (404) 640-1342 cell <a href="mailto:caanderson@dot.ga.gov">caanderson@dot.ga.gov</a>
4	Atkinson, Baker, Ben Hill, Berrien, Brooks, Calhoun, Clay, Coffee, Colquitt, Cook, Crisp, Decatur, Dougherty, Early, Echols, Grady, Irwin, Lanier, Lee, Lowndes, Miller, Mitchell, Quitman, Randolph, Seminole, Terrell, Thomas, Tift, Turner, Wilcox, Worth	P. Algenia Skinner 710 West 2 <sup>nd</sup> Street Tifton, GA 31794 (229) 391-5433 office (229) 454-6760 cell <a href="mailto:pskinner@dot.ga.gov">pskinner@dot.ga.gov</a>
5	Appling, Bacon, Brantley, Bryan Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Montgomery, Pierce, Screven, Tattnall, Telfair, Toombs, Ware, Wayne, Wheeler	Katie Proctor 204 N. US Highway 301 Jesup, GA 31546 (912) 530-4457 office (912) 424-9458 cell <a href="mailto:kproctor@dot.ga.gov">kproctor@dot.ga.gov</a>
6	Bartow, Carol, Catoosa, Chattooga, Cherokee, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	Jessica Ritcheson Conner 30 Great Valley Parkway White, GA 30184 (770) 286-4394 office <a href="mailto:JConner@dot.ga.gov">JConner@dot.ga.gov</a>

Transit Program Delivery Manager  
 Patricia Smith  
 404-347-0527  
[PSmith@dot.ga.gov](mailto:PSmith@dot.ga.gov)

## Part A: Grant Applicant Profile

**Table 3: Grant Applicant Information Profile**

<b>Legal Name of Applicant Organization</b>		Putnam County Transit
<b>Physical Address</b>		117 Putnam Drive, Suite A, Eatonton, GA 31024
<b>Mailing Address</b>		117 Putnam Drive, Suite A, Eatonton, GA 31024
<b>Organization Type (County/City Government, Regional Commission, NPO, Other - please specify)</b>		<b>County Government</b>
<b>Authorized Contract Reviewer</b>  (This should also be the person where questions about this application are to be directed)	<b>Name</b>	Dianne Pounds
	<b>Title</b>	Transit Director
	<b>Phone #</b>	706-485-6355
	<b>Email</b>	dpounds@putnamcountyga.us
<b>DUNS #</b>		010112084
<b>E-Verify #</b>		49222
<b>EIN #</b>		58-6000878
<b>Congressional District(s)</b>		2
<b>Authorized Official who will Execute the Contract</b>	<b>Name</b>	Billy Webster
	<b>Title</b>	Chairman
	<b>Phone #</b>	706-485-5826
	<b>Email</b>	bwebster@putnamcountyga.us
<b>Authorized Official who will Execute the Contract (if necessary)</b>	<b>Name</b>	Daniel Brown
	<b>Title</b>	Vice Chairman
	<b>Phone #</b>	706-485-5826
	<b>Email</b>	dbrown@putnamcountyga.us
<b>Designated County Clerk or Witness who will Attest the Executing Official's Signature and Affix the Government's Seal</b>	<b>Name</b>	Lynn Butterworth
	<b>Title</b>	County Clerk
	<b>Phone #</b>	706-485-5826
	<b>Email</b>	lbutterworth@putnamcountyga.us
<b>Designated Notary who will Notarize the Executing and Attesting Officials' Signatures</b>	<b>Name</b>	Stephanie McMullen
	<b>Title</b>	Administrative Assistant
	<b>Phone #</b>	706-485-5826
	<b>Email</b>	smcmullen@putnamcountyga.us

<b>Designated Legal Review (if applicable)</b>	<b>Name</b>	Barry A. Fleming
	<b>Title</b>	County Attorney
	<b>Phone #</b>	706-434-8770
	<b>Email</b>	http://www.flemingnelson.com

Does your organization employ 100 or transit-related employees? Yes  No

Do you use one or more Third Party Operators (TPO) that have 100 or more employees?  
 Yes  No

If "yes," please state the name of the company (ies); the TPO manager in responsible charge of your service; and their number of employees.

Please see Part G for instructions on including the TPO contract.

<b>Does Your Organization Currently Operate Public Transportation Services Using FTA Section 5311 Funding?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
--	--

<b>FY 2022 Section 5311 Application Request Includes (please check all that apply)</b>	<input checked="" type="checkbox"/> Operating <input checked="" type="checkbox"/> Capital (vehicles) <input type="checkbox"/> Capital (small equipment) <input type="checkbox"/> Mobility Management
--	---

Do you intend to charge indirect costs to this project? If yes, please answer the question below. Yes  No

<b>Please check one (1) of the boxes to indicate whether your agency has a current indirect cost plan on file with GDOT or agrees to the de-minimus rate of 10%.</b>	Approved ICR on file with GDOT: <input type="checkbox"/> De minimis CR (10% Fixed): <input type="checkbox"/>
--	---

If the Applicant agrees to charge indirect cost, the Applicant must submit an approved federally recognized Indirect Cost Allocation Rate Plan (ICRP) negotiated between the cognizant agency and the Applicant or agree to the de minimis indirect cost rate of 10% as defined in §200.414 Indirect (F&A) costs, paragraph (f). Please submit the supporting documentation through BlackCat.

## Part B: Transmittal Letter

The following page includes a sample transmittal letter with fillable fields. Applicants should only complete the fillable fields, all remaining fields will auto-populate. Once all fields are complete, Applicants should print the letter on the Applicant Organization's letterhead. A scanned copy of the signed letter (on letterhead) should be submitted as an attachment with the complete application package.

Applicants must submit the transmittal letter on the Applicant Organization's letterhead and include the signature of the Authorized Official. Please note that the Transmittal Letter and/or Authorized Official MAY NOT be submitted to GDOT from a Third Party Operator (TPO) on the TPO's letterhead.



DISTRICT ONE: **KELVIN IRVIN**     
 DISTRICT TWO: **DANIEL W. BROWN**     
 CHAIRMAN: **BILLY WEBSTER**     
 DISTRICT THREE: **B. W. "BILL" SHARP**     
 DISTRICT FOUR: **TREVOR J. ADDISON**

**Ms. Kaycee Mertz**  
**Transit Program Manager**  
 Division of Intermodal  
 Georgia Department of Transportation  
 600 W. Peachtree Street  
 Atlanta, Georgia 30308

Dear Ms. Trainer:

The **Putnam County Transit** is applying for an FTA Section 5311 grant to aid in the operation of the **Putnam County Transit** for FY2022 in the amount of **\$ 277,275.00** as detailed in the table below. The financial assistance requested for this project has been reviewed and approved by the local transportation planning process and is identified in the State Transportation Improvement Program.

	Federal Share	State Share	Local Share	Total
<b>Operating Assistance</b>	\$ 138,637.50		\$ 138,637.50	\$ 277,275.00
<b>Large Capital</b>	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Small Capital</b>	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Mobility Management</b>	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Total</b>	\$ 138,637.50	\$ 0.00	\$ 138,637.50	\$ 277,275.00

Local operating assistance will be provided by \_\_\_\_\_ Putnam Transit \_\_\_\_\_ . Local Share of \_\_\_\_\_  
 Large Capital Purchases will be provided by \_\_\_\_\_ . Local share of \_\_\_\_\_  
 Small Capital Purchases will be provided by \_\_\_\_\_ . Local share of \_\_\_\_\_  
 Mobility Management will be provided by \_\_\_\_\_ .

The Applicant certifies sufficient financial capacity exists to carry out the proposed projects listed above for a minimum of 90 days in the event of delays in the receipt of federal funds or execution of a contract. The applicant certifies the local match is from an eligible source of funds.

The applicant certifies all of the information contained in this funding application is correct and the applicant has the legal, financial, technical, and managerial capacity to carry out the proposed project and maintain the project property. If you have questions about this request for funding, please contact

Dianne Pounds                      at                      706-485-6355                      or                      dpounds@putnamcountyga.us

\_\_\_\_\_  
 Signature  
 Billy Webster  
 \_\_\_\_\_  
 Name of Authorized Official  
 Chairman  
 \_\_\_\_\_  
 Title of Authorized Official



## Part C: Authorizing Resolution

The following two pages include an authorizing resolution that must be enacted by the governing body of the Applicant Organization and signed by the Chair of the County Commission, Mayor, or the head of the governing body as appropriate. Please complete the fillable fields on the resolution, then print and sign the designated fields. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed.

A scanned copy of the completed, signed, and notarized Authorizing Resolution should be submitted as an attachment with the full application package.

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE UNDER TITLE 49 U.S.C., SECTION 5311.**

**WHEREAS**, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

**WHEREAS**, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

**WHEREAS**, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

**WHEREAS**, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

**NOW THEREFORE, BE IT RESOLVED BY BOARD OF COMMISSIONERS OF PUTNAM COUNTY , hereinafter referred to as the "Applicant",**

1. That the Designated Official, Chairman hereinafter, referred to as the "Official" is authorized to execute and file an application on the behalf of the Applicant, a City/County government, with the Georgia Department of Transportation to aid in the financing of public transportation assistance pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

- 5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
- 6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2021 as listed in this grant application and General Operating Guidelines as illustrated in the *Georgia State Management Plan*.
- 7. That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Authorized Official  
**Billy Webster, Chairman**  
 \_\_\_\_\_  
 Type Name and Title

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 2020 in the presence of

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Notary Public/Notary Seal

**CERTIFICATE**

The undersigned duly qualified and acting \_\_\_\_\_ Clerk \_\_\_\_\_ of Putnam County Board of Commissioners *(Title of Certifying/Attesting Official)( Applicant's Legal Name)* certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on \_\_\_\_\_, 2020.

**Lynn Butterworth**  
 \_\_\_\_\_  
 Name of Certifying/Attesting Officer  
**County Clerk**  
 \_\_\_\_\_  
 Title of Certifying/Attesting Officer







### Part F: Sources of Local Matching Funds and Three-Year Budget Trends

Please list ALL sources of local matching funds, including the amounts for each. The use of purchase of service (POS) contracts with the Georgia Department of Human Services (DHS) and other similar entities should also be shown, along with the source of the POS revenues.

For budgeting purposes, all POS revenues must be deducted from the total transit operating expenses (as defined by FTA) as "program revenue" to arrive at the net Section 5311 transit operating expenses each month. The funding share of the net operating expenses is then calculated at 50% federal funds and 50% local funds.

Please note that other FTA funds, including Section 5310, 5316, and 5317 funds, are not eligible sources of local match funds. Local match funds must be traceable back to the source of origination (from a specific local governmental entity) and can be used only once as a local match source for a federal grant.

#### Part F-1: Purchase of Service Contracts

List all POS contracts in Table 6 below. Include contracting agency/office, the contract start/end dates, amounts, and cost per unit of service.

**Table 6: List of POS Contracts**

POS Contracting Agency/Office:	Contract Start Date:	Contract End Date:	Total Contract Amount:	Cost Per Unit of Transit Service:	Anticipated Annual Trips:
<b>Total of all POS Contracts</b>			\$ 0.00		0

**Part F-2: Sources of Local Matching Funds**

Please list all sources of local matching funds in Table 7 below.

**Table 7: Sources of Local Matching Funds**

<b>Local Funding Source:</b>	<b>Amount:</b>
Local Government General Revenues	\$ 138,650.00
Estimated NEMT Revenues (DCH Brokers)	
POS Contracts (total from Table 6 above)	
Other Local Fund Source (please specify, add rows for additional sources as needed)	
<b>TOTAL LOCAL MATCHING FUNDS:</b>	<b>\$ 138,650.00</b>

**Part F-3: Three-Year Operating Budget Trend (FY2020-FY2022)**

Please complete Table 8 with federal and local operating funding from FY2020 through FY2022.

Actual FY2020 funding levels should be extrapolated from your agency’s Final Reimbursement Form from July 2020. FY2021 funding levels should be extrapolated from the budget submitted by your agency for FY2021. Proposed FY2022 funding levels should be extrapolated from the budget submitted with this application.

**\*Only operating funds should be used to populate Table 8.**

**Table 8: Three-Year Operating Budget Trend**

<b>FY 2020 (actual)</b>		<b>FY 2021 (current year budget)</b>		<b>Proposed FY 2022 (this application)</b>	
Federal Funds	\$ 126,178.00	Federal Funds	\$ 134,637.00	Federal Funds	\$ 138,650.00
Local Funds (total including general fund and POS revenues)	\$ 126,178.00	Local Funds (total including general fund and POS revenues)	\$ 134,637.00	Local Funds (total including general fund and POS revenues)	\$ 138,650.00
<b>Total</b>	<b>\$ 252,356.00</b>	<b>Total</b>	<b>\$ 269,274.00</b>	<b>Total</b>	<b>\$ 277,300.00</b>

## Part G: Third Party Operators

Please check one (1) of the boxes below to indicate whether your agency employs a third party operator (TPO). If your agency employs one or more TPOs, you must attach a copy of all TPO contracts to this application.

***TPO contracts must include a maximum amount or "Not to exceed" amount for proposed transit operations in FY2022.***

Does this applicant Agency employ a Third Party Operator?

- This Agency employs a TPO and a copy of the TPO contract(s) is attached.
  
- This Agency does not employ a TPO.

\*\*\*A copy of all TPO contracts must be attached to this application.\*\*\*



## **Part H: Public Notice & Private Enterprise Coordination**

The Applicant Organization **MUST** publish the public notice, on the following page, one time in the local government’s legal newspaper, and have a 15-day comment period that concludes **PRIOR** to December 7, 2020.

This is required to make private transportation service providers aware of the Applicant’s grant application. The original legal ad and notarized publisher’s affidavit from the newspaper must be included in your grant application.

The “Private Enterprise Coordination Certification” (see Part H-1) must be completed and included in the Applicant’s completed grant application. Applicants must indicate if no response is received within the fifteen (15) days. If there is a response to the Public Notice, the Applicant must include the responses in Certification form.

**Public Notice**

The Putnam County Transit is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

The Putnam County Transit will offer general public transportation to all citizens of Putnam County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

The Putnam County Transit solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

The Putnam County Transit also solicits comments and concerns from the general population on local rural public transportation services.

The Putnam County Transit also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice of intent by private for-profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

**Commission Chairman/Mayor/Chief Executive of Applicant Organization:**

Billy Webster

**Address/City/State/Zip Code of Applicant:**

117 Putnam Drive Suite A, Eatonton, GA 31024

**Phone Number of Applicant:** 706-485-5826

If no response is received within the fifteen (15) days, the Putnam County Transit will proceed with the application to the Georgia Department of Transportation.

**Part H-1: No Response to Public Notice Private Enterprise Coordination Certification**

The Applicant Organization’s County Commission Chair, Mayor, or Authorized Executive must complete the certification below, sign, and date this form. The Applicant must also attach a Notice and Affidavit from the newspaper or letter sent to private transportation providers. For paper application submissions, these attachments should be inserted after this page.

This form, the original legal ad appearing in the local newspaper, and a notarized publisher’s affidavit from the newspaper must be included in this Section 5311 grant application.

Advertisement run in the 10/15/2020 Edition of the The Eatonton Messenger .

Indicate whether Applicant received a response to the public notice within 15 days:

- No response received
- Response(s) received

If one or more responses were received, please complete Table 9 below with a list of private transportation providers operating in the service area, including a contact person, address, and phone number.

**Table 9: List of Private Transportation Providers**

Private Transportation Provider	Point of Contact	Phone Number	Address

Date of Notification(s) Requesting Public Hearing (if any): \_\_\_\_\_

Last day for private transportation providers to request the public hearing: \_\_\_\_\_

The Applicant’s organization, Putnam County Transit, will annually review existing service and any proposed service changes to determine the feasibility of private providers providing the public service. An annual review will be scheduled and a review format will be developed to carry out this task. Private transportation service providers will be notified and their interest in the service provision will be assessed. Private transportation service providers will be invited to attend and be a part of the annual review process.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

# The Eatonton Messenger

100 N. Jefferson Ave., P.O. Box 4027 - Eatonton, Georgia 31024-4027 - msgr@msgr.com



Lake Oconee News

## AFFIDAVIT OF PUBLISHER

PUBLIC NOTICE

FTA SECTION 5311 GRANT APPLICATION - FY2022

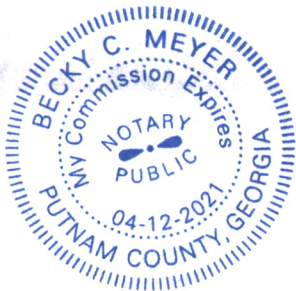
October 15, 2020

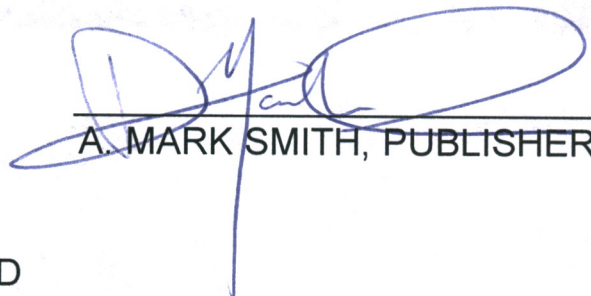
STATE OF GEORGIA  
COUNTY OF PUTNAM

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED, OFFICER, DULY AUTHORIZED TO ADMINISTER OATHS IN SAID STATE AND COUNTY, Georgia/Putnam, WHO, HAVING BEEN DULY SWORN, DEPOSES AND SAYS ON OATH THAT HE/SHE IS PUBLISHER OF The Eatonton Messenger, THAT AS SUCH, HE/SHE IS AUTHORIZED TO MAKE THIS AFFIDAVIT, AND THAT THE ATTACHED NOTICE WAS PUBLISHED IN The Eatonton Messenger LEGAL ORGAN OF PUTNAM COUNTY, GEORGIA AND LOCAL NEWSPAPER OF GENERAL CIRCULATION IN PUTNAM COUNTY, GEORGIA, ON

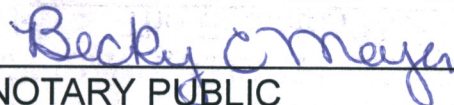
10-15

THIS 5 DAY OF November, 2020



  
A. MARK SMITH, PUBLISHER

SWORN TO AND SUBSCRIBED  
BEFORE ME THIS 5 DAY  
OF November, 2020



NOTARY PUBLIC

MY COMMISSION EXPIRES:

Notary Public, Putnam County, Georgia  
My Commission Expires April 12, 2021

### **PUBLIC NOTICE**

Putnam County is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

Putnam County will offer general public transportation to all citizens of Putnam County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

Putnam County solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

Putnam County also solicits comments and concerns from the general population on local rural public transportation services.

Putnam County also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice on intent by private for-profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

Chairman Billy Webster  
Putnam County Board of Commissioners  
117 Putnam Drive, Suite A  
Eatonton, GA 31024  
706-485-5826

If no response is received within the fifteen (15) days, Putnam County will proceed with the application to the Georgia Department of Transportation.

## Part I: FTA Title VI Data Collection, Reporting, and Economic Impacts

The Applicant Organization must complete the following sections pertaining to its Title VI Program activities.

### Part I-1: General Reporting

1. List any Title VI-related lawsuits or complaints filed pertaining to the Applicant Organization's Section 5311 program.  
N/A

2. Has your organization applied for any other federal financial assistance for transportation?  
 Yes  No

If "Yes," what kind of financial assistance and from which source?

3. In the last three years, has any Civil Rights/Title VI Compliance Review Activity been conducted at your organization?  
 Yes  No

**Part I-2: Title VI Monitoring Procedures/Monthly Vehicle Reports**

GDOT requires the following monthly reporting in order to meet FTA National Transit Database requirements. Accurate completion of the following information is critical to continued Section 5311 grant eligibility. Subrecipients must provide this data monthly, including data on population of your service area, percentage of trips made by minority population (compared to the total); types of services provided; days and hours of operation; number and type of vehicles in operation; number/percentage of wheelchair-equipped vehicles total seating capacity; service area; total monthly ridership; transit costs by hour, mile, etc.; number of trips by trip purpose; quality of service; etc. Please seek technical assistance from your District Project Manager, if you have any questions regarding the definitions or completion of these data.

The Applicant Organization agrees to provide this data on a monthly basis in a format designated by GDOT.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

**Part I-3: Performance and Quality of Service**

Part I-3-1: Level of Service

Complete the Table 10 below with the requested information regarding Applicant Organization’s transit service and area. Please use <https://www.census.gov/quickfacts/fact/table> to obtain information for population and minority percentage.

**Table 10: Level of Service Data**

<b>Total Population:</b>	22,119
<b>Percent Minority:</b>	34%
<b>Type of Service:</b>	Demand Response
<b>Days/Hours of Operation:</b>	Monday-Friday/8:00a.m.- 4:00p.m.
<b>Number of Vehicles:</b>	3
<b>Number of Wheelchair Equipped Vehicles:</b>	3
<b>Total Seating Capacity:</b>	24

Part I-3-2: Performance and Quality of Service

Complete Table 11 below with Applicant Organization trip data from FY2020. Suggested calculation methods are included in parenthesis.

**Table 11: Performance Data**

<b>Annual Trip Total:</b>	10053
<b>Average Trips Per Month: (Trip total divided by 12)</b>	837.75
<b>Annual Trips Serving Minority Populations: (Annual trip total less trips by Caucasian riders)</b>	7486
<b>Percentage of Trips Serving Minority Populations: (trips serving minority populations divided by total annual trips, multiplied by 100)</b>	74%

Complete Table 12 below with trip purpose data from Applicant Organization’s records for FY2020.

**Table 12: Trip Counts by Purpose**

	<b>Trip Count</b>
Medical	172
Employment	166
Nutrition	63
Social/Recreation	196
Education	7
Shopping/Personal	769
<b>TOTAL</b>	<b>1373</b>



**Part I-3-3: Transit Cost Analysis**

Table 13 below is used to complete the transit cost analysis for this application. The table includes embedded formulas to calculate the cost per hour, cost per one-way passenger trips, and cost per mile. Applicant should enter data into each of the **boxes with a red border ONLY**. Once the requested data is entered, the remaining fields should update automatically using the embedded formulas.

The Applicant Organization should use the FEDERAL SHARE, LOCAL SHARE, and TOTAL line items from its FY2019 Final Reimbursement Form.

**Table 13: Transit Cost Analysis**

Total Annual Trip Count	Federally Allocated Funds Spent in FY 2020	Locally Allocated Funds Spent in FY 2020	Total Funds Spent in FY 2020	Annual Revenue Service Hours in FY 2020	Annual Miles in Revenue Service in FY 2020
10,053	\$ 158,539.61	\$ 53,087.38	\$ 211,626.99	4,394	75,224
Cost Per Hour	\$ 36.08	\$ 12.08	\$ 36.08		
Cost Per One-Way Passenger Trips (OWPT)	\$ 15.77	\$ 5.28	\$ 15.77		
Cost Per Mile	\$ 2.11	\$ 0.71	\$ 2.11		
Number of Revenue Vehicles in FY 2020	3		Farebox Revenue in FY 2020	\$ 9,900.00	
Cost Per Vehicle		\$ 70,542.33	Farebox Revenue Per Trip	\$ 0.98	

**Part I-4: Economic Impacts**

Part I-4-1: Transportation System and Services:

Applicant Organization should describe its current Section 5311 transit system in the text boxes below.

1. Service area (e.g. Countywide, city only, multi-county. Specify and and all counties and municipalities served):

Putnam, Greene and Baldwin

2. Methods used to communicate transit system information to the public (Check all that apply):

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Word of Mouth   | <input type="checkbox"/> Public Meetings           | <input type="checkbox"/> Newsletters             |
| <input type="checkbox"/> Newspaper  | <input checked="" type="checkbox"/> County Website | <input checked="" type="checkbox"/> Social Media |
| <input checked="" type="checkbox"/> TV/Radio  | <input type="checkbox"/> Community Events          | <input type="checkbox"/> Government Buildings    |
| <input checked="" type="checkbox"/> Other: <u>advertisement on wall calendars, brochures and pens</u> |  |  |

3. Trends in the number of public transit riders transportation over the past three years. Please use data from the National Transit Database reports for FY2018 and FY2019 (<https://www.transit.dot.gov/ntd/ntd-data>):

# of OWPTs in FY2018	# of OWPTs in FY2019	# of OWPTs in FY2020
14,090	26,942	9,900

4. Please explain any significant drops or increases in ridership over the past three years (e.g. new POS contract, reduced service area):

Significant drops since the pandemic in ridership



5. Period of time Applicant Organization has provided transit services:

35 years

6. Description of how transit services are delivered (i.e. by a third party operator, by county staff, a combination of county and TPO staff, etc.):

- County Staff
- Third Party Operator (TPO)
- Combination County Staff and TPO
- Other: \_\_\_\_\_

7. **\*\*Optional – New Starts Only\*\*** If Applicant Organization is applying to FTA for a NEW public transportation service, describe the area to be served, transit needs to be met, public outreach activities conducted, and overall organization for planning and delivering transit services. Please include all agencies/entities providing key transit-related activities, including vehicle operations, vehicle maintenance, operations reporting capabilities, etc.

N/A

Part I-4-2: Service Area Details

**Table 14: Service Area Details**

Funding Sources	Total OWPT Provided in Past 12 Months, by Source:	Rates Charged per OWPT, by Source:
5311		General Public \$2.00
DHS		General Public \$5.00
DFAC		General Public \$8.00
Aging		
DBHDD		
NEMT-Medicaid		
GVRA		
DCH		
Other (specify)		

**\*\*\*Please insert a copy of the current fare sheet for the 5311 transit agency that shows fares charged for one-way passenger trips for all types of fares charged.\*\*\***

**Location and Cost of Trips Outside of Putnam County**

**All local fares \$2.00 one-way trip**

St. Mary Good Samaritan Hospital \$5.00  
5401 Lake Oconee Parkway  
Greensboro, Ga

Tender Care Clinic \$8.00  
803 S. Main St.  
Greensboro, Ga.

Cowles Clinic Center \$5.00  
1000 Cowles Clinic Way  
Greensboro, Ga.

**\*\*\*Trips 10 miles or more over the County line \$8.00**

River Edge \$8.00  
60 w 22 Hwy.  
Milledgeville, Ga.

Oconee Regional Medical Center \$8.00  
821 N Cobb St.  
Milledgeville, Ga.

Oconee Dialysis Center \$8.00  
13010 N. Columbia  
Milledgeville, Ga.

Da Vita Milledgeville Dialysis \$8.00  
404 S. Wayne St.  
Milledgeville, Ga.

**Please feel free calling Putnam Transit if their a medical need that is not shown on the list.**

**\*We will not schedule any same day appointments outside of Putnam County\***

**Part I-4-3: Statement of Public Benefits**

List Applicant Organization’s three most important focus areas in the communities it serves for FY2022. Describe the role transit plays in those focus areas (jobs, medical, etc.).

Focus Area #1

Nutrition

Focus Area #2

Medical

Focus Area #3

Employment

What specific actions are the Applicant Organization taking to increase ridership, especially among underserved populations (Veterans, transitioning services, etc.)?

Increase citizen mobility of transportation resources, promote of local businesses which in turn contributes to economy of the County.

**Part I-4-4: Project Coordination**

Describe how the FTA-funded services detailed in this grant application will be coordinated with social service agencies and private transportation providers in the Applicant Organization’s service area. Descriptions should include, but not be limited to, coordination with DCH, DHS, employer contracts, and on-the-job training (OJT) programs. Provide detailed information on existing coordinated services and any planned coordination activities.

N/A

**\*\*\*For New Government Entity Applicants Only - Service Initiation and Delivery\*\*\***

If Applicant Organization is a NEW applicant for FTA Section 5311 funding, please describe your plan for initiating the service, including major phases and milestone dates for launching the new service and any other public or private sector partners participating in the launch of the new service).

N/A

## Part J: Certification of No Intent to Charter Service

The Applicant Organization must provide the certification shown below and include the signature of the Authorized Official.

The Applicant Organization, Putnam County Transit certifies that it does not intend to and will not provide charter service with Federal Transit Administration funded equipment and facilities or provide any exclusive service during the operating period of this application.

The Applicant also certifies that conveyance of government officials shall not exceed 80 hours in a given year and such services must also be reported to the Federal Transit Administration.

\_\_\_\_\_  
Signature of Authorized Official

**Billy Webster**

\_\_\_\_\_  
Printed Name of Authorized Official

**Chairman**

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

### Part K: Drug-Free Workplace and Drug and Alcohol Program

Applicant Organizations that are current Section 5311 funding recipients must complete the following certification. New (or first time) Applicant Organizations may not sign this certification until their program has been approved by GDOT.

I, Billy Webster, Chairman, certify that Putnam County Transit and its contractors, as required, for the Section 5311 Rural Public Transportation Program, has established and implemented an alcohol misuse prevention program and anti-drug abuse program in accordance with the terms of 49 CFR Part 40 and Part 655. I further certify that the employee training conducted under this part meets the requirements of 49 CFR, Part 40 and Part 655.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date



## Part L: Drug-Free Workplace Act Certification for Public and Private Entities

Applicant Organizations must complete the following certification and include the signature of the Authorized Official.

The Putnam County Transit certifies that it will provide a drug-free workplace as specified in U.S. Department of Transportation's (DOT) rule, 49 CFR Part 40 and 655, which describes required procedures for conducting workplace drug and alcohol testing for FTA programs, including:

- A) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B) Establishing an ongoing drug-free awareness program to inform employees about:
  - The dangers of drug abuse in the workplace;
  - The Applicant's policy of maintaining a drug-free workplace;
  - Any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- C) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (A);
- D) Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant or cooperative agreement, the employee will abide by the terms of the statement; and notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- E) Notifying the Federal agency in writing, within ten calendar days after receiving notice under subparagraph (D) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grant or cooperative agreement;
- F) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D), with respect to any employee who is so convicted:
  - Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- G) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

The Applicant's headquarters are located at the following address:

Name of Applicant Organization: Putnam County Transit  
Name of Authorized Official: Billy Webster  
Address: 117 Putnam Drive, Suite A, Eatonton, GA 31024

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster  
\_\_\_\_\_  
Printed Name of Authorized Official

Chairman  
\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

### Part M: Certification of Equivalent Access for Persons with Disabilities

Applicant Organization is required to sign this certification **only if** the organization is requesting the purchase of a vehicle without disability access features (i.e. wheelchair lift) as required in 49 CFR Part 38).

I hereby certify that when viewed in its entirety, the demand-responsive transportation program of Putnam County Transit provides disabled persons with access equal to that afforded to any other persons in terms of the following criteria:

- Response time,
- Fares (demand response system cannot charge higher fare for wheelchair boarding),
- Geographic area of service,
- Hours and days of service,
- Restrictions based on trip purpose,
- Availability of information and reservations capabilities, and
- Constraints on capacity or service availability.

Public Demand Response Agencies: In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under Section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Public entities receiving FTA funds under any other section of the FTA Act must file the certification with the appropriate FTA regional office.

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

### Part N: FTA Civil Rights Assurance

Applicant Organization must complete the following certification and include the signature of the Authorized Official.

The Putnam County Transit hereby certifies that, as a condition of receiving Federal financial assistance under the Federal Transit Act, the organization will ensure that:

- No person on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit related benefits.
- The Putnam County Transit will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1B and in compliance with the Department of Transportation’s Title VI regulation, 49 CFR Part 21.7(a).
- The Putnam County Transit will make it known to the public that those persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

The Applicant/Recipient assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits on the basis of race, color, national origin, religion, sex, disability, or age:

- Federal transit laws, specifically 49 U.S.C. 5332, as amended by MAP-21 (prohibiting discrimination on the basis of race, color, religion, national origin, sex, disability, or age, and in employment or business opportunity),
- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d,
- The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, *et seq.*,
- The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*,
- U.S. DOT regulations, “Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964,” 49 CFR part 21.7(a),
- U.S. DOT regulations, specifically 49 CFR parts 27, 37, 38, and 39, and
- Any other applicable Federal statutes that may be signed into law or Federal regulations that may be promulgated,

As required by 49 CFR 21.7:

- It will comply with Federal guidance implementing Federal nondiscrimination laws and regulations, except to the extent FTA determines otherwise in writing, with 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR Part 21 in the manner it conducts each Project, undertakes property acquisitions, and operates its Project facilities, including: it’s entire facilities and its facilities operated in connection with its Project. This assurance applies to your Applicant/Recipient’s entire Project and to all parts of its facilities, including the facilities it operates to implement its Project,

- It will promptly take the necessary actions to carry out this assurance, including: notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,
- If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination: (1) while the property is used for the purpose that the Federal funding is extended, and (2) while the property is used for another purpose involving the provision of similar services or benefits,
- It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR part 21, and Federal transit laws, 49 U.S.C. 5332, as amended by MAP-21,
- It will comply with Federal guidance issued to implement Federal nondiscrimination requirements, except as FTA determines otherwise in writing,
- It will extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each Third Party Participant, including: (1) Any Subrecipient, (2) Any Transferee, (3) Any Third Party Contractor or Subcontractor at any tier, (4) Any Successor in Interest, (5) Any Lessee, or (6) Any other Third Party Participant in its Project,
- It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including: (1) Each subagreement, (2) Each property transfer agreement, (3) Each third party contract or subcontract at any tier, (4) Each lease, or (5) Each participation agreement, and

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR 27.9, and consistent with 49 U.S.C. 5307(c)(1)(D)(iii), as amended by MAP-21, the Applicant/Recipient assures that:

1. It will comply with the following prohibitions against discrimination on the basis of disability, which are a condition of approval or extension of any FTA funding awarded to: (1) Construct any facility, (2) Obtain any rolling stock or other equipment, (3) Undertake studies, (4) Conduct research, or (5) Participate in or obtain any benefit from any FTA administered program, and
2. In any program or activity receiving or benefiting from Federal funding that U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be: (1) Excluded from participation, (2) Denied benefits, or (3) Otherwise subjected to discrimination.

The United States has a right to seek judicial enforcement of any matter arising under Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR Part 21, and this assurance.

The assurances made will remain in effect as long as: (1) Federal funding is extended to your Project, (2) Project property is used for a purpose for which the Federal funding is extended, (3) Project property is used for a purpose involving the provision of similar services or benefits, or (4) Ownership or possession is retained of its Project property.

The person whose signature appears below is authorized to sign this assurance on behalf of the recipient.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

## Part O: Debarment and Suspension

If the Applicant Organization is requesting funding exceeding \$25,000, the Applicant must provide the following certification, including the signature of the Authorized Official.

### Part O-1: Non-procurement Suspension and Debarment

U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180, permit certifications to assure the Applicant/Recipient acknowledges that:

The Applicant/Recipient certifies to the best of its knowledge and belief that, it, its principals, and first tier sub-recipients:

- a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, or disqualified.
- b. Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction, violation of any Federal or State antitrust statute, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property.
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding Section 'a' of this certification.
- d. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this certification.
- e. Will promptly provide any information to the FTA if at a later time any information contradicts the statements of subparagraphs above, and
- f. Will treat each lower tier contract or lower tier subcontract under the Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it equals or exceeds \$25,000, is for audit services, or requires the consent of a Federal official.
- g. Will require that each covered lower tier contractor and subcontractor comply and facilitate compliance with the Federal requirements of 2 CFR parts 180 1200, and assure that each lower tier participant in the Project is not presently declared by any Federal department or agency to be:
  - Debarred from participation in the federally funded project,
  - Suspended from participation in the federally funded project,
  - Proposed for debarment from participation in the federally funded project,
  - Declared ineligible to participate in the federally funded project,
  - Voluntarily excluded from participation in the federally funded project, or
  - Disqualified from participation in the federally funded Project.

The Applicant/Recipient will promptly provide a written explanation to GDOT if it or any of its principals, including any of its first tier sub-recipients or lower tier participants, is unable to certify to the preceding statements in this certification.

\_\_\_\_\_  
Signature of Authorized Official

Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

Chairman

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date



**Part O-2: SAM Certification**

GDOT subrecipients must verify they are current within the Federal government’s System for Awards Management (SAM) before a contract can be extended. More information can be found on the SAM website: <https://www.sam.gov/SAM/pages/public/index.jsf>

Please attach a copy of the Applicant Organization’s SAM certification when submitting the application package.

**SAM Search Results**  
**List of records matching your search for :**

**Record Status: Active**  
**DUNS Number: 010112084**

**Access to this entity registration is restricted. It cannot be displayed through public search. If you are a U.S. government user, log into SAM and try your search again.**

### Part P: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting

The Applicant Organization must complete the following certification that it will provide the required semi-annual DBE reports to GDOT on May 1<sup>st</sup> and November 1<sup>st</sup> of each year.

As FTA Subrecipient GDOT has set a DBE FTA goal of 10.55% goal attainment for FY2018-FY2021. All subrecipients engaging in Third-party procurements for FTA Transit contracts should make Good Faith efforts to solicit certified DBE's as listed in the GDOT UCP Directory. Would you like to be included in the GDOT FTA goal of 10.55% Good Faith Effort for participation of DBE's in 3rd party contract opportunities, in lieu of having to prepare individual DBE goals? Yes  No

The Applicant, Putnam County Transit will provide the required FTA Semi-Annual Disadvantaged Business Enterprise (DBE) Program Report, referred to as the Uniform Report of DBE Commitments/Award and Payments is a requirement of 49 CFR Part 26. The semi-annual DBE report is a spreadsheet that captures a detailed breakdown of DBE participation in the Georgia Department of Transportation's DBE program.

\_\_\_\_\_  
Authorized Official

Billy Webster  
\_\_\_\_\_  
Printed Name of Authorized Official

Chairman  
\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

**Part Q: Lobbying Restrictions**

The lobbying requirements apply to all contracts and subcontracts of \$100,000 or more at any tier under a Federal grant. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this agreement, the payor must complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

**The undersigned certifies, to the best of his or her knowledge and belief, that:**

- 1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement .
- 2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code . Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
Signature of Subrecipient's Authorized Official  
Billy Webster

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Chairman  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

## Part S: FTA Certifications and Assurances

As part of this grant application package, all applicants must attach a signed copy of the most recent available FTA Certifications and Assurances (FY 2020) included as the following two pages.

- The full FTA FY 2020 Certifications and Assurances document is available at : <https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/funding/grantee-resources/certifications-and-assurances/147956/fy20-certifications-and-assurances.pdf>
- The FTA FY 2020 Certifications and Assurances sheet listing all of the relevant documents should be marked with a check mark (✓) showing that ALL categories numbered 01 through 20 are being certified by your organization, or indicate which of the categories are applicable.
- Original signatures must be placed on the FTA Fiscal Year 2020 Certifications and Assurances page which includes the “Affirmation of Applicant” and “Affirmation of the Applicant’s Attorney”.

**FEDERAL FISCAL YEAR 2020 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Putnam County Transit

The Applicant certifies to the applicable provisions of categories 01-20.

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

<b>Category</b>	<b>Certification</b>
01 Certifications and Assurances Required of Every Applicant	<input type="checkbox"/>
02 Public Transportation Agency Safety Plans	<input type="checkbox"/>
03 Tax Liability and Felony Convictions	<input type="checkbox"/>
04 Lobbying	<input type="checkbox"/>
05 Private Sector Protections	<input type="checkbox"/>
06 Transit Asset Management Plan	<input type="checkbox"/>
07 Rolling Stock Buy America Reviews and Bus Testing	<input type="checkbox"/>
08 Urbanized Area Formula Grants Program	<input type="checkbox"/>
09 Formula Grants for Rural Areas	<input type="checkbox"/>
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	<input type="checkbox"/>
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	<input type="checkbox"/>

Certifications and Assurances

Fiscal Year 2020

12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs

13 State of Good Repair Grants

14 Infrastructure Finance Programs

15 Alcohol and Controlled Substances Testing

16 Rail Safety Training and Oversight

17 Demand Responsive Service

18 Interest and Financing Costs

19 Construction Hiring Preferences

20 Cybersecurity Certification for Rail Rolling Stock and Operations

**FEDERAL FISCAL YEAR 2020 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE**

**PAGE**

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2020)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Putnam County Transit

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2020, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2020.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

Certifications and Assurances

Fiscal Year 2020

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature Dianne Pounds Date: \_\_\_\_\_

Name Dianne Pounds Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Putnam County Transit

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Barry Fleming Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*



**CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.**

*All applicants must make the certifications in this category.*

**1.1. Standard Assurances.**

*This certification appears on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
  - (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 C.F.R. Part 21;
  - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 C.F.R. Part 25;
  - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated

- against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
  - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 C.F.R. Part 27;
  - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
  - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
  - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
  - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
  - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
  - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 C.F.R. Part 24.
- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
- (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
  - (2) Notification of violating facilities pursuant to EO 11738;
  - (3) Protection of wetlands pursuant to EO 11990;
  - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
  - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
  - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
  - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
  - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 C.F.R. Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 C.F.R. Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.

- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a sub-recipient from:
  - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
  - (3) Using forced labor in the performance of the award or subawards under the award.

**1.2. Standard Assurances: Additional Assurances for Construction Projects.**

*This certification appears on the Office of Management and Budget’s standard form 424D “Assurances—Construction Programs” and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

**1.3. Procurement.**

*The Uniform Administrative Requirements, 2 C.F.R. 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.*

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 C.F.R. Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost

Principles, and Audit Requirements for Federal Awards,” 2 C.F.R. Part 200, particularly 2 C.F.R. §§ 200.317–200.326 “Procurement Standards;

- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

**1.4. Suspension and Debarment.**

*Pursuant to Executive Order 12549, as implemented at 2 C.F.R. Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 C.F.R. § 180.300. Additionally, each applicant must disclose any information required by 2 C.F.R. § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.*

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

**CATEGORY 2. TAX LIABILITY AND FELONY CONVICTIONS.**

*Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. As prescribed by U.S. DOT Order 4200.6, FTA requires each applicant to certify as to its tax and felony status.*

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

### CATEGORY 3. LOBBYING.

*If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 C.F.R. § 20.110 and app. A to that part.*

*This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 C.F.R. Part 20.*

#### **3.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**3.2. Statement for Loan Guarantees and Loan Insurance.**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**CATEGORY 4. PRIVATE SECTOR PROTECTIONS.**

*If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.*

**4.1. Charter Service Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 C.F.R. § 604.4.*

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 C.F.R. Part 604, the terms and conditions of which are incorporated herein by reference.

**4.2. School Bus Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 C.F.R. § 605.15.*

- (a) If the applicant is not authorized by the FTA Administrator under 49 C.F.R. § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
  - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
  - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 C.F.R. § 605.11, the applicant agrees as follows:
  - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
  - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
  - (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
  - (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

**CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.**

*If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).*

The applicant certifies that it has, or will develop, a transit asset management plan in compliance with 49 C.F.R. Part 625.



## **CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.**

### **6.1. Rolling Stock Buy America Reviews.**

*If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 C.F.R. § 663.7.*

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 C.F.R. Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 C.F.R. Part 663.

### **6.2. Bus Testing.**

*If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 C.F.R. § 665.7.*

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 C.F.R. Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

## **CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.**

*If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;

- (c) Will maintain equipment and facilities in accordance with the applicant’s transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
  - (1) Senior;
  - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
  - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
  - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
  - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

**CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.**

*If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).*

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
  - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
  - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
  - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
  - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.**

*If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act’s Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

*If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.*

*If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.*

*If the applicant, regardless of whether it is in an urbanized or rural area, will apply for an award under subsection (c) (low or no emission vehicle grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(c)(3).*

*Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.*

**CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.**

*If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.*

*In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).*

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

#### **CATEGORY 12. STATE OF GOOD REPAIR GRANTS.**

*If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, this certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4).*

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 C.F.R. Part 625.

#### **CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.**

*If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).*

*Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.*

**CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.**

*If the applicant will apply for an award under FTA’s Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 C.F.R. § 655.83.*

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA’s regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 C.F.R. Part 655.

**CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.**

*If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 C.F.R. §§ 659.43, 672.31, and 674.39.*

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 C.F.R. part 659, “Rail Fixed Guideway Systems; State Safety Oversight”;
- (b) Compliant with the requirements of 49 C.F.R. part 672, “Public Transportation Safety Certification Training Program”; and
- (c) Compliant with the requirements of 49 C.F.R. part 674, “State Safety Oversight”.

**CATEGORY 16. DEMAND RESPONSIVE SERVICE.**

*If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 C.F.R. Part 37, it must make the following certification. This certification is required by 49 C.F.R. § 37.77.*

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;

- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

#### **CATEGORY 17. INTEREST AND FINANCING COSTS.**

*If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

#### **CATEGORY 18. CONSTRUCTION HIRING PREFERENCES.**

*If the applicant will ask FTA to approve the use of geographic, economic, or any other hiring preference not otherwise authorized by law on any contract or construction project to be assisted with an award from FTA, it must make the following certification. This certification is required by the Consolidated Appropriations Act, 2019, Pub. L. 116-6, div. G, title I, § 191.*

The applicant certifies the following:

- (a) That except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the contract requires resides in the jurisdiction;
- (b) That the applicant will include appropriate provisions in its bid document ensuring that the contractor does not displace any of its existing employees in order to satisfy such hiring preference; and

- (c) That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.



PUTNAM COUNTY TRANSIT  
MONTHLY REPORT

2020	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	TOTALS	Average
WHITE	315	361	266	268	218	220	233	222	184	20	92	168	2,567	214
A. AMER.	913	733	756	708	601	693	705	785	519	16	169	492	7,090	591
HISP.	49	18	34	28	42	24	33	47	22	0	9	17	323	27
A. INDIAN	0	0	0	0	0	1	0	0	0	0	0	0	1	0
ASIAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER	45	20	1	6	0	0	0	0	0	0	0	0	72	6
MED.	172	140	127	93	103	93	113	107	97	8	46	83	1,182	99
EMP.	157	126	146	166	113	110	128	124	72	0	23	88	1,253	104
NUT.	51	44	38	25	29	36	31	49	45	0	39	63	450	38
S& REC.	166	129	175	161	140	149	173	196	76	0	5	22	1,392	116
EDU.	7	3	1	5	0	1	3	4	4	0	0	1	29	2
S & PER.	769	690	570	560	476	549	523	574	431	28	157	420	5,747	479
ELD.	720	564	572	572	477	542	537	582	384	15	140	285	5,390	449
NON ELD.	602	568	485	438	384	396	434	472	341	21	130	392	4,663	389
DISABLED	756	581	594	593	497	543	531	589	405	21	270	400	5,780	482
TRIPS	1,322	1,132	1,057	1,010	861	938	971	1,054	725	36	270	677	10,053	838
MILES	10,022	8,454	7,082	6,998	5,584	7,084	7,336	7,724	6,122	477	2,300	6,041	75,224	6,269
HOURS	515	405	333	337	276	395	461	446	467	42	250	467	4,394	366
FUEL	1,417	1,110	973	901	697	924	906	1,000	798	74	334	821	9,955	830
DAYS	66	52	40	43	35	51	60	59	62	5	35	62	570	48
W/Chairs	97	52	33	45	42	43	22	22	34	0	15	27	432	36
AVG/TRIPS	20.03	21.77	26.43	23.49	24.6	18.39	16.18	17.86	11.69	7.2	7.1	10.92	205.66	17.14

2020 PUTNAM COUNTY VEHICLE OPERATING PERFORMANCE

Van#	Type	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	TOTALS	Average
3663	Trips	446	162	0	0	0	0	0	0	0	0	0	0	608	51
3663	Miles	3,858	1305	0	0	0	0	0	0	0	0	0	0	5,163	430
3663	Hours	174	62	0	0	0	0	0	0	0	0	0	0	236	20
3663	Fuel	540	190	0	0	0	0	0	0	0	0	0	0	730	61
3663	Days	22	8	0	0	0	0	0	0	0	0	0	0	30	3
3663	W/Chairs	46	8	0	0	0	0	0	0	0	0	0	0	54	5
3664	Trips	439	481	533	504	456	348	311	394	252	7	54	227	4,006	334
3664	Miles	3,614	4108	4074	3938	3101	2860	2468	3121	2177	43	457	2148	32,109	2,676
3664	Hours	170	172	166	169	135	145	147	156	152	8	51	163	1,634	136
3664	Fuel	501	512	571	523	409	393	322	393	280	0	78	296	4,278	357
3664	Days	22	22	20	22	17	18	19	20	21	1	7	21	210	18
3664	W/Chairs	33	22	18	27	21	22	10	9	11	0	4	10	187	16
4040	Trips	437	489	524	506	405	371	310	336	229	12	108	265	3,992	333
4040	Miles	2,550	3,041	3,008	3,060	2,483	2,305	1,855	2,032	1,622	185	850	2,145	25,136	2,095
4040	Hours	171	171	167	168	141	154	151	145	154	17	98	167	1,704	142
4040	Fuel	376	408	402	378	288	284	231	294	236	24	111	284	3,316	276
4040	Days	22	22	20	21	18	20	20	20	20	2	14	22	221	18
4040	W/Chairs	18	22	15	18	21	12	4	6	11	0	3	9	139	12
3559	Trips						219	350	324	244	17	108	55	1,317	110
3559	Miles						1919	3013	2571	2323	249	993	506	11,574	965
3559	Hours						96	163	145	161	17	101	40	723	60
3559	Fuel						247	353	313	282	50	145	54	1,444	120
3559	Days						13	21	19	21	2	14	6	96	8
3559	W/Chairs						9	8	7	12	0	8	4	48	4
4083	Trips												130	130	11
4083	Miles												1242	1242	104
4083	Hours												97	97	8
4083	Fuel												187	187	16
4083	Days												13	13	1
4083	W/Chairs												4	4	0

**File Attachments for Item:**

12. Approval of FY2020 LMIG Project List (staff-CM)

**FY2020 LMIG Project Report**      **2020**

DISTRICTS	ROAD NAME	BEGINNING	ENDING	LENGTH/MILES	DESCRIPTION OF WORK	LMIG Award	ESTIMATED PROJECT COST	PROJECT SCHEDULE	
1&2	Browns Chapel	Glenwood Springs	Hillsboro	1.86	Patching, leveling, and resurfacing 20' wide asphalt rd		\$316,200.00		
C	Bear Creek	Twin Bridges	Twin Bridges	0.65	Patching, leveling, and resurfacing 20' wide asphalt rd		\$108,550.00		
C	Spruce Point	Oak Leaf Cir	ENDING	0.3	Patching, leveling, and resurfacing 20' wide asphalt rd		\$50,100.00		
C	Dogwood Pt	Oak Leaf Cir	ENDING	0.2	resurfacing 20' wide asphalt rd		\$25,050.00		
3	Collis	Wards Chapel	Collis Marine Rd-intersection		Patching, leveling, and resurfacing 20' wide asphalt rd		\$165,778.00	<b>ESCROW</b>	
						LMIG Award 2019	\$510,088.00	\$665,678.00	<b>Project Total</b>
						Match @ 30%	\$153,026.40		
						Total	\$663,114.40	\$2,563.60	<b>Excess funding over Match\$</b>

**File Attachments for Item:**

13. Approval of Certification of Road Abandonment of a portion of Horton Drive (staff-CC)

# ROAD ABANDONMENT CHECKLIST

*Name of Road* Horton Drive (portion of)

When there is a request to abandon a county road the following steps must be followed:

1. The Board of Commissioners must approve beginning the process at a regular board meeting.

Completed  Date 10-02-2020

2. A "Notice of Intent to Abandon A County Road" must be published in the legal organ of the county for two weeks.

Completed  Dates 10-22-2020 & 10-29-2020

3. Post signs at each end of the road proposed to be abandoned.

Completed  Date 10-20-2020

4. Public hearing is held.

Completed  Date 11-06-2020

5. Board of Commissioners approves Certification of Road Abandonment at a regular board meeting.

Completed  Date 11-17-2020

- a. A copy of the certification and plat is mailed to the property owner(s).

Completed  Date \_\_\_\_\_

- b. A copy of the certification and plat is published in the county's legal organ for two weeks.

Completed  Dates \_\_\_\_\_

6. Board of Commissioners declares road abandoned and authorizes Chairman to sign affidavit of abandonment (and, if needed, resolution conveying land to property owner and quit-claim deed) at a regular board meeting.

Completed  Date \_\_\_\_\_

- a. County attorney prepares an affidavit of abandonment (and, if needed, resolution and quit-claim deed), to be executed by the Chairman, and files the affidavit and quit-claim deed with the Putnam County Superior Court.

Completed  Date \_\_\_\_\_

**CERTIFICATION BY  
PUTNAM COUNTY BOARD OF COMMISSIONERS  
OF DETERMINATION REGARDING ABANDONING  
COUNTY ROAD AND DECLARATION OF ABANDONMENT**

WHEREAS, the Putnam County Board of Commissioners has determined that a section of the county road system, specifically, a portion of Horton Drive more particularly described on a plat of survey attached hereto as "Exhibits A & B" and made a part hereof, has ceased to be used by the public to the extent that no substantial public purpose is served by it; and

WHEREAS, notice of a public hearing with respect to abandoning such public roads has been published once a week for a period of two weeks in *The Eatonton Messenger* which is the newspaper in which the sheriff's advertisements for the county are published; and

WHEREAS, on November 6, 2020, a public hearing on such issue was held;

NOW, THEREFORE, in accordance with the provisions of OCGA 32-7-2(b)(1), the Putnam County Board of Commissioners does hereby certify that it has determined that the portion of Horton Drive described on "Exhibits A & B" attached hereto has ceased to be used by the public to the extent that no substantial public purpose is served by it. The Board does hereby direct the County Clerk to record said certification in the Board's minutes, to provide said certification to the property owners located on the portion of the roads described on said "Exhibits A & B", and to publish notice of said certification in *The Eatonton Messenger* once a week for a period of two weeks.

The Board does hereby declare that portion of Horton Drive described on said "Exhibits A & B" to be abandoned once the requirements of OCGA 32-7-2(b)(1) have been met. Thereafter that portion of roads shall no longer be part of the county road system and the rights of the public in and to the portion of the roads as public roads shall cease.

This 17<sup>th</sup> day of November 2020.

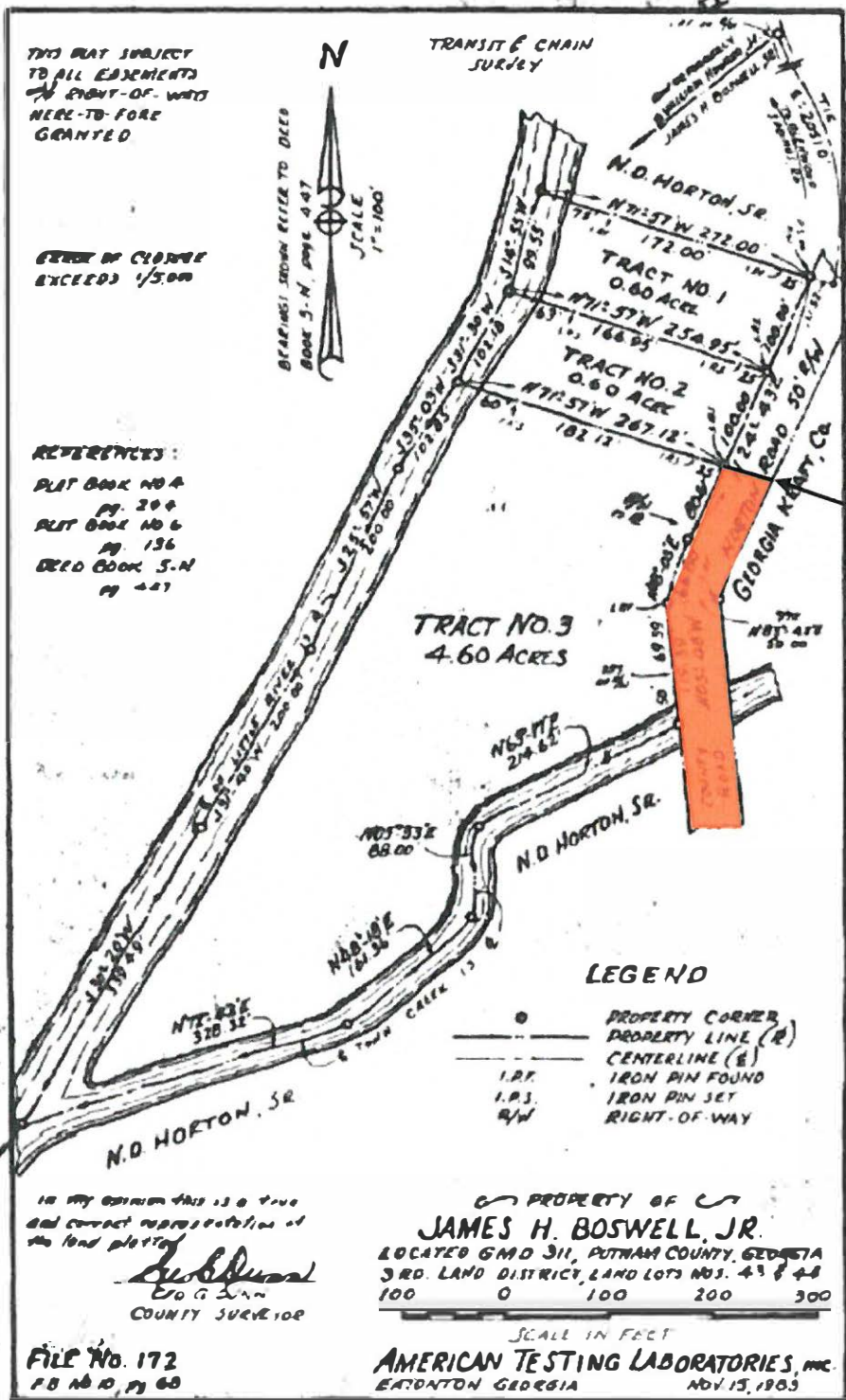
PUTNAM COUNTY BOARD OF COMMISSIONERS

Billy Webster  
Chairman

ATTEST:

Lynn Butterworth  
County Clerk

# EXHIBIT A



N71°- 57'W 50.0'

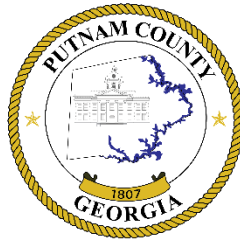
Plat Book 11, Page 52





**File Attachments for Item:**

14. Authorization for Chairman to sign Resolution Designating Alternate Court Locations (staff-CM)



**RESOLUTION**

WHEREAS, the Putnam County Board of Commissioners (“Board”) has determined use and access to the County Courthouse, located at 100 S. Jefferson Avenue, Eatonton, GA 31204, may be unavailable at times;

WHEREAS, the Board recognizes the need to designate an alternate site or location for the State and Superior Courts of Putnam County (“Courts”);

WHEREAS, it appears to the Board that the best interest of public would be served by the furnishing of an alternate facility for the holding of any session or sitting of the Courts; and

WHEREAS, the Board is authorized under O.C.G.A. § 15-6-18 to establish and designate an alternate location and facility for the holding of matters pending in the Courts;

THEREFORE, BE IT RESOLVED the Board of Commissioners of Putnam County, Georgia hereby designates the following locations as alternate locations for the holding of any session or sitting of the State and Superior Court of Putnam County. These facilities are intended to be utilized by the Courts when use of the County Courthouse is otherwise impractical or unavailable.

- Putnam County Administration Building, located at 117 Putnam Drive, Eatonton, GA 31204
- Putnam County Recreation Department, located at 140 Recreation Road SW, Eatonton, GA 31024
- The Plaza Arts Center, located at 305 North Madison Avenue, Eatonton, GA 31024

IN WITNESS WHEREOF, this ordinance has been duly adopted by the governing authority of Putnam County, Georgia on the 17<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Chairman Billy Webster

ATTEST:

\_\_\_\_\_  
Clerk Lynn Butterworth

**File Attachments for Item:**

15. Authorization for Chairman to sign Use of Facilities Agreement for Plaza Arts Center (staff-CM)

STATE OF GEORGIA )  
 )  
COUNTY OF PUTNAM ) **USE OF FACILITIES AGREEMENT**

This Agreement, made this 17<sup>th</sup> day of November 2020, by and between The Plaza Arts Center, Inc., first party (hereinafter called "PAC" "TPAC"), and the Putnam County Board of Commissioners, second party (hereinafter called "County")

WHEREAS, PAC TPAC currently leases property from the City of Eatonton, Georgia, identified as 305 N. Madison Ave, Eatonton GA, 31024 (hereinafter called "Center");

WHEREAS, Brian Kemp, the Governor of the State of Georgia, in response to the COVID-19 pandemic, has declared a Public Health State of Emergency and placed certain restrictions on the congregation of individuals; and

WHEREAS, the County, in order to comply with applicable public safety guidelines, desires to obtain the right to use the Center to allow the Superior Court of Putnam County to conduct its operations, to include, but not be limited to, the empaneling of grand juries and juries, on a temporary basis.

WITNESSETH:

1. FACILITIES AND TERM:

County shall have the right, at its sole election, to occupy and make use of the Center for term of one (1) year, beginning on the 1<sup>st</sup> day of January 2021, unless sooner terminated by County. During the term, County’s right to occupy and use the Center shall be limited to a period of no more than ~~10~~ 5 calendar days per month. Prior to occupancy or use, County shall provide at least ~~two~~ 30 days notice to PAC TPAC of the intention to elect such right of use. The County specifically authorizes Sheriff Howard Sills or Clerk of Court Trevor Addison to provide notice of election of use on behalf of County.

2. USAGE FEE:

County agrees to pay to PAC TPAC a base rate of \$100.00 (One Hundred Dollars and 00/100 Cents) per month. For each day the County makes use of the Center, County agrees to pay to PAC TPAC a daily rental rate of \$300.00, due and payable the 1<sup>st</sup> day of the month immediately following the month in which the County elects to make use of the Center. If payment is not received by the 10th day of each month, a late charge shall be owed in the amount of ten percent (10%) of the past due rental payment.

3. OBLIGATIONS OF COUNTY:

County shall ensure cleaning procedures necessary to remediate the spread of COVID-19 upon completion of each non-consecutive use of the Center. County shall also cause signage to be placed in accordance with O.C.G.A. § 51-16-3 at a point of entry at the Center.

4. INDEMNITY AND INSURANCE:

County agrees to, and hereby does, indemnify and save PAC TPAC harmless against all claims for damages to persons or property by reason of County’s use or occupancy of the Center, and all expenses incurred by PAC TPAC because thereof, including reasonable attorney's fees and court costs. Supplementing the foregoing and in addition thereto, County shall during all terms of this Agreement, and any extension or renewal thereof, and at County’s expense maintain in full force and effect comprehensive general liability insurance with limits of \$1,000,000 per person and \$2,000,000 per accident, and property damage limits of \$500,000.

5. APPLICABLE LAW:

This agreement shall be governed, construed and enforced in accordance with the laws of the State of Georgia. Any action, suit or proceeding relating to, arising out of, or in connection with this agreement may be brought by any party hereto against any other party hereto in the superior court in Putnam County, Georgia. All parties hereby waive any objection to jurisdiction or venue in any such proceeding before said courts.

6. NOTICES:

Any notice provided pursuant to this agreement shall be made to the following individuals:

**County**  
Paul Van Haute  
County Manager, Putnam County Board of Commissioners  
(706) 485-5826  
pvanhaute@putnamcountyga.us

**PAC TPAC**  
~~Roger A. Harrison~~ Mark A. Street  
Interim Executive Director, The Plaza Arts Center, Inc.  
(404) 987-4111 (706) 923-1655  
rogerdirector@plazacenter.org

7. SEVERABILITY:

If any provision or portion of a provision of this Agreement is deemed unenforceable, the remainder of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties herein have hereunto set their hands and seals, the day and year first above written.

SWORN TO AND SUBSCRIBED )  
BEFORE ME this \_\_\_ day )  
of \_\_\_\_\_, 2020. )  
 )  
\_\_\_\_\_) )  
Notary Public )  
\_\_\_\_\_ County, Georgia )  
 )  
My Commission expires: \_\_\_\_\_ )

PUTNAM COUNTY, GEORGIA  
  
By: \_\_\_\_\_  
As its: Chair  
  
Attest: \_\_\_\_\_  
As its: Clerk

SWORN TO AND SUBSCRIBED )  
BEFORE ME this \_\_\_ day )  
of \_\_\_\_\_, 2020. )  
 )  
\_\_\_\_\_) )  
Notary Public )  
\_\_\_\_\_ County, Georgia )  
 )  
My Commission expires: \_\_\_\_\_ )

PLAZA ARTS CENTER, INC.  
  
By: \_\_\_\_\_  
As its: \_\_\_\_\_  
  
Attest: \_\_\_\_\_  
As its: \_\_\_\_\_